



## HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on **Wednesday 10<sup>th</sup> April 2024 at 6.30pm.**

*Becky Furr*, Parish Clerk, 3<sup>rd</sup> April 2024

### AGENDA

There will be an opportunity for public participation and district/county council reports, before the meeting commences. Please note that once the meeting is in session, members of the public are not allowed to speak unless specifically invited by the Chair/Clerk, in which case a vote will be taken to suspend standing orders.

- 1) To receive and consider apologies for absence.
- 2) To receive declarations of interest and request for dispensations.
- 3) To agree the minutes of the last Parish Council Meeting held 13<sup>th</sup> March 2024 (Circulated).
- 4) To consider any matters arising. (Information only)
- 5) To consider and agree any planning applications including those received after agenda is published. Please refer to [www.southnorfolkandbroadland.gov.uk/plans](http://www.southnorfolkandbroadland.gov.uk/plans) and type in the application number to inspect plans.
- a. 20220875 - Reserved matters following outline planning 20191686 access (design, specification, drainage, parking & visibility), appearance (landscaping, layout & scale). Height shall not exceed single storey building with a pitched roof. Location: The Paddocks, Frettenham Road.
- 6) To agree financial statement below:

a. Payments Received - None		
b. Payments for Approval		
C.Jones	SAM2 Management – March	£12.00
NPTS	Subscription 2024/25	£369.75
NALC	Subscription 2024/25	£278.33
J.Rice	Litter Picking at 1.5 hours	£17.16 (note rate increase from £11 to £11.44 per hour)
B.Furr	Clerk's Expenses	£56.80
c. Payments for information only – previously agreed direct debits and standing orders		
Veolia	Horstead Mill Bin - February	£70.42
B.Furr	March 2024 Salary	£870.96
HMRC	March 2024 Contribution	£268.46
Acceptacard Ltd	QR Fee	£11.94
Norfolk Rivers Drainage Board	Annual Fee	£3.60

- d. To approve the asset register.
- 7) To consider and agree any Highways & PROW matters.
- 8) To consider and agree any Tree and Pond matters.
- 9) To consider and agree any Horstead Mill matters including
  - a. Fundraising for the Mill – update to be received from Cllr Browne and Cllr Stevenson.
  - b. Quote to repair railings at Horstead Mill Bridge.
- 10) To consider and agree any play area matters - update from Cllr Kirby.
- 11) To consider the Broad's Authority consultation "The Local Plan for The Broad's – Preferred Options and Validation Checklist".
- 12) To receive an update on D-Day arrangements and consider funding towards entertainment and food packaging.
- 13) To review and approve financial regulations, standing orders and freedom of information policies.
- 14) To consider items for inclusion on the next agenda.
- 15) To note the date of the next meeting on Wednesday 8<sup>th</sup> May 2024 at 6.30pm in the main hall of the Tithe Barn.
- 16) To agree excluding the press and public from this meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed. Parish Clerk's Six-Month Probation Review.