

## HORSTEAD WITH STANNINGHALL PARISH COUNCIL

You are summoned to participate in the resolutions (decisions) of the Parish Council via Zoom Video Conferencing on Wednesday 8th July 2020 at 6.00pm.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables Parish Councils to hold meetings remotely from 4th April 2020 to 6th May 2021 and remove the requirement to hold annual meetings.

This meeting is open to all members of the public to attend virtually. If you wish to attend please contact the clerk via email on horsteadclerk@gmail.com or leave a message on 07476 952824 and an invitation will be sent via email to you.

Please note our meetings may be recorded to enable clerk to host the virtual meeting and refer to the recording for minute taking and evidence of resolutions made.

*Suzanne Hall*

Suzanne Hall 3 July 2020  
Parish Clerk

### AGENDA

#### Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. As a result, the clerk will automatically mute public participants on Zoom. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman/Clerk for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

**If you wish to speak at the meeting please let the clerk know in advance so that this can be arranged accordingly. Please note we will not allow public to speak unless a submission has been made in advance of the meeting.**

#### 1. Apologies and resignation

To receive and consider apologies for absence  
To note that Mr Jennings has resigned

#### 2. Declarations of Interest

For all members to declare interests for this meeting

#### 3. Open Forum

- 1) Reports from County and District Councillors
- 2) Public Participation

#### 4. Minutes of the Meeting of 10 June 2020

To approve the minutes of the last Parish Council Meeting (Circulated).

#### 5. Planning

**20201176** – 3 Patricia Avenue - Raising of ridge & extension to side & rear to accommodate additional rooms in the roof including dormers to front & rear.

To inspect plans please go to [www.broadland.gov.uk/plans](http://www.broadland.gov.uk/plans) and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

**Any planning applications received after agenda set.**

#### 6. Parish Clerk and Chairman/Councillors

##### Clerks items not on agenda

1. Tarmac meeting – Stanninghall Quarry – meeting scheduled for 15 July
2. Longwater Planning application – documents to be circulated – will meet if requested
3. 2 Jays Farm – Camping
4. Enforcement cases
5. Donations

##### Chairman's/Councillors actions not on the agenda

6. Fruit trees in the Parish

#### 7. Finance

##### (1) Payments Received

None

##### (2) Payments for Approval

SLCC membership

£161.00

Clerks Q1 expenses	£209.90
Litter picking June	£72.00
New surface for Witches hat – to be paid from Cil monies when invoice received - quote was for £2100.00	
Approval for payments required	
• Approval to pay for July litter picking when timesheet received in August	
<b>(3) Payments for information only – previously agreed direct debits and standing orders</b>	
Veolia - Bin Lifts in May collected 28/06/2020	£84.06
Payroll June 2020	£966.37
<b>(4) Payments for authorising - Neighbourhood Plan</b>	
None	

## 8. Highways & PROW

1. Traffic and parking – Mill Road and the Mill
2. PROW from Mill Road to Green Lane – overgrown – reported – ENQ900763064
3. Anything else to report

## 9. Pond & Trees

If anything to report

## 10. Horstead Mill

1. Police presence – update Mr Jones
2. Litter collection and bins

## 11. Playing Field

1. Weekly inspections
2. Re-opening of playing field – 4 July – posters/bin
3. Witches hat surface – update from Mr Browne
4. Correcting contact details and adding details for emergency services, post code etc. to the large sign.
5. Banner

## 12. Speedwatch and SAM2

- No Speed Watch sessions being held at present.
- SAM 2 update from Mr Jones

## 13. Community Spirit

1. All is currently on hold

## 14. Neighbourhood Plan

No meetings - No referendum can take place until May 2021 - Update from Ms Weightman.

## 15. Police report

Circulated

## 16. Training, Meetings and Consultations

### Events attended:

None  
Mill Road meeting – 7 July – CJ, CF and clerk

### Upcoming events:

Tarmac plans – 15 July – all councillors  
Clerks online conferences – NALC and NPT&S – Clerk

## 17. Items for the Next Agenda

To be decided

## 18. Date and Time of the Next Meeting

Parish council meeting: Wednesday **9 September 2020** at 6pm via Zoom – No August meeting