

## HORSTEAD WITH STANNINGHALL PARISH COUNCIL

You are summoned to participate in the resolutions (decisions) of the Parish Council via Zoom Video Conferencing on Wednesday 14th October 2020 at 6.00pm.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables Parish Councils to hold meetings remotely from 4th April 2020 to 6th May 2021 and remove the requirement to hold annual meetings.

This meeting is open to all members of the public to attend virtually. If you wish to attend please contact the clerk via email on horsteadclerk@gmail.com or leave a message on 07476 952824 and an invitation will be sent via email to you.

Please note our meetings may be recorded to enable clerk to host the virtual meeting and refer to the recording for minute taking and evidence of resolutions made.

*Suzanne Hall*

Suzanne Hall 8 October 2020  
Parish Clerk

### AGENDA

#### Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. As a result, the clerk will automatically mute public participants on Zoom. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman/Clerk for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

**If you wish to speak at the meeting please let the clerk know in advance so that this can be arranged accordingly. Please note we will not allow public to speak unless a submission has been made in advance of the meeting.**

#### 1. Apologies

To receive and consider apologies for absence

#### 2. Declarations of Interest

For all members to declare interests for this meeting

#### 3. Open Forum

- 1) Reports from County and District Councillors
- 2) Public Participation

#### 4. Minutes of the Meeting of 9 September 2020

To approve the minutes of the last Parish Council Meeting (Circulated).

#### 5. Planning

**20201714** – Gresham House, Mill Road, Horstead – Remove existing timber conservatory in poor repair and replace with flat roof sunroom extension

**FUL/2020/0045 and FUL/2020/0046** – Horstead Quarry, Buxton Road, NR12 7NX – Proposed eastern extension and restoration of existing workings (can be found on Norfolk County Council website).

To inspect plans please go to [www.broadland.gov.uk/plans](http://www.broadland.gov.uk/plans) and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

**Any planning applications received after agenda set.**

#### 6. Parish Clerk and Chairman/Councillors

##### Clerks items not on agenda

- 1) Cold calling – update
- 2) Crocus homes development – Rectory Road Coltishall - 20201627
- 3) Randells site – parishioners email
- 4) Wreath

##### Chairman's/Councillors actions not on the agenda

- 5) Rat infestation at a property in Patricia Avenue – update Mr Cain/Mr Jones

#### 7. Finance

##### (1) Payments Received

Precept – 2nd instalment £12,000.00

##### (2) Payments for Approval

Litter picking September – if invoice received £?????

Clerks Q2 expenses £174.48

##### (3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in August collected 28/09/2020  
Payroll September 2020  
**(4) Payments for authorising - Neighbourhood Plan**  
None

£196.14  
£1,124.10

## **8. Highways & PROW**

1. Traffic and parking – Mill Road and the Mill – awaiting update Mr Le-May.
2. Police – Cones and police visits to the Mill
3. PROW from Mill Road to Green Lane – overgrown – reported – ENQ900763064 – update Mr Jones
4. PROW from Mill Road to Green Lane – blocked by fallen tree – Update Mr Jones
5. Other issues – Mr Jones and Mr Cain

## **9. Pond & Trees**

Fallen willow tree.

## **10. Horstead Mill**

If anything to report

## **11. Playing Field**

1. Weekly/fortnightly inspections – update Mr Jones
2. Correcting contact details and adding details for emergency services, post code etc. to the large sign - Update Mr Jones
3. Cleaning – update from Mr Jones
4. Fence posts – update
5. Surface under rocking horse – update Mr Browne
6. Mole control – to be carried out last week of October – Playground to be closed

## **12. Speedwatch and SAM2**

- Speed Watch sessions – update from Mr Jones
- SAM 2 update from Mr Jones

## **13. Community Spirit**

All is currently on hold

## **14. Neighbourhood Plan**

No meetings - No referendum can take place until May 2021

## **15. Police report**

Circulated

## **16. Training, Meetings and Consultations**

### **Events attended:**

None

### **Upcoming events:**

NPT&S clerks network – 21 October - Clerk

Advanced Excel training – 16 December - Clerk

## **17. Items for the Next Agenda**

Budget

## **18. Date and Time of the Next Meeting**

Parish council meeting: Wednesday **11 November 2020** at 6pm via Zoom