

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL  
HELD BY ZOOM, ON WEDNESDAY 14 APRIL 2021 AT 6PM.**

**Present:**, Cllrs, Mr C Jones (Chair), Mrs C Fleming, Ms P Weightman, Mr A Browne, Ms M Gurney and Mrs D Williams

**In Attendance:** Cllr J Copplestone (BDC), Suzanne Hall (Parish Clerk) and six members of the public.

**1. Apologies**

Apologies from Mr T Cain and Cllr F Whymark (NCC) were received and accepted.

**2. Declarations of Interest**

6) Planning app 20210379 - Mr Browne - relative of owner

**3. Public Forum**

- Cllr J Copplestone (BDC) and Fran Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.

**4. Minutes of the Meeting of 10 March 2021**

The minutes of the last Parish Council Meeting were

**AGREED – TO BE SIGNED**

**5. Finance**

**(1) Payments Received**

None

**(2) Payments for Approval**

J Rice - litter picking for March	£40.50
Clerks Q4 Expenses	£129.49
NW Signs - vinyl overlay for playground sign	£60.00
Norwich Gardening services - Surface under big swings	£757.13

**All unanimously APPROVED**

**(3) Payments for information only - previously agreed direct debits and standing orders**

Veolia - bin lifts in February collected 28/03/2021	£56.04
Payroll March 2021	£992.66

**(4) Neighbourhood Plan**

None

**(5)** The accounts for Quarter 3 2020/21 have been examined by Mr Browne and **APPROVED** - The clerk will investigate H&S training for litter picker re lone working

**6. Planning**

- **20210379** – The Forge, 64 Norwich Road - Erection of Heritage-style greenhouse and 1.8metre boundary fence - **NO COMMENTS**
- **20210604** - 1 Alexandra Villas, Norwich Road - Erection of detached double garage and felling of trees in a conservation area - **NO COMMENTS**

**7. Parish Clerk and Chairman**

- (1)** Annual Parish Meeting - 28 April - Reminders to be issued to community organisations and Mr Jones to advertise on Facebook closer to the time.
- (2)** Tree Warden donation request - **APPROVED** - to go on May auth list
- (3)** Extension work at Church Farm, Largetate - BDC have advised that this is very close to allowable development in terms of size and no further action is required
- (4)** Annual Parish Council meeting - It was agreed that this meeting will be held a week early on 5 May at 6pm, this will allow it to take place on Zoom. Regulations allowing meetings to take place virtually end on 6 May.
- (5)** Oak Tree at Randells - NCC have confirmed that the tree is on Highways land and that the tree belongs to them. Mr Jones has asked further questions about the commemorative surround
- (6)** Climate change - Ms Weightman will discuss with the Marlpit team.
- (7)** Queen Elizabeth II Platinum Jubilee - June 2022 - to be discussed in May
- (8)** Mobile Post Office - Mr Cain reported that this is looking pretty certain and that times will be circulated once known.

## 8. Highways & PROW

- (1) Verge between Rectory Road and the Recruiting Sergeant - Clerk to set up meeting
- (2) Mill Road parking notices - it was agreed 3 signs and posts would be purchased as per quotes received. Standing Orders were suspended while a parishioner raised concerns about access to Mill Road Nursing Home. Mr Jones will discuss with Highways.
- (3) The PROW officer is trying to find out who owns the land next to FP5. FP5 runs from the junction of FP6 and FP17 at Horstead Mill alongside the River Bure and comes out onto the B1150, Norwich Road opposite the Fines sausage factory. A section of FP5 at the mill end is collapsing into the Bure.  
FP7 runs from Green Lane down to Mill Road and the finger post at the Green Lane end has rotted through at the base. FP16 runs from Granny Bard's Lane, just north of the bridge over the Spixworth Beck drain across the fields and comes out near to No. 2 New Farm Cottages on Norwich Road, the finger post at the Granny Bard's Lane end has rotted through at the base. FP17 runs from Mill Road across the Mil carpark and joins up with FP6 and FP5. The approach to the footbridge from Mill Road over the drain has large lumps of raised concrete, the Highways Bridge Team are going to make good the surface by removing the trip hazards and replace with Type 1 aggregate.
- (4) A Blocked drain near Horstead House is scheduled to be cleared. Ms Weightman to re-report the blocked drain at Stanninghall near Quarry Road. The Clerk is chasing the repair of the hole on Heggatt Road. The footway from the exit on Tungate Way round by the War Memorial to where it meets Mill Road has been resurfaced to get rid of the subsidence and raised ironworks.

## 9. Pond & Trees

Nothing to report

## 10. Horstead Mill

- (1) **Micro Power Generation** - The clerk will ask for quotes for legal advice as we need someone to look through the deeds to see if this development is permitted before we progress the matter further.
- (2) The clerk has met with the Environment agency. They will help with Health and Safety signage etc. The Clerk will set up a meeting for the Councillors.

