

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 8 SEPTEMBER 2021 AT 6PM.**

Present:, Cllrs, Mr T Cain (Chair), Mr C Jones, Ms P Weightman, Mr A Browne, Mr D Hales, Mrs D Williams, Mr A Kirby, Ms S Corp and Mr G Bagge

In Attendance: Cllr J Copplestone (BDC), Suzanne Hall (Parish Clerk) and three members of the public.

1. Apologies

Apologies from Cllrs, Mrs C Flemming, Mrs M Gurney, and Cllr F Whymark (NCC) were received and ACCEPTED

2. Declarations of Interest

None

3. Public Forum

- All attendees, including the property owners, initially stepped outside to the end of Church Close to discuss the location etc of Item 7.2 on the agenda - B122 notice, 8 Church Close
- Cllr J Copplestone (BDC) and Cllr F Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.

4. Minutes of the Meeting of 14 July 2021

The minutes of the last Parish Council Meeting were

AGREED AND SIGNED

5. Finance

(1) Payments Received

None

(2) Payments for Approval

HAGS - Zipwire repairs	£1,011.48
NPT&S - new councillor trailing Allan Kirby and David Hayes	£80.00
CAN - Playground Training Gary Bagge	£40.00
ICO - Data Protection annual fee	£40.00
PI company (HAGS) - playground inspection	£192.00

Unanimously

APPROVED

(3) Payments for information only - previously agreed direct debits and standing orders

Veolia - Bin Lifts in June collected 28/07/2021	£112.08
Veolia - Bin Lifts in July collected 28/08/2021	£112.08
Payroll July 2021	£992.66
Payroll August 2021	£992.66
Litter picking for 6 July to 9 August	£90.00

(4) Neighbourhood Plan

None

6. Planning

- **20211584 - Millwood, Mill Road, Horstead** - Remove existing sheds and vehicle tents and replace with 2 cart sheds and a workshop - Comment to be submitted asking if the stability of the remaining embankment has been checked - No other concerns were raised

Information only - not for discussion - comments already submitted as part of delegated authority

- **20201627 - Crocus homes development on Rectory Road Coltishall** - Horstead with Stanninghall parish councillors commented that the revised plans didn't address their previously raised objections.
- **20210768 - Grove View, Frettenham Road, Horstead** - Erect wooden open bay Carriage house - further information submitted - the Parish Councils concerns are unchanged
- **20211143 - Grange farm, Buxton Road, Horstead** - Demolition of agricultural barn and replace with self-build dwelling - The Parish Council had no concerns or comments

- **20211318 - The Struggle, 10 Tungate Way, Horstead** - Single storey rear extension - The Parish Council had no objections
- **20211343 - Church Farm, Largate, Horstead** - New front porch - The Parish Council had no objections
- **20211410 - The Laurels, 20 Norwich Road, Horstead** - Single storey rear extension - The Parish Council had no objections

7. Parish Clerk and Chairman/Councillors

- (1) Two Jays farm - Cllr Jo Copplestone will chase this up with the Planning Enforcement team as no action seems to have been taken
- (2) B122 notice - 8 Church Close - Land registry have written to the Clerk, as the Parish Council have a caution on title no NK201066. This is causing issues with the sale of 8 Church Close which has title number NK317809. Following Mr Jones obtaining documents from land searches and the site visit at the start of this meeting it looks like the Land Registry records have been updated incorrectly. It was agreed unanimously that there were no objections to the caution being removed from the area in question at the end of the driveway. Ms Weightman said that the caution on the remainder of NK201066 can probably also be removed and this will be discussed further.
- (3) Hall Lane Junction with the B1150 - a letter of concern has been received from a Parishioner about the safety of exiting this junction - it was agreed this issue should be passed to Cllr Fran Whymark.
- (4) It was flagged that one of the Parish Councillors is likely to resign at the end of the year.
- (5) An article about traffic has been submitted to the Marlpit.

8. Highways & PROW

- (1) Mr Jones has no outstanding issues.
- (2) Frettenham Road footpath - a parishioner has raised concerns about personal safety due to the hedging blocking the view of the road. When this path was constructed there was no hedging barrier between the footpath and road. The Clerk to raise this with the rangers to look at on their next visit.
- (3) Mill Road parking remains a concern - if parked cars cause an obstruction the parishioner should report it to the police.
- (4) Issues with a skip on Mill road will be discussed with Cllr Fran Whymark

9. Pond & Trees

- Nothing to report. Ahead of the next meeting Mr Jones will circulate the pond maintenance schedule for review and action.

