

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD BY ZOOM, ON WEDNESDAY 11 NOVEMBER 2020 AT 6PM.**

Present:, Cllrs, Mr C Jones (Chair), Mrs C Fleming, Ms P Weightman, Mr A Browne, Mr T Cain and Mrs D Williams

In Attendance: Cllr J Copplestone (BDC), Cllr F Whymark (NCC), Suzanne Hall (Parish Clerk) and one member of the public.

1. Apologies and resignation

Apologies from Mrs M Gurney were APPROVED

Mrs V Baker has resigned due to childcare commitments. The Parish Council thanks her for her time as a councillor.

2. Declarations of Interest

None

3. Public Forum

- Cllr J Copplestone (BDC) and Fran Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.

Cllr F Whymark departed

4. Minutes of the Meeting of 14 October 2020

The minutes of the last Parish Council Meeting were

AGREED – TO BE SIGNED

Matters arising – item 6.2 – Mr Cain advised that there had been no update on the rat issue.

5. Planning

- **20201874** – The Glass Barn, 2 Stanninghall Road - Conversion of Existing Garage to a Granny Annex living accommodation - the Parish Council will request a clause to ensure it cannot be used as separate accommodation - **COMMENTS**
- **20201958** – Alexandra Villas, 1 Norwich Road, Horstead - Proposed division of dwelling into semi-detached dwellings with separate access and curtilage - the Parish Council had **NO COMMENTS**
- **20201944** - Heath Farm House, Heggatt Street - Proposed extensions to main house including single storey side extension and a two storey extension providing ancillary accommodation, a proposed detached garage and stable building - the Parish Council had **NO COMMENTS**

6. Parish Clerk and Chairman

- (1) Councillor Vacancies – following the resignation of Mrs Baker, there are four councillor vacancies. Clerk to draft an advert, for approval, to be put on the Facebook page and in the January Marlpit. People who are potentially interested will also be contacted.
- (2) Climate Emergency information was circulated. A community response statement will be discussed at the January meeting. Clerk will circulate a copy of the BDC Environmental Strategy from Broadland Cllr Jo Copplestone.
- (3) Information about the closure of the Coltishall Post Office was circulated and discussed.
- (4) Randells site – Broadland District Council have advised that, to date, there have been no planning consent enquiries.

7. Finance

(1) Payments Received

None

(2) Payments for Approval

Litter picking October £27.00

Unanimously APPROVED

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in September collected 28/10/2020 £140.10

Veolia annual duty of care payment £51.06

Payroll October 2020 £992.66

(4) Payments for authorising – Neighbourhood Plan

None

8. Highways and PROW

- (1) Mill Road Parking – The Parish Council is currently waiting for the report from Justin Le-May (Highways). – Clerk to chase
- (2) Highway Ranger visit – report submitted to Highways but no update yet. The fallen tree by the Old School on Norwich Road has been removed, but it is believed this was done by a resident – Thank you.
- (3) PROW from Mill Road to Green Lane – the broken wooden PROW sign at the Mill Road end has been reported. The Drain towards Horstead House is blocked again – Mr Jones will report. Branches etc overhanging footpaths are the responsibility of the landowner (not Highways), Graffiti has been removed from the post box.

9. Pond & Trees

A quote to cut up the fallen part of the tree into logs and leave the logs there as a wildlife habitat was **APPROVED**.

10. Horstead Mill

- (1) Quotes received to deal with the Ash dieback tree, but the Broads Authority have advised that they will be dealing with it once they have planning (tree work in a conservation area) consent to do so.
- (2) A letter has been received from the Broads Authority about a willow tree needing work near the Mill. The clerk to advise that it isn't on Parish Council land.
- (3) From November one of the large bins will remain locked and the other will be emptied fortnightly.

11. Playing Field

- (1) Fortnightly inspections are being carried out by Mr Jones.
- (2) Correcting contact details and adding details for emergency services, post code etc. to the large sign – Mr Jones has resubmitted quote request
- (3) Cleaning – Mr Jones to obtain paint
- (4) Fence posts – with Mr H Gurney
- (5) Surface under rocking horse was replaced during mole control closure
- (6) The playground was closed for the first week of November while mole control was carried out.

12. Speedwatch and SAM2

- Mr Jones reported sessions were currently running one session a week and were looking to increase to two a week, but from the November Lockdown announcement, Norfolk Constabulary have advised that these need to be put on hold.
- The SAM 2 is currently on Rectory Road in Horstead. Following a suggestion, Mr Jones explained why the SAM 2 couldn't be sited near the 30mph sign on Norwich Road.

13. Community Spirit

- All is currently on hold.
- Tarmac have advised that the grant received for VE day celebrations can be split between the Parishes and used for community use. Tarmac to be advised on how it will be spent.

14. Neighbourhood Plan

Due to Covid-19 legislation, no referendum can take place until May 2021. The Neighbourhood Planning team are looking to meet with Broadland DC and the Broads Authority to discuss outstanding issues.

15. Police report

Reports circulated

16. Training, meetings and consultations

Events attended:

Tarmac Liaison - 23 October – Mr Jones – Bullet points circulated

NPT&S clerks network – 10 November - Clerk

Upcoming events:

Advanced Excel training – 16 December - Clerk

17.Items for the Next Agenda

Budget, Tarmac grant and Standing items for monthly meeting.

18.Date and Time of the Next Meeting

Parish council meeting: Wednesday 9 December 2020 at 6pm via Zoom.

Jo Coplestone reported - Broadland District Council launched its Community at Heart Lottery in early November, which gives Broadland-based organisations a new and fun way to raise much needed funds. Each ticket costs £1, with 50% going to the 'supporters' nominated good cause and 10% to a community funding pot, which will be managed by Broadland District Council. The remaining 40% will go towards prize money and running costs, Players have a 50 to one chance of winning one of the prizes, which range from the £25,000 jackpot to three free tickets.

The Lottery is all about charities, the voluntary sector and not-for-profit organisations, supporting Broadland's communities, with the 10% Community funding pot to be used as a start-up grant to kick start worthwhile community activities. For small charities, getting these grants is going to make a significant difference, the first tickets go on sale on 12th January 2021 and the first draw is taking place on 27th February to support local good causes across the district.

Broadlands cabinet met in early November just prior to the lockdown, when it was noted that the furlough scheme has been extended (now until next March). Government has given £1.1bn to Local Authorities, to help them support business more broadly, with £2.6m of this allocated to Broadland for 'Additional Restrictions Grants'. These are in addition to the local lockdown grants for business premises forced to close in England, which are to receive grants worth up to £3,000 per month under the 'Local Restrictions Support Grant'.

These announcements are only part of the government's world-leading economic response to coronavirus- the largest package of emergency support in post war history, to protect, create and support Jobs.

I hope you all stay safe & well!

Fran Whymark reported – awaiting copy of report