

MINUTES OF A MEETING OF THE ELECTORATE OF THE PARISH OF HORSTEAD WITH STANNINGHALL

HELD IN THE TITHE BARN ON WEDNESDAY 12 APRIL 2023

Present: Mr A Kirby, Mr T Nichols, Ms J Copplestone, Mr C Jones, Mr A Browne, Ms P Weightman, Mrs C Fleming (chair), Mr D Hales, Mr F Whymark, Mr I Tebble, Mr M Stevenson, Mr M Boakes, Mr J Langberg, Ms L Austrin, Ms L Jordan and Ms S Hall (Parish Clerk)

1 **Welcome and Apologies for Absence**

The Chairperson welcomed those present to the meeting.

2 **Minutes of the Annual Meeting of 2022.**

The minutes of the 2022 meeting, which were circulated prior to the meeting were approved.

3 **Annual Report of the Chairman of the Parish Council was as follows:**

Chairperson's report for the Annual Parish Meeting 2023

Welcome to the 2023 Annual Parish Meeting for Horstead with Stanninghall.

Councillors

Resigned – Campbell Jones – April 2023 – Huge thanks to Campbell for running the Playground, Sam 2, & Pond and being the general handy man/volunteer for all jobs over the last few years and we will miss his very generous and much appreciated contribution to the Parish Council and the village.

Diane Williams – September 2022

Welcome to new Councillors – Lilly Symon (June 2022), A flyer distributed in Feb 2023 successfully recruited some new councillors, thank you.

April 2023 - Martin Boakes, Matthew Stevenson, Ian Tebble.

Horstead Mill – QR code, Litter (Jane & Volunteers), Tree works, Discussion about parking, liaison with the police, cones purchased and used successfully in busy times of 2022. Tree damage on Mill Road in August caused 6 weeks of interruption to BT services & Internet and Gas mains repair. Bird flu area.

SAM2 – Traffic – Speedwatch, Campbell to continue in role of Speedwatch coordinator.

Neighbourhood Plan – This was wound up in May 2022 and any unused grant monies to be returned. Broadland District Council were informed. Thanks to Philippa Weightman and previous contributors.

Staithe – The Horstead Centre repaired the village staithe quay heading and river bank in autumn 2022 and this is now safe for the public to use. They also organised the removal of dangerous tree branches at the staithe. A grant of £2,000 was received for materials for the staithe repairs from The Red House Youth Trust.

Playing Field – New slide is needed and is being discussed. Funding to be arranged. Campbell Jones was organising this and many thanks to him for all his work on the playground over the years. Mr Allan Kirby is now inspecting and informing the council. Gate posts was redone. Mole control continues.

Pond – Tree tidying, Dredging and draining to be arranged for Autumn/ Winter – Campbell Jones has been in charge of this and will pass the action plan on to the council.

Queen Elizabeth Platinum Jubilee – Mr Tom Cain organised a very successful afternoon for the Jubilee in June 2022 with donations from Tarmac, Coltishall Pharmacy, Recruiting Cars. Alan Browne & Campbell Jones did a great job with lighting the Beacon.

Planning – 24 applications – some repeat.

The Wind Farm Offshore Transmission Network was created and Suzanne Hall agreed to act as Clerk and forward any relevant emails. This concludes the Annual report by the Chair – Caroline Fleming - 12th April 2023

4 **Horstead Poors Land Trust**

HPLT report 31/3/2022 to 31/03 2023

During this period The Trust received Income totalling £8957 and spent £11533.

The biggest expense was establishing a mains water supply to each of the Trust's Allotments Sites. A combination of a record hot summer, and the boreholes "drying up" meant that we decided to install mains water. Remedial action on the wells was estimated at £2500 each with no guarantees of improved performance, and drilling new ones were estimated at £8-10,000 each.

We are pleased to report that both sites survived the arid conditions and continue to thrive.

We have nearly completed the registration of the Trust's land. There are no outstanding legal expenses at the moment.

