

MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 12 FEBRUARY 2020

Present:, Cllrs, Mr C Jones (Chair), Mrs D Williams, Mr R Jennings, Ms P Weightman, Mr A Browne and Mrs C Fleming

In Attendance: Cllr J Copplestone (BDC), Cllr F Whymark (NCC), Suzanne Hall (Parish Clerk) and 4 members of the public.

Public Forum

- Cllr J Copplestone and Cllr F Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.

1. Co-option of new councillor – Ms V Baker was co-opted onto the Parish Council and the Parish Clerk witnessed her acceptance of office. APPROVAL was given for her to attend New Councillor training

2. Apologies

Apologies for absence were received and accepted from Mr T Cain

3. Declarations of Interest

Item 6.11 – Mrs Fleming - owner

4. Minutes of the Meeting of 8 January 2020

The minutes of the last Parish Council Meeting were

AGREED AND SIGNED

5. Planning –

- **20200127 – Cedars, 16 Green Lane, Horstead** – Additional velux to rear of building – **NO COMMENT**

6. Parish Clerk and Chairman

- (1) Jerome Mayhew – the Parish Council would like to accept the request for meeting – the clerk to ask for a suitable date before looking for a venue.
- (2) Cold Calling update – Patricia Avenue has received the required number of responses. A second mailing will be sent to residents of Tungate Way and Green Lane who have not responded.
- (3) APM date – it was agreed that on the 13 May the APCM would be held at 5.30 and would be followed by the APM. The evening will end with Coffees etc in the Hayloft
- (4) Internal auditor for 2019/20 accounts – the clerk will ask Mr Carrick again
- (5) Tarmac Quarry correspondence – a scooping request has been submitted to NCC, Nearby parishioners have been notified. Tarmac will keep the Parish Council and public informed of progress.
- (6) Quiet Lanes – Tunstead Parish Council are working to set up quiet lanes. It was agreed our Council would like to be involved too.
- (7) Water tower – Anglian Water have advised they will be developing the Horstead Water Tower site as abstraction will cease at Ludham and East Ruston. More details will follow. Mr Jones will investigate getting listed status for the ROC post.
- (8) War memorial damage – Mr Jennings has found someone reputable who will carry out the repairs FOC. The work will be carried out over the summer.
- (9) Condolence book – Ms Weightman to find a book to recommend to the council.
- (10) Longwater gravel lorries – Mr Jones has obtained copies of the S106 documents – all the documents show that the road from the site along the B1354 through to the B1150 at the Recruiting Sergeant is a permitted route.
- (11) New Holly hedge between the Mill and Horstead House – APPROVAL was granted for Ms Fleming to plant a holly hedge on the Mill side of the fence separating the Mill from Horstead House
- (12) Grass verge by Recruiting Sergeant – This is a Highways matter and is currently a matter of discussion between Highways and the Recruiting Sergeant.

7. Finance

(1) Payments Received

None

(2) Payments for Approval	
January litter picking	£22.50
Playground refresher training	£40.00
Replacement laptop	£599.98
Mr Jones travel expenses	£9.90
Proposed by Mrs Fleming, seconded by Mr Jennings and	APPROVED
(3) Payments for information only – previously agreed direct debits and standing orders	
Veolia – bin lifts in December collected 28/01/2020	£112.08
Payroll January 2020	£727.07
(4) Payments for authorising – Neighbourhood Plan	
KR Design	£1,000.00

8. Highways and PROW

- The Tithe Barn puddle is still an issue and has been re-logged
- An email from a Parishioner about Hall Lane will be discussed by the Clerk and Chairman

9. Pond & Trees

Nothing to report

10. Horstead Mill

- (1) The Environment Agency have asked if they can remove some branches from a tree at the entrance to the Mill so they can get some equipment in. They will obtain planning approval and will be paying for the work. This was APPROVED.
- (2) PC Lucas Ward is visiting regularly

11. Playing Field

- (1) Fortnightly inspections are being carried out by Mr Jones. The mole has reappeared and will be monitored until Spring.
- (2) Surface under Witches hat – the old surface has been removed and the ground raked over. The new surface will be put down prior to the Easter holidays.

