

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL  
HELD BY ZOOM, ON WEDNESDAY 14 OCTOBER 2020 AT 6PM.**

**Present:**, Cllrs, Mr C Jones (Chair), Ms P Weightman, Mr A Browne and Mr T Cain

**In Attendance:** Cllr J Copplestone (BDC), Suzanne Hall (Parish Clerk) and one member of the public.

**1. Apologies**

Apologies were accepted from Mrs C Fleming, Mrs M Gurney and Cllr F Whymark (NCC).

**2. Declarations of Interest**

None

**3. Public Forum**

- Cllr J Copplestone (BDC) provided an overview of her current involvements – see summary report at end of these minutes.

**4. Minutes of the Meeting of 9 September 2020**

The minutes of the last Parish Council Meeting were

**AGREED – TO BE SIGNED**

**5. Planning**

- **20201714** – Gresham House, Mill Road, Horstead – Remove existing timber conservatory in poor repair and replace with flat roof sunroom extension - the Parish Council had **NO COMMENTS**
- **FUL/2020/0045 and FUL/2020/0046** – Horstead Quarry, Buxton Road, NR12 7NX – Proposed eastern extension and restoration of existing workings - the Parish Council had **NO COMMENTS**, NCC have issued letters to neighbouring properties but it was agreed that Mr Jones would raise other parishioners awareness by posting to Facebook.
- It was noted with concern that many of the quarry applications are moving closer to the village.

**6. Parish Clerk and Chairman**

- (1) Cold calling – Patricia Avenue will become a No Cold Calling Zone, but Tungate Way/Green Lane/Havergate didn't meet the 75% response rate.
- (2) Crocus homes development – Rectory Road Coltishall – 20201627 – it was agreed that the Parish Council would object to this application as the site is larger than that approved under the outline consent and now encompasses land outside the current settlement zone.
- (3) Randells site – a parishioners email and clerks response circulated. It is unlikely that change of use planning consent will be needed if there is a change of ownership.
- (4) The Poppy Wreath has been collected and will be laid by Mr Jones.
- (5) A resident of Patricia Avenue has advised of a rat infestation. Mr Cain has reported this to Environmental Health and is awaiting a response.

**7. Finance**

**(1) Payments Received**

Precept – 2nd instalment £12,000.00

**(2) Payments for Approval**

Litter picking September £103.50  
Clerks Q2 expenses £174.48  
British Legion – Poppy wreath £50.00

**Unanimously APPROVED**

**(3) Payments for information only** – previously agreed direct debits and standing orders

Veolia - Bin Lifts in August collected 28/09/2020 £196.14  
Payroll September 2020 £1124.10

**(4) Payments for authorising – Neighbourhood Plan**

None

**8. Highways and PROW**

- (1) Mill Road Parking – The Parish Council is currently waiting for the report from Justin Le-May (Highways).

- (2) Norfolk police will be removing the cones over the half term break as they are mindful that people may become 'Cone blind'. They will continue to monitor the situation. Mr Jones was advised that both the Mill and Lower Common, Coltishall, will have at least one police visit per shift
- (3) PROW from Mill Road to Green Lane – overgrown – reported – ENQ900763064 – Highways have scheduled this for a cut.
- (4) A tree was blown over blocking the Mill Road end of the PROW. from Green Lane to Mill Road. A neighbour and a councillor have helped to make the path accessible again. The landowner will be advised of their responsibilities.
- (5) Mr Jones circulated a report of currently logged issues.
- (6) The Rangers will be asked to look at the following on their next visit: Fallen tree by the Old School on Norwich Road. Puddle opposite Glebe Way. Very muddy roads between the last house on Green Lane and then all the way through Heggatt, right through to the B1150 (Green Lane, Heggatt Road and Burntwood Lane). Verge by the Tithe Barn bottle bank is creeping onto the road. Glebe Way – request a no through road sign as cars are trying to use this as a cut through which isn't possible.
- (7) NCC has advised that a letter has been sent to the landowner regarding issues with the PROW running from the Mill to the B1150 opposite Fines - ENQ900166429

### 9. Pond & Trees

Mr Jones and Mr Parkerson had planned to clear a willow tree which fell down in the wind, however its size is beyond their capabilities. A quote will be requested to cut up the fallen part of the tree from an accredited operator, but it is intended that the cut logs will remain at the pond as a wildlife habitat.