Norfolk Wildlife Trust has visited the Buxton Road site and made some suggestions - this is presently "on hold"

The Trust was pleased to facilitate the building of a staithe by The Horstead Centre for their exclusive use on our land adjacent to the Common. We also thank them for replacing the "village staithe", and hope that both facilities are not abused.

We continue to look for opportunities to support Community projects, such as the Good Neighbours and the Scarecrow Festival.

Investment income continued to be reduced by depressed equity markets, which hopefully will recover when The World regains some stability !

We are looking forward to stability in HPLT in 2023/24, with no more big expense
Tony Nicholls

5 Community Speedwatch

The Coltishall & Horstead Community Speed Watch (CSW) Report for the 2023 Annual Parish Meeting.

What is Community Speed Watch?

Community Speed Watch is a community operated initiative designed that was launched in 2007 by the Norfolk Constabulary to allow volunteers to officially monitor and report to the Police details of speeding vehicles in areas of concern to the community.

Community Speed Watch is not enforcement.

The Community Speed Watch initiative allows members of the community to address speeding issues by becoming actively involved in road safety, using speed detection equipment to monitor speeds from safe locations.

Whilst all of the road safety partners are working together to achieve casualty reduction targets and reduce the number of people killed and seriously injured on our roads we cannot expect Police Officers to carry out enforcement checks in every community on a regular basis. This is where Community Speed Watch can help by working with the partnership.

Our aim is NOT to catch as many speeding drivers as possible but to raise awareness that excessive speeds are socially unacceptable. We aim to reduce speed in areas of concern and address issues from communities by raising awareness.

Background.

In May 2017 the idea of resurrecting a Coltishall & Horstead CSW was proposed by the then Coltishall Parish Councillor, Bob Grindrod. In August 2017 Bob and myself met with a Police & Safety Camera Partnership representative to agree sites and to carry out a risk assessment on them. They had a record of the sites used by the previous Speed Watch teams already so it was quite a quick process to re-evaluate them and have them signed off. There were originally ten approved locations, there are now twelve. By September 2017 the training of volunteers had commenced, and by the end of the October twelve volunteers had been recruited and a trial CSW session was held on the North Walsham Road near to the Ling Way junction.

As Bob noted at the time, (It) was highly effective in slowing traffic. At one point it was going slowly enough that cars stopped to allow pedestrians to cross! This session was also partly designed to iron out any process issues. No drivers were reported for speeding on this occasion.

Where we are now.

Over the years we have lost and gained volunteers and the role of co-ordinator has fallen on several shoulders. We used to have four teams of four members but are now running with twelve volunteers across two teams, one for Coltishall and one for Horstead. Each team has a two-week window, this gives the team leader greater flexibility for when to hold at least one session. Across Norfolk there are over nine hundred volunteers spread across over one hundred CSW Teams.

As there is an increasing demand from communities for more schemes and less and less funding for new kit then we are required to hold at least twelve sessions a year, anything less and a CSW Team would be in jeopardy of being disbanded.

I'm pleased to say we easily exceed the minimum.

How we operate.

Community Speed Watch volunteers monitor vehicles from the designated sites which have been risk assessed and approved by the police. Working as a minimum of three in a team we use a police approved hand-held speed detection device to check the speed of vehicles and any vehicles recorded driving 24+ mph in 20mph zones, 35+ mph in 30mph zone and 46+ mph in 40mph zones are written down on a monitoring sheet. The details recorded are time, date, site, make, model, colour, registration and speed.

The CSW Co-ordinator, that's myself, enters the details into a spreadsheet which is emailed to the CSW Administrator for processing. The spreadsheet is compiled in such a way that it interfaces directly with their EROS system. A PNC (Police National Computer) check is run on the vehicle and the registered keeper's information is obtained and a letter is sent.

First offence – A letter is sent to the registered keeper advising details of the offence and a reminder of the effects of their action

Second offence – A follow up letter is sent to registered keeper with stronger wording

Persistent offenders and High Speeders will be added to a tasking list and circulated for targeted police intervention

Statistics

In 2022 we held 24, 1 hour sessions across our community. Of those, 225 were sent a 'First Letter', 2 a 'Second Letter', no 'Further Actions' FA's and there were 20 'No Further Actions', NFA's.

