

Minutes of a Meeting of the Horstead with Stanninghall Neighbourhood Planning Group held on 29 Aug 2018

Present:

Ron Simpson Chairman
Philippa Weightman
Paul Roy
Roger Lingwood

1. Previous Meeting. The Minutes of the previous meeting were agreed to be a faithful record.
2. Matters Arising.
 - Ron and Philippa had attended the first Community Led Planning workshop.
 - Ron had provided the planning consultants with the first draft of the submission documents.
 - Philippa had provided a set of local photographs.
3. Planning Group Membership. Bob Jennings had resigned from the group. Philippa would now be the sole Councillor on the group. The meeting regretted Bob's decision and were thankful for his contribution over the past 2 years.
4. Community Led Planning. The meeting discussed Community Led Planning and were agreed that the Parish Council should take on responsibility for it as the timeline would extend well into the future, long after the Neighbourhood Plan was published and the Planning Group disbanded.
5. **Action.** It was agreed that:
 - Philippa would discuss with the Parish Council how Community-Led Planning would be taken forward. This would include who should attend the workshops.
6. Health Check of Documents. The Planning consultants had provided an interim verdict on the draft submission documents. It was clear that there were still issues regarding what should be in the Plan and what should be contained elsewhere. A revised draft had been produced by the consultants and had been circulated to the Group.
7. **Action.** It was agreed that:
 - Members should provide comments on the revised draft to Ron asap.
 - Ron would arrange for a follow-up meeting with the consultants for the purpose of arriving at a consensus on approach.
8. Gravel Workings. There was a discussion on the planning process for the extension of the gravel working. Given the regulations pertaining to mineral extraction, there was little to be done in the Neighbourhood Plan. That said, it was clear that the Community had considerable interest in the mitigation actions placed on the contractor and whether they were effective.
9. **Action.** It was agreed that Philippa would raise the matter with the Parish Council of how to monitor and measure the effectiveness of mitigation measures associated with gravel extraction near the village.
10. Next Meeting. The next meeting would be held at Horstead Lodge on Wednesday 26 Sept