## 11. Playing Field

- (1) Inspections are now being carried out weekly by Mr Jones and reported on the community Facebook page. The field is drying out and Mr Jones hopes that the sunken mole runs will be flattened out by the first grass cut.
- (2) HAGS will carry out the Annual Inspection in May and will fix the zipwire seat and buffer when they do the zipwire inspection - Currently awaiting dates
- (3) We are waiting for the overlay for the phone number etc for the information board. Mr Jones will obtain quotes for the additional sign to go under the main sign which will give the playgrounds location for the emergency services.
- (4) Work to the Safety Surface under the big swings has been completed. Four panels of the old matting is potentially re-usable and is being stored by Mr Jones.

## 12. Speedwatch and SAM2

- Speedwatch is operational again with weekly sessions being carried out.
- The SAM2 has just returned to Coltishall for 8 weeks. The latest data has been shared with Councillors and the Police.

## 13. Community Spirit

- All is currently on hold.

## 14. Neighbourhood Plan

Due to Covid-19 legislation, no referendum can take place until May 2021.

## 15. Police report

Reports circulated - Jo Copplestone to find out date of next SNAP meeting

**16. Co-option of new Councillor** - David Hales was co-opted onto the Parish Council. The clerk will provide forms to be completed and returned.

**17. Training meetings and consultations**

**Events attended:**

Planning enforcement training - BDC & SNDC 17 March - Mr Jones, Ms Weightman and the Clerk

**Upcoming events:**

None

**18. Items for next agenda**

Standing items for monthly meeting

**19. Date and Time of Next Meeting**

Annual Parish Meeting: Wednesday 28 April 2021 at 6pm via Zoom.

Annual Parish Council meeting: Wednesday 5 April 2021 at 6pm via Zoom.

**Jo Copplesstone reported** - Coronavirus is the biggest challenge the UK has faced in generations, it's impact on people's health, wellbeing and the economy continues to be substantial both globally and locally and ramifications of the pandemic will be felt for years to come.

Our Governments cautious roadmap to ease restrictions has started with pupils returning to schools and from 12 th April non-essential businesses reopen as we head slowly towards economic recovery, with the launch of our 'Please to see you campaign' across our districts in towns and village centres to welcome shoppers and visitors alike. Restart Grants are now available to customer facing non-essential retail, hospitality, accommodation, leisure, personal care or gym businesses to allow them to open safely as the lockdown restrictions ease.

The Government has recently announced £5 billion of funding for Project Gigabit to enable faster broadband connections to help recovery from the pandemic, growth and levelling up across the country. This includes £210m worth of vouchers released to help those with slow speeds, £110m to connect up to 7,000 rural GP surgeries, libraries and schools, and well as a call for evidence on using satellite and 5G technology to connect very hard to reach areas without 15mbps of fibre connection. In June the Government will announce procurements to connect 640,000 homes in rural counties including Norfolk and Suffolk giving people in rural areas the freedom to live and work more flexibly. Broadland Country Park has recently been launched, this beautiful mosaic of heath, woodland and marshy grassland, nestled between Horsford and Felthorpe is perfect for walkers, horse riders and cyclists to explore and enjoy. The Country Park was acquired by Broadland District Council with the help of the Greater Norwich Growth Board, adjoins Felthorpe Common and Drayton Drewary, the Park can be accessed from the NDR/Reephams Road or Haveringland Road, NR10 4DF.

**Fran Whymark reported** – This last year have been like none other but hopefully we are coming out the other side. As of 8<sup>th</sup> April 66% of over 16s and 96% of over 50s have been vaccinated. Pubs, libraries (Wroxham and mobile libraries), hairdressers, leisure centres and self-contained accommodation opened today. NCC is undertaking major capital investment across the County. £120m building new schools and alternate provision for children with special educational needs and disabilities (SEND); £29m in Extra Care Living accommodation with units opening soon in Fakenham and building started at Acle, with planning agreed for another unit in Plumstead, near Rackheath; £11.5m on supported housing for young adults; £4m on residential units for children; £3m on greenways, footpaths and national and Norfolk Trails and £2m on a new Flooding Taskforce headed by Lord Dannatt. Two new recycling centres have been started with a £2.75m investment in North Norwich (Cromer Rd/NDR) which should open Autumn this year and £1.9m being invested at Ketteringham, South Norfolk. At Broadland District Council the Housing Options Team undertook a major restructure of the Housing Allocations Policy. The online portal is now open for any residents wishing to register on the Housing Register. The portal is open 24/7 and can be accessed via phone, tablet or computer.