

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD BY ZOOM, ON WEDNESDAY 8 JULY 2020 AT 6PM.**

Present:, Cllrs, Mr C Jones (Chair), Mr T Cain, Ms P Weightman, Mr A Browne, Mrs C Fleming and Mrs M Gurney

In Attendance: Cllr J Copplestone (BDC), Suzanne Hall (Parish Clerk) and one member of the public – the public were invited via Facebook and the Parish Council website.

1. Apologies and resignation

Apologies were accepted from Mrs D Williams, Ms V Baker and Cllr F Whymark (NCC).

Mr Jennings has resigned – the councillors would like to thank him for his many years of service to the community.

2. Declarations of Interest

None

3. Public Forum

- Cllr J Copplestone (BDC) and Cllr F Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.
- Mr Pye reported that the Marlpit will be going to print again this month (July/August edition)

4. Minutes of the Meeting of 10 June 2020

The minutes of the last Parish Council Meeting were

AGREED – TO BE SIGNED

5. Planning

- **20201176 – 3 Patricia Avenue** - Raising of ridge & extension to side & rear to accommodate additional rooms in the roof including dormers to front & rear.

NO COMMENTS

6. Parish Clerk and Chairman

- (1) Tarmac meeting – Stanninghall Quarry – meeting scheduled for 15 July
- (2) Longwater Planning application – documents circulated – will meet if requested
- (3) 2 Jays Farm – Camping - they are allowed to have 10 tents and 5 caravans/motor homes for a maximum of 28 consecutive days without needing planning permission or an environmental assessment. Councillors asked that BDC check the facilities offered.
- (4) The Frettenham Road business units were deemed okay by BDC in January.
- (5) Donations – to be agreed at September meeting
- (6) Fruit trees in the Parish – there is a Walnut tree near to the old school house and a cherry tree by the pond. These are both on Highways land. None of the councillors know if these were planted or self-seeded. The cherry needs ivy removing if it is to remain viable – Mr Jones to report.

7. Finance

(1) Payments Received

None

(2) Payments for Approval

SLCC membership	£161.00
Clerks Q1 expenses	£209.90
Litter picking June	£72.00
D Tyson – new surface for witches hat – to be paid from Cil monies	£2,100.00

Unanimously APPROVED – two emailed signatures to be obtained

Request to pay for July litter picking when timesheet received in August was **APPROVED**

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in May collected 28/06/2020	£84.06
Payroll June 2020	£966.37

(4) Payments for authorising – Neighbourhood Plan

None

8. Highways and PROW

- (1) Mill Road Parking – Mrs Fleming, Mr Jones, Cllr Copplestone, Cllr Whymark a resident and the clerk met with Justin Le-May (Highways) to discuss potential solutions to the traffic and parking issues around the entrance to the Mill car park. The main concern is inconsiderate parking that blocks the road for any vehicle but most especially emergency services. Notes have been circulated. While we are waiting for Justin’s official report, the verbal suggestions were:
- Justin will look to supply two temporary advisory signs – it’s likely to take 6-8 weeks for these to be made up and installed.
 - There was concern that double yellow lines would quickly become hidden by mud etc. Justin will investigate creating a ‘clearway’ at Cllr Copplestones suggestion - Blue signs with a red cross, enforceable by the police
 - Money – Highways will supply the temporary signs but anything else the Parish Council will need to find funding for – Justin is guessing it will cost between £6,000 and £12,000 (the same as for yellow lines). Cllr Whymark has pledged some of his ‘funding’. The Parish Council will need to investigate other sources – Cllr Copplestone suggested the CIL Infrastructure Fund or the Parish Partnership Scheme.
 - Timescale – Justin advised that its likely to take 9-12 months to get this in place.
- Mr Jones offered to ask the Police if traffic cones can be put on Mill Road between the Mill car park and the end of the picnic area towards Horstead House.
It was noted that Highways wouldn’t agree to further bollards along the Road as they would have to maintain them.
- (2) PROW from Mill Road to Green Lane – overgrown – reported – ENQ900763064 – Highways have scheduled this for a cut. Uneven concrete on small footbridge at the Mill – This is to be reviewed by Highways. Issues with a broken drain cover on Glebe Way have been reported.
- (3) Mr Cain raised the issue of residents parking in St Margaret’s Close – Permit parking is not an option as it would require a TRO which would cost the Parish Council a minimum of £6,000.
- (4) Mr Cain asked about a ‘slow down’ sign for Patricia Avenue. Highways will only allow these outside schools and playgrounds. Cllr Copplestone advised that if there is an issue with ‘boy racers’ and number plates are reported to the police, S59 (of the Road Traffic Act) notices can be issued to the offenders.

