

HORSTEAD WITH STANNINGHALL PARISH COUNCIL

You are summoned to participate in the resolutions (decisions) of the Parish Council via Zoom Video Conferencing on Wednesday 10th June 2020 at 6.00pm.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables Parish Councils to hold meetings remotely from 4th April 2020 to 6th May 2021 and remove the requirement to hold annual meetings.

This meeting is open to all members of the public to attend virtually. If you wish to attend please contact the clerk via email on horsteadclerk@gmail.com or leave a message on 07476 952824 and an invitation will be sent via email to you.

Please note our meetings may be recorded to enable clerk to host the virtual meeting and refer to the recording for minute taking and evidence of resolutions made.

Suzanne Hall

Suzanne Hall 5 June 2020
Parish Clerk

AGENDA

Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. As a result, the clerk will automatically mute public participants on Zoom. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman/Clerk for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

If you wish to speak at the meeting please let the clerk know in advance so that this can be arranged accordingly. Please note we will not allow public to speak unless a submission has been made in advance of the meeting.

1. Apologies

To receive and consider apologies for absence

2. Declarations of Interest

For all members to declare interests for this meeting

3. Open Forum

- 1) Reports from County and District Councillors
- 2) Public Participation

4. Minutes of the Meeting of 13 May 2020

To approve the minutes of the last Parish Council Meeting (Circulated).

5. Planning

20201002 – Horstead Water Tower - Construction of a new water storage reservoir, booster pumping station and associated apparatus

To inspect plans please go to www.broadland.gov.uk/plans and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

Any planning applications received after agenda set.

6. Parish Clerk and Chairman/Councillors

Clerks items not on agenda

1. Dog mess posters – supplied to residents where requested
2. Annual Cil report - Circulated

Chairman's/Councillors actions not on the agenda

3. Condolence book – purchased – Ms Weightman
4. Grit bin – Tungate Way – Mr Jones
5. War Memorial damage – Update Mr Jennings
6. Anything else?

7. Finance

(1) Payments Received

None

(2) Payments for Approval

Internal Audit – P Carrick

£100.00

Peartree Bindary – condolence book	£55.00
HAGS playground inspection	£192.00
Litter Picking	£130.50
Westcotec – Jubilee clips for SAM2	£6.00
Approval for payments required	
(3) Payments for information only – previously agreed direct debits and standing orders	
Veolia - Bin Lifts in April collected 30/05/2020	£28.02
Payroll May 2020	£966.37

(4) Payments for authorising - Neighbourhood Plan

None

(5) Governance statement 2019-2020

To approve the governance statement on the annual return - circulated

(6) Statement of Accounts 2019 – 2020

To approve the Statement of accounts and reconciliation - circulated

8. Highways & PROW

1. Traffic and parking – Mill Road and the Mill – including parishioners correspondence
2. Highway Ranger visit
3. Anything else to report?

9. Pond & Trees

If anything to report

10. Horstead Mill

1. Weed clearing by Environment Agency – report circulated
2. Police presence – update Mr Jones
3. Litter collection and bins – report circulated – second bin delivered 3 May
4. Anything else to report?

11. Playing Field

1. Weekly inspections – *re-commenced on 30 May – report circulated*
2. Annual inspection – *carried out 27 May – report circulated*
3. Re-opening of playing field – to be discussed
4. Witches hat surface – update from Mr Browne
5. Authorisation to purchase water containers for cleaning purposes
6. Anything else to report

12. Speedwatch and SAM2

- No Speed Watch sessions being held at present.
- SAM 2 update from Mr Jones

13. Community Spirit

1. All is currently on hold

14. Neighbourhood Plan

No meetings - No referendum can take place until May 2021 - *Update from Ms Weightman.*

15. Police report

Circulated

16. Training, Meetings and Consultations

Events attended:

None

Upcoming events:

Weekly clerks online conferences – NALC and NPT&S – Clerk

17. Items for the Next Agenda

To be decided - Donations

18. Date and Time of the Next Meeting

Parish council meeting: Wednesday **8 July 2020** at 6pm via Zoom