10. Horstead Mill

- (1) Donations -The Clerk to look into a separate account for donations.
- (2) Litter Picking - The Clerk thanked the Councillors for covering for the Litter Pickers absence.
- (3) Mr Bagge has looked at the Lottery grant paperwork. The Mill needs to be maintained and there needs to be public right of access, but the ownership is not of concern. Could it be 'sold' to the Broads Authority to become part of the Broads National Park? Mr Bagge and Ms Weightman to check what further documents are held in the Archive Centre.

11. Playing Field

- (1) Inspections are being carried out weekly by Mr Jones and reported on the community Facebook page. Mr Jones has carried out some small repairs and has some more that are needed - Approved by the Councillors.
- (2) Slide repairs - Mr Browne will fibreglass the underside of the slide platform as agreed. The slide is likely to need replacing in the next couple of years.

12. Speedwatch and SAM2

- Speedwatch is operational with weekly sessions being held
- The SAM2 is back in Coltishall

13. Community Spirit

- Mr Cain to email councillors about ideas for the Queen Elizabeth II Platinum Jubilee

14. Neighbourhood Plan

Currently on hold. It would be useful to have more people on the team as currently only Ms Weightman and Mr Simpson.

15. Police report

Reports circulated

16. Training meetings and consultations

Events attended:

Broadland and South Norfolk Parish Council Forum - 20 July - Ms Weightman and Mr Jones

PCC, police & crime plan priorities, Q&A - 9 August - Mrs Fleming and Mr Kirby

New Councillor training - 7 & 8 September - Mr Hayes

Upcoming events:

Clerks networking - 21 September - clerk

New Councillor training - 22 & 29 September - Mr Kirby

Tarmac - Stanninghall Quarry liaison meeting - 24 September - Mr Bagge

Councillors networking - 26 October - Mr Kirby

Playground inspection training - 10 November - Mr Bagge

17. Items for next agenda

Standing items for monthly meeting

18. Date and Time of Next Meeting

Parish Council meeting: Wednesday 13 October 2021 at 6pm in the main hall of the Tithe Barn.

Jo Coplestone reported - Autumn is now upon us and thankfully the Summer has been much quieter than 2020 at both the Common and at Horstead Mill. As our Schools return for the Autumn Term, I am delighted to have awarded my £500 Member Ward Grant to Coltishall & Horstead Pre-school. This money will fund additional Gardening Resources and Tools for the children, to enhance their learning whilst teaching the life cycles of plants & composting and growing their own healthy snacks.

Construction work is now well underway at the Food Enterprise Park, with contractors commencing building work at the Broadland Food Innovation Centre (BFIC) and Vertical Farm which will join the Condimentum factory on site, which is producing mustard and mint on licence for Colman's.

The Broadland Food Innovation Centre is the largest infrastructure project to date for the Council with inward investment of £11.4 million into the local economy, £5.7 million from the European Regional Development Funding, £1.44 million from the New Anglia LEP and a further £2.7 million from the Governments Getting Building Fund in external funding.

Once developed the BFIC will see the creation of 13 British Retail Consortium Standard food incubator Units, test kitchens and sensory testing facilities. Part of the funding will facilitate the creation of a Food Innovation Cluster which will encourage collaboration in our local food sector with support from Hethel Innovation and the Norwich Research Park. This work is vitally important for East Anglia, improving productivity and adding value to Agricultural produce from our region, whilst supporting businesses and creating new jobs.

Fran Whymark reported - As part of Norfolk County Councils (NCC) pledge to achieve net zero by 2030 we are urging councils and individuals to comment on the Transport for Norwich Strategy at www.norfolk.gov.uk/tfnstrategy running until 8th October 2021. The Norfolk Strategic Flood Alliance has been allocated £695k for highways and ditch maintenance and an additional £395k for drainage asset improvement. This should improve our drains and gullies around the County. Currently NCC has an annual budget of £42m for Highways. An additional £10m has been allocated for road maintenance over the next 4 years. This will focus on potholes and road surfacing to prevent potholes. An extra £1m will also be available for road safety schemes over the next 4 years. NCC have been concerned about the declining uptake of apprenticeships over the last few years. To address this we are working with schools, colleges and employers with some success. Watch this space.