12. Speedwatch and SAM2

- Mr Jones reported that they have been joined by a new team member and two other residents are currently undergoing checks. Hopefully they will be in a position by Easter to be back with four teams with four volunteers in each. Operationally the teams have been busy in the past few weeks and have been supported at the roadside by Norfolk Police. Details of more than thirty five speeding vehicles have been sent to the Partnership Administration Officers at Norfolk Police for them to follow up.
- The SAM2 is currently in Coltishall and will remain there until 4 March.

13. Community Spirit

- **Fete** – no update at the meeting
- **75th Anniversary of VE Day 2020** – two meetings have been held. The next meeting will be on 24 February. A contingency fund of £100 was **APPROVED**

14. Neighbourhood Plan

The latest version of the plan is on the Parish Council website. Councillors and parishioners are being asked to provide feedback.

15. Police report

Reports circulated

16. Training, meetings and consultations

Events attended:

SNAP – 9 January – CJ

VE 75th Anniversary Planning Meeting – 13 January – CJ, AB, BJ

Chairmans networking – 16 January – CJ

GNLP consultation - 22 January – CJ & AB

VE 75th Anniversary Planning Meeting – 4 February – CJ, AB, BJ, Clerk

Upcoming events:

VE 75th Anniversary Planning Meeting – 24 February – CJ, AB, BJ

Playground refresher training – 26 February – CJ

Broads Parish Forum – 18 March - CJ

Chairmans networking – 30 March – CJ

Advanced excel – 25 March – Clerk

SNAP – 2 April - CJ

Tarmac Liaison – 24 April – CJ & MG

VE day celebrations – 8 May – village event

Fete - 8 August – village event

17.Items for the Next Agenda

Standing items for monthly meeting.

18.Date and Time of the Next Meeting

Parish council meeting: Wednesday 11 March 2020 at 6pm in the Main Hall of the Tithe Barn, Rectory Road.

Jo Coppleson reported – Broadland District Council has recently announced the acquisition of 140 acres of woodland, heath & fenland at 'Houghen Plantation' located close to the Broadland Northway near to Horsford. The funding for this project comes from the Greater Norwich Growth Board's pooled community infrastructure levy money for green infrastructure. As we see increasing development of housing in the Greater Norwich area, it will be essential for people in our urban areas to have access to areas of countryside for recreation. The plantation is next to a large area of common land, and this whole area will shortly become the first 'Country Park' in Broadland, featuring walking & cycling routes.

Towards the end of January I was invited to look at the newly built 'Condimentum' factory along with Broadland's new MP Jerome Mayhew. The new factory is located adjacent to the A47 on the Food Enterprise Park, which is situated on 'local development order' land at Honingham Thorpe. The factory is supplying both Mustard & Mint sauce on licence to Norfolk's historic brand 'Colmans' now the old Carrow Works Site is closed. I was extremely impressed that the 'state of the art' factory will make use of an oil rich 'by product' to generate both heat & power, reducing the use of carbon. I am delighted that our 'Anchor' tenant of the Food Enterprise Park, Condimentum is now in production, adding value to our raw agricultural crops within our county and creating jobs locally.

PC Lucas Ward, who has taken over as Aylsham 'Beat Manager' joined us for speed watch duty on the B1150 near Ling Way early one morning. We observed an extremely high number of speeding vehicles and an almost constant stream of traffic, as parents and children attempted to cross the road on their journey to school. The sensors on the flashing Wig Wag beacons on the B1150 have not been working properly and this has been reported this to Highways, who should complete this work by 24th February.

Fran Whymark reported – The Boundary Commission consultation is ongoing until 24 March. Herondale in Acle – a 50+ units of Housing with care development – has been given planning approval. It is likely that a similar development will be proposed for the Wroxham area. The homeless project across Broadland and South Norfolk now has 3 employees helping people get off the streets. The GNLP is open for consultation.