9. Pond & Trees

It was noted that the issues with the drain haven’t re-occurred.

10. Horstead Mill

- (1) Police presence – Mr Jones reported that the police are still in regular attendance. Mrs Fleming noted that the ‘undesirable night time activity’ seems to have stopped, probably because of the frequent police visits.
- (2) Litter collection and bins – the 2 bins seem to be adequate for the increased litter. Ms Baker is investigating environmentally friendly alternatives to the current bins. Councillors do not think removing the bins and asking people to take all litter home would be likely to work in the current environment. A further small bin by the picnic bench was discussed – this will be taken into consideration when the budget is set for next year. Mrs Fleming & Mr Jones offered support to the litter picker and cover for when they are away.
- (3) Caen Meadow sign – the clerk to ask the Broads Authority if they could provide something like this for the Mill
- (4) A replacement ‘No camping or overnight parking’ has been requested from the Broads Authority.
- (5) Untidy weeds have been reported by the Mill remains near the car park. Mrs Fleming offered to try to get these cleared. The Clerk to obtain a quote to poison the small sycamore before it causes damage at the same time as seeking quotes for the Ash dieback tree.
- (6) Mr Browne is investigating lifeguarding requirements. The HSE website suggests not required at the Mill, but Mr Browne is awaiting further information. There are already no swimming signs at the Mill that have been put there by the Environment Agency, but other, more visible signs put up by the Parish Council are consistently removed. The Clerk to ask the Broads Authority if they can carry out a risk assessment.

Mrs Gurney left the meeting.

11. Playing Field

- (1) Weekly inspections – Mr Jones has re-commence weekly inspections. The clerk will make sure the councillors can access these.
- (2) The playground was reopened on 4 July with Covid-19 posters in place. Veolia should start bin emptying again this week.
- (3) The surface under the Witches Hat is now complete. There is some material left over. Mr Browne will obtain a quote to install this under the small rocking horse.
- (4) The playground information board needs updating. Mr Jones and Mr Browne to discuss an overlay solution.
- (5) It was decided to not purchase a suggested social distancing banner.
- (6) The clerk will ask Garden Guardians to raise the tree canopy and trim back some overgrowing branches.
- (7) Approval was given for Mr Jones to purchase replacement safety caps for the monkey bars.

12.Speedwatch and SAM2

- Mr Jones reported that no Speed Watch sessions are being held at present but there are now plans in place that will allow these to re-commence in the near future. He is currently waiting for more information.
- The upgrading of the SAM2 to have Bluetooth connectivity has been completed.
- The SAM 2 is currently on Norwich Road, Horstead and is monitoring traffic coming into the village from Norwich.

13.Community Spirit

- All is currently on hold

14.Neighbourhood Plan

Due to Covid-19 legislation, no referendum can take place until May 2021.

15.Police report

Reports circulated

16.Training, meetings and consultations

Events attended:

Mill Road meeting – 7 July – CJ, CF and clerk

Upcoming events:

Tarmac plans – 15 July – all councillors

Clerks online conferences – NALC and NPT&S – Clerk

SNAP – TBA – CJ & PW

Tarmac Liaison – TBA – CJ & MG

17.Items for the Next Agenda

Standing items for monthly meeting and donations

18.Date and Time of the Next Meeting

Parish council meeting: Wednesday 9 September 2020 at 6pm via Zoom.

Jo Coplestone reported - Life has certainly changed for all of us over the last few months, and as the lockdown ease's we are finally seeing our lives heading to a 'new normal'.

Our Council Teams continue to work with businesses to get our Market Towns & Villages back on their feet and our 'Confidence Campaign' has been extended to support the Tourism & Hospitality Sectors which reopened on 4th July with many other businesses including hairdressers. Planning has been relaxed during the crisis to help businesses survive by allowing our pubs and restaurants to offer takeaways, and this has been appreciated by many.

Since the lockdown there has been many visitors flocking to both Horstead Mill & Coltishall Common each day, enjoying the good weather and the beautiful river surroundings. Most visitors have behaved

responsibly, but there have been incidences of aggression and minor public order matters caused by a few, which have been widely reported by local people.

At Horstead Mill inconsiderate parking has been a major issue along the very narrow Mill Road, discussions are now taking place with the parish council & highways for Traffic Regulation Order to ensure the road is accessible.

