

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 13 JUNE 2018**

Present: Cllrs, Mr C Jones (Chair), Ms L Wishart, Mr R Jennings, Ms P Weightman, Mr A Browne and Mrs C Fleming

In Attendance: Suzanne Hall (Parish Clerk) and three members of the public

Public Forum

- Cllr J Coplestone provided a report which was read out at the meeting – see report at end of these minutes

1. Apologies

Apologies for absence were received and accepted from Cllrs Mr M Blackburn, Mr T Cain, Mrs M Gurney, Ms J Coplestone (BDC) and Mr T Garrod (NCC)

2. Declarations of Interest

Ms P Weightman – Item 4 – 20180772 - neighbour

3. Minutes of the Meeting of 9 May 2018

The minutes of the last Parish Council Meeting were

AGREED AND SIGNED

4. Planning

20180772 – No 1 The Glass Barn, Stanninghall Road, Horstead, NR12 7LY – temporary living accommodation while renovations undertaken. Concern about progressive build was raised. **OBJECTION**

20180876 - Heggatt Hall, Heggatt Road, Horstead With Stanninghall, NR12 7AY - Repairs and Conservation of Historic Timber Wall Panelling to Drawing Room, Dining Room and Fire Surround in First Floor Bedroom (Listed Building) **NO OBJECTION**

5. Parish Clerk and Chairman

(1) **Mrs K Lawrance** – It was **AGREED** that a commemorative bench would be purchased and installed – the Clerk to contact the church to see if it can be sited in the churchyard

(2) **BNCT** – it was **AGREED** the Parish Council would promote the information board

(3) The new **Privacy Policy** was **APPROVED** and signed.

(4) The **Grant Awarding Policy** was **APPROVED** and signed

(6) **WiFi in the Tithe Barn** – This is currently with the Tithe Barn committee for their consideration

(7) **Village Gateway sign** – This is currently being progressed by the Broads Authority

6. Finance

(1) Payments Received

VAT for Q4 2017/18

£395.11

Donation for picnic bench

£1123.68

(2) Payments for Approval

PX2 website domain name for 2 years from May 2018

£25.00

PX2 website hosting – 1 year from June 2018

£180.00

D Clarke – playground work

£354.00

Proposed by Ms Weightman, seconded by Mrs Fleming and

APPROVED

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in April collected 30/5/2018

£93.79

Clerks Salary May 2018 plus backdated payment

£858.70

(4) Payments for authorising – Neighbourhood Plan

None

7. Neighbourhood Plan

The minutes of the May meeting are on the website. Ms Weightman and Mr Jennings will be taking photos around the village to include in the documents. Ms Weightman and Mr Simpson will be attending the Community Led Workshop on 21 June.

Mr Jennings arrived at the meeting

8. WW1 celebrations

Mr Jennings reported that:

- The event planning application has been sent to BDC. H&S forms have been received.
- The Commons Trust is meeting on 14 June.
- Mr Jennings is to request a formal meeting with the Commons Committee.
- A donation of £50 has been received.

- Mr Jennings and Mr Jones to follow up a possible 'food' donation from Tarmac. The Clerk reported that insurance cover is in place.

9. Pond

Mr Jones advised that the second part of the pond survey will take place on 20 June and that we hope to have a report by the end of July.

10. Horstead Mill

- (1) Structural Survey – It was proposed by Mrs Fleming and seconded by Ms Weightman that the quote received from RJ Engineering Consultants be accepted and **APPROVED**
- (2) The Broads Authority have completed the work to the canoeists' slipway. They will be improving the circular footpath between the Mill and Lock Bridge in the next few weeks. The Clerk to ask if the canoeists' area will be grassed.

11. Playing Field

- (1) Weekly inspections are being carried out by Mr C Jones. Mr Clarke has re-laid the matting at the entranceway, adjusted the gate springer and installed bird deterrents along the top of the swing rails.
- (2) Mr Jones had an on-site meeting with Fenland Leisure to discuss the matting under the witches' hat and is currently waiting for a quote.
- (3) It was **AGREED** that a 'No Dogs allowed' sign be purchased for the playground gate.
- (4) Mr Jennings kind offer to paint the gate was accepted

12. Speedwatch and SAM2

Speedwatch – 2 sessions have been held since the last meeting.
The SAM2 will return to Coltishall this week, to be sited on the High Street. Data from Norwich Road Horstead evidences increased traffic flow since the opening of the Broadland Northway. The morning peak flow has also moved, from between 8 and 9am to between 6 and 7am

13. Highways

The Highways Ranger will be visiting in the next three months. A new report has been submitted focussing on potholes and areas of standing water – Highways have advised these are their current priorities.

14. Training, meetings and consultations

Events attended:

CiLCA training – ongoing – clerk
Tarmac Liaison – 25/5/18 – Mrs Gurney – minutes circulated, the next meeting is on 12 October
Planning training – BDC – 12 June – Mr Jones and Mr Browne – Copy of PowerPoint presentation requested from BDC – BDC have final say in applications, but they are constrained by regulations and are often frustrated that they have no power to insist on 'nicer' designs. It was reported by delegates that congestion over Wroxham Bridge has increased since the opening of the Broadland Northway.

Upcoming events:

CiLCA training – ongoing - clerk
PCC meeting – 5/7/18 Mr Jones
NPFA – AGM 27/7 and summer party 7/7 – Mr Jones
SLCC Summer conference – 15/6/18 – Ms Weightman, Mr Jones, Clerk
Community Led Workshop – Neighbourhood plan – 21/6/18 Ms Weightman and Mr Simpson

15. Police Report

The police report was circulated

16. Items for the Next Agenda

Standing items for monthly meeting and Publication Scheme

17. Date and Time of the Next Meeting

Parish council meeting: Wednesday 11 July 2018 at 6pm in the Main Hall of the Tithe Barn, Rectory Road

I mentioned in last month's report, that Norfolk County Council is holding a public consultation between 8th May and 3rd July 2018, in respect of the proposed Norwich Western Link Road. Broadland District Council strongly supports the Norwich Western Link and recognises the important benefits it could bring. Namely, better access to employment areas, shortening journey times, reducing congestion as well as encouraging investment, and boosting the local economy. I believe without this 'missing link', the rural areas to the north and west of Norwich could be disadvantaged. If you wish to make a representation, there is a short survey which can be completed online at www.norfolk.gov.uk/nwl

The Economic Success Panel had a presentation from the Manager for 'Better Broadband for Norfolk'. There is £49 million of public sector investment up to March 2020, when coverage of 95% will be achieved. Several factors affect Broadband speeds to customers, and this is mainly related to Internet Service Providers and individual contracts. The main infrastructure provider, BT Openreach, is now moving to ensure that all new housing developments benefit from fibre installation, as retrofitting homes is very costly. The proposals for the remaining final 5% of area not covered by the current programme, include funding from DEFRA or utilising rebates based on higher than expected levels of take up.

Please do not hesitate to contact me with any concerns you may have, I am only too happy to help.

Kind regards, Jo Copplestone

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