### 10. Horstead Mill

The clerk to contact Veolia – from November only need one bin emptied fortnightly

### 11. Playing Field

- (1) Weekly inspections – From October until Spring Mr Jones will be carrying out inspections fortnightly – last grass cut of year completed, tree canopy has been raised as requested
- (2) Correcting contact details and adding details for emergency services, post code etc. to the large sign – awaiting quote
- (3) Cleaning – Clerk to obtain details of paint colour
- (4) Fence posts – with Mr H Gurney
- (5) Surface under rocking horse – to be replaced during mole control closure
- (6) Mole control – to be carried out last week of October – Playground to be closed

### 12. Speedwatch and SAM2

- Mr Jones reported sessions are up and running again. The teams are regularly joined by the police. There are currently 2 sessions lined up for Horstead and 1 for Coltishall. Mr Pye advised that the busiest time on Frettenham Road is between 8 and 9am, While traffic does speed along there it is doubtful if it is ever busy enough to warrant a session.
- The SAM 2 is currently in Coltishall, it will be back in the village on 28 October.

### 13. Community Spirit

- All is currently on hold

### 14. Neighbourhood Plan

Due to Covid-19 legislation, no referendum can take place until May 2021.

### 15. Police report

Reports circulated

### 16. Training, meetings and consultations

#### Events attended:

None

#### Upcoming events:

NPT&S clerks network – 21 October - Clerk

Advanced Excel training – 16 December - Clerk

## 17. Items for the Next Agenda

Budget and Standing items for monthly meeting

## 18. Date and Time of the Next Meeting

Parish council meeting: Wednesday 11 November 2020 at 6pm via Zoom.

**Jo Copplestone reported** - Life over the last six months has been challenging for us all, and as rates of Covid increase across the country, we must continue to work together to protect the most vulnerable and needy in our society and adhere to Government guidelines.

Throughout the pandemic, we all know how valuable our local 'Green' spaces have been, especially during the lockdown. We wanted to provide a Country Park in Broadland that is available for our resident's quiet enjoyment, which is great for wildlife and for our residents to use to benefit their physical and mental wellbeing.

The Council purchased 140 acres between Horsford & Felthorpe an area of Woodland, Heathland and Fenland, which incidentally includes a County Wildlife Site. Adjoining Felthorpe Common & Drayton Drewary (which are areas of Common Land) this amounts to 300 acres in total and consolidates accessibility to this environmentally green space.

So far there are two main circular walks, and these paths are natural woodland type surfaces, we have just introduced conservation grazing, and the herd of cows with their calves are a lovely sight. Currently there are no toilet or café facilities, but we hope to include these in our longer term plans which include a Visitor Centre for study groups and a Natural Woodland Play Area for children.

I still have my £500 Members Community Grant Fund which is available to support local projects which will benefit local residents in the Horstead/Coltishall area. Last year this was equally distributed between the Good Neighbours Group and 1<sup>st</sup> Coltishall Guide Pack. If you know of any local Community Groups which need financial support please contact me directly for details.

I hope you all stay safe & well!

**Fran Whymark reported** - COVID 19 is still very much in our minds but we are approaching flu season. If you are over 65, or in a high risk group please contact your GP or pharmacy to book a flu vaccine. If you are 50 to 64 there will be vaccines available from November and your GP will contact you to arrange appointments. Norfolk County Council has been awarded Digital Council of the Year 2020. NCC are working to extend full fibre by 2023 and up to 97% coverage in Norfolk over the next few years. They have worked closely with mobile providers to provide council buildings (i.e. fire towers) and set up a protocol to allow quicker decision making, saving time and money for everyone. Additionally they have set up the largest LoRaWAN (Long Range Wide Area Network) in the UK. This is free to use and will benefit many areas and save time and money. One application has been the use of temperature sensors to indicate areas for gritting. Finally I would urge you all to contribute to the consultation at Broadland regarding our housing offer. We have been working to improve our Housing Allocation Policy and the offer to our residents. You can access the consultation on the Broadland website under Housing at <https://www.broadland.gov.uk/housingsurvey> .