At Coltishall Common there have been ongoing problems and I have been working closely with Tracey who is chair of the Commons Committee and the local Beat Manager PC Lucas Ward to mitigate this. The public toilets have been re-opened, and two industrial sized bins are now located on the Common, Parking Wardens have been attending the Common on a regular basis, as inconsiderate and illegal parking is a major issue for many local people.

I mentioned in my last report the huge amount of goodwill from Volunteers & Neighbourhood Groups during the pandemic, Broadland District Council has now launched the 'Covid Community Hero's special recognition scheme', and I have nominated both Tracey Lister, Chair of the Commons Committee & Julie Douglass who leads the Good Neighbours Scheme for this award.

Tracey and her Team have worked tirelessly to clear the rubbish from the Common each day both morning and evening, Tracey has often had to deal with very difficult situations, co-ordinating the response and ensuring this environmentally sensitive area is safe for visitors and locals to enjoy.

Julie & her dedicated team of volunteers have been continuing to support those people in the community who needed help throughout the crisis, and a few weeks into the lockdown Julie broke her wrist and had to undergo surgery. Despite this major setback Julie continued to support her Community and worked selflessly to help others.

Thank you for your amazing work and I commend you both as our Covid Community Hero's.

Fran Whymark reported - As Portfolio Holder for Housing and Wellbeing I am very aware of the impact COVID-19 is having upon local residents. I am pleased that it is generally recognised that we need to support people who are lonely and having difficulties with their mental health. There is real concern that many professionals, particularly those in the frontline, will struggle with their mental health and may need specialist help with difficulties such as post-traumatic stress disorder (PTSD) in the future.

Wellbeing Norfolk and Waveney have regular online events to support our residents, including virtual quizzes and coffee mornings. More information at www.wellbeingnands.co.uk/norfolk/ or follow them on Facebook or Twitter.

Every Mind Matters has a 24/7 helpline at 0808 1963494 or www.everymindmatters.co.uk. There is specialist support for 11-25 year olds at www.kooth.com.

Going forward, Broadland District Council (BDC) and South Norfolk Council (SNC) Communities Team is actively engaging with the many volunteer groups, who have been supporting their communities during the pandemic. It is hoped that the fantastic work undertaken by the groups will continue, with Community Connectors helping to train volunteers. BDC will support this momentum to help neighbours and friends continue to help each other.

COVID-19 will continue to impact upon our lives for some time yet. Norfolk County Council are asking people who have any symptoms (high temperature, a new continuous cough or a change to, or loss of, sense of smell/taste) to get tested. Our nearest testing centre is at Postwick Park and Ride. If you have symptoms isolate (your whole family) and contact NHS at www.NHS.uk/coronavirus or ring 119 for an appointment. Keyworkers can also email: NHScovidtesting@nnuh.nhs.uk. Remain isolated until you have the result of your test and for at least 7 days.

Central Government has given financial support to both Districts and County Councils. An additional £105m is being given to Districts to continue the 'Everyone In' initiative to ensure rough sleepers have a place to stay. BDC and SNC have been very successful with FIRST Step over the last year, starting in August 2019. We have recently employed another worker to support people when they are in accommodation to maintain their tenancy and address any health or dependency difficulties.

Following a campaign by Marcus Rashford (Manchester Utd player) government has given Counties £120m for a Summer Food Fund. This will ensure children are not going hungry over the summer holidays, before they return to school in September.

£1billion is also being made available for a 'catch up' package. £650m for schools in England and a further £350 for a national tutoring programme to help our most disadvantaged children.

From Saturday 4th July pubs, restaurants, playgrounds and some leisure facilities have re-opened. Norfolk libraries will open from Monday 6th July. People are asked to continue to social distance, wash/sanitise hands regularly and wear face masks in public places. Things are improving but as we have seen with Leicester an increase in confirmed cases could lead to another lockdown.

Locally I am very pleased that not only day boats but overnight hire boats can restart their business. Tourism is very important to the Norfolk economy (worth £3.25 billion) let's hope our economy can benefit positively for the rest of the summer.

Anti-social behaviour (both on and off the water) has been a problem for many of us. On Friday 26th June I visited Coltishall Common with our MP Jerome Mayhew. A party had to be broken up at 11pm by over a dozen police officers that evening. There have also been incidents at Caen Meadow and Salhouse Broad. Jerome has been in contact with Norfolk Police and I have had discussions with both Beat Managers. I have also contacted the Broads Authority and their Head of Ranger Services is aware and will take steps to address any issues.