

5 Aug 2019

Minutes of a Meeting of the Horstead with Stanninghall Neighbourhood Planning Group held on 31 July 19

Present:

Ron Simpson Chairman
Philippa Weightman
Paul Roy

1. Previous Meeting. The Minutes of the previous meeting were agreed to be a faithful record.
2. Matters Arising.
 - The draft version of the Neighbourhood Plan had been sent to Broadland DC for review.
3. The Draft Neighbourhood Plan. Ron briefed the meeting on some of the challenges in getting the draft plan ready for review by Broadland DC. It was clear that using MS Word had some significant challenges particularly in the handling of complex formats which included pictures. It seemed quite difficult to fully control format in order to achieve a robust print-ready version. In addition there were significant issues with transferring the Word file given its 88MB size.
4. **Action.** Ron would look to see if the current version could be migrated to a desktop publishing system.
5. Community Action Plan. The meeting discussed some of the candidate community action plans and were of the opinion that many could be taken up straightaway.
6. **Action.** Philippa would discuss the evolution and prosecution of Community Action Plans with her colleagues on the Parish Council.
7. Next Meeting. The next meeting would be held at Horstead Lodge on Wednesday 28 Aug 19.

R Simpson