Team	Offence Date	Location Name	Location Code	Area	Sessions	Vehicles	Letter 1	Letter 2	Further Action	NFA	Hours
Coltishall	01/01/2022	Dome			2	33	29			4	2
Coltishall	01/02/2022	Dome			3	27	25			2	3
Coltishall	01/03/2022	Dome			3	27	26			1	3
Coltishall	05/04/2022	Coltishall, Wroxham Road	CSWN1121	Broadland	1	13	13	0	0	0	1
Coltishall	14/04/2022	Horstead, Norwich Road	CSWN1127	Broadland	1	1	1	0	0	0	1
Coltishall	04/05/2022	Coltishall, North Walsham Road	CSWN1123	Broadland	1	17	14	0	0	3	1
Coltishall	12/05/2022	Horstead, Rectory Road	CSWN1132	Broadland	1	16	15	0	0	1	1
Coltishall	20/05/2022	Horstead, Rectory Road	CSWN1132	Broadland	1	3	2	0	0	1	1
Coltishall	31/05/2022	Coltishall, Wroxham Road	CSWN1121	Broadland	1	26	25	0	0	1	1
Coltishall	08/06/2022	Horstead, Norwich Road	CSWN1127	Broadland	1	6	6	0	0	0	1
Coltishall	28/06/2022	Coltishall, North Walsham Road	CSWN1123	Broadland	1	14	11	1	0	2	1
Coltishall	26/07/2022	Coltishall, Wroxham Road	CSWN1121	Broadland	1	9	8	1	0	0	1
Coltishall	04/08/2022	Horstead, Rectory Road	CSWN1132	Broadland	1	8	7	0	0	1	1
Coltishall	02/09/2022	Horstead, Norwich Road	CSWN1127	Broadland	1	8	8	0	0	0	1
Coltishall	28/09/2022	Horstead, Rectory Road	CSWN1132	Broadland	1	6	6	0	0	0	1
Coltishall	05/10/2022	Horstead, Rectory Road	CSWN1132	Broadland	1	9	8	0	0	1	1
Coltishall	16/11/2022	Horstead, Rectory Road	CSWN1132	Broadland	1	8	6	0	0	2	1
Coltishall	24/11/2022	Horstead, Norwich Road	CSWN1127	Broadland	1	9	9	0	0	0	1
Coltishall	12/12/2022	Coltishall, Wroxham Road	CSWN1121	Broadland	1	7	6	0	0	1	1
Coltishall Total					24	247	225	2	0	20	24

With reference to NFA', a breakdown of the rejected returns are as follows;

HIRE = Hire vehicle for which letters are not issued.

INCORRECT = Where the details supplied on the return do not match with the Police National Computer details. Letters not issued.

OUT OF TIME = Where returns have not been able to be processed within the time limit. Letters not issued.

BELOW LEVEL = When vehicles are reported below either 24, 35 or 46 in the respective speed areas. Letters not issued

DISPUTE LETTER = Where somebody has disputed either the speed the vehicle was travelling or their car was not in the vicinity.

RTS = Letter returned as not known at this address

NO UPDATE ON PNC = Keeper has told DVLA no longer keeper, no update on PNC for the new keeper. Letter not sent.

UNABLE TO READ PLATE – Unable to read number plate due to dirt, broken plate etc, Letter not sent

So far this year we have held eight sessions, four in each Parish and reported sixty 'speeder's and three abusers.

Across Norfolk as of the end of February, the March stats haven't been released yet, 348 sessions were held and 2,234 vehicles were logged. 1,870 first letters, & 119 second letters were issued. And 16 were followed up with further action by the Police.

Finally a big thank you from me to all our volunteers past and present who have given up their time, sometimes in quite grotty weather, in supporting the CSW initiative. I also thank both Coltishall and Horstead with Stanninghall Parish Councils for their continued support. - Thank you.

Campbell Jones

6 Open Forum – for the Electorate to Raise Issues, Comments, Reports, etc

There were no comments or other reports

7 Vote of thanks and close

There being no other business, the Chairperson thanked everyone for coming.