

**MINUTES OF A MEETING OF THE ELECTORATE OF THE PARISH OF HORSTEAD WITH STANNINGHALL  
HELD IN THE MAIN HALL OF THE TITHE BARN ON WEDNESDAY 8 MAY 2019**

**Present:** Ms J Mixer, Mr & Mrs Hooton, Ms J Copplestone, PC P Magee, Mr D Burrows, Mr R Simpson, Mr & Mrs Darroch, Mr & Mrs Beardsmore, M Hipperson, V Pritchard, P Browne, O Browne, P Roy, Mr & Mrs Clark, D Pye, P Duckworth, J Langberg, M Langberg, Mr C Jones (Chair,) Mr A Browne, Mr R Jennings, Ms P Weightman, Mr T Cain, Ms S Hall (Parish Clerk) and 3 others

**1 Welcome and Apologies for Absence**

The Chairman welcomed those present to the meeting. Apologies were received and accepted from Cllrs Mrs Fleming, Mrs Gurney, Mrs Wishart, Mrs Williams, Mr Whymark. Also Mrs Gidney and Mr Hindley.

**2 Minutes of the Annual Meeting of 2018.**

The minutes of the 2018 meeting, which were circulated at the meeting, were read and signed.

**3 Annual Report of the Chairman of the Parish Council (Circulated) was as follows:**

Welcome to the 2019 Annual Parish Meeting for Horstead with Stanninghall.

On the 2nd of May the Local Elections were held, as there were sufficient validly nominated candidates there was no need for an election to be held for the Parish therefore all the existing Councillors were elected without contest with effect from the 2nd of May. This means that with all the Councillors having been duly elected along with our Parish Clerk having completed all the recognised training the Parish Council has now achieved the power of competence.

The Parish Council has met regularly in the past twelve months and it has been quite a full year on all fronts which has kept our hard working Clerk, Suzanne Hall, busy keeping myself and the Councillors up to speed and fully briefed on all matters. Thanks Suzanne.

Earlier this year, after many years of service to the community as a Parish Councillor Mike Blackburn stood down and we all thank him for the valuable contributions.

Following the recent elections I welcome back Jo Copplestone our hard working District Councillor for the Ward and also our new County Councillor for our Division Fran Whymark who takes over from Tom Garrod. Fran sends his apologies but he is unable to be with us this evening due to a prior engagement.

**Planning and the Neighbourhood Plan.**

The PC has dealt with 15 planning applications from Broadland District Council (BDC) and the Broads Authority several of which are ongoing and are being monitored by BDC. The work to develop our Horstead With Stanninghall Neighbourhood Plan began in July 2015, five volunteers, all local residents stepped up to the plate to establish a Planning Group and their first meeting was in October 2015, the terms of reference were agreed and approved by the Parish Council in November 2015. In 2016 a questionnaire was distributed to every household in the Parish, the responses from these has been used in producing the working document the latest iteration of which was recently presented to all Parish Councillors for review.

**Horstead Mill.**

As ever this remains a very popular attraction for locals and visitors especially in the late spring and summer months. Canoeists can regularly be spotted doing battle with currents and our Emergency Services continue to use the site for training. The Broads Authority completed their works to the mill pool bank and we now have one of the finest spots on the Broads where to launch a canoe from. A structural survey was completed last autumn which highlighted an number of issues that needed addressing, the first tranche of works of clearing ivy and vegetation away along with some tree works and minor brickwork and rendering repairs have been completed, the second tranche to address other brickwork issues will be commenced in the late spring. Wherever possible we have engaged the services of tradespeople local to our community. A number of residents have requested that they be allowed to place memorial benches in memory of relatives, unfortunately we are unable to accommodate their requests, to this end we are considering dedicating one wall as somewhere they can place a plaque subject to approval by the Parish Council.

**Playing Field.**

Another popular attraction with locals and visitors. I inspect the playground fortnightly in the winter and weekly at other times. Once again the playground passed its formal annual inspection with flying colours, items inspected scoring either a very low or low risk. We have had several visits from the 'Mole Man', the last one in autumn last year in an attempt to reduce their numbers, fingers crossed it seems to be working. Occasionally the amount of litter left after family picnics exceeds the size of our bin so we are making arrangements to have a larger one installed but I do ask that wherever possible that visitors to the playground take their litter home for recycling and disposal. Earlier this year we managed to blag six benches that Norwich Park and Ride were giving away for free, four have been given to Coltishall to install, the two remaining will be installed at the playground during the summer, as they have a bright orange finish which is not in keeping with our rural location they will be painted dark green, a thanks goes out to Henry Gurney for sponsoring the cost of the paint.

**Pond.**

Following two surveys by Sally McColl of Norfolk Wildlife Trust (NWT) we now have a management plan in place and this is being implemented. Visitors to the pond will have noticed that some tree felling and pollarding has taken place they will also notice that the general area has been somewhat spruced up thanks in the main part to local resident Clive Parkerson and his family. As the management

plan is implemented over the next five years the general habitat will be significantly improved and we should see the return of many wildlife species.

### **Speedwatch & SAM 2.**

Bob Grindrod handed over the reigns as the Community Speedwatch Coordinator to David Pye and the teams continue to hold regular sessions in Coltishall and Horstead. The CSW has recently seen the addition of two new volunteers but they are always on the lookout for more, so if you can spare an hour or two a month then please contact David, his details can be found in The Marlpit.

I have taken over the role from Bob Grindrod of looking after the SAM 2 for both Parishes. New sites of where it can be deployed have been approved by NCC Highways these being Rectory Road in Horstead and on the B1150 adjacent to Ling Way and on the Gt Hautbois Road in Coltishall. The data is downloaded and processed, a summary of it is presented to all Parish Councillors and the full data is sent to our Norfolk Police Beat manager, Pete Magee so that he is made aware of the current hotspots. Pete is proactive in letting other agencies know and we have since seen an increase in activity by the Safety Camera Partnership in both Parishes.

### **Tarmac.**

Several meetings of the Community Liaison Team, which includes myself and Councillor Margaret Gurney have been held over the previous twelve months at the Stanninghall Quarry. The next one will be on Friday May 10th where we will once again be given a tour of the site where we will be given full access to the quarry. A number of long running issues to do with environmental control have also been addressed but there is still continuing monitoring. The next big challenge we face is the continued expansion of the quarry and what it means for Horstead, Stanninghall and Frettenham. We will of course continue to report back to the Parish Councillors on developments and these will be published so that everyone can be kept up to speed on its progress. Plans are being discussed and put in place to open the quarry to interested residents for one Sunday in July so that a behind the scenes view can be gained.

On a personal level I have had a busy year attending, occasionally with other Parish Councillors and our Parish Clerk many conferences and forums at local and regional level with the Broads Authority, Society of Local Councillors, Broadland District Council and UKPN to name just a few. Each one has gained me a valuable insight into how these organisations operate and how best we as a Parish we can best engage with them.

Perhaps the most fruitful of these was the meetings I attended with the Broads Authority on how to promote Norfolk Broads, watch this space as the village gateway signs will soon have new signage to indicate you are entering the Broads National Park.

Last October I was approached and asked to join Coltishall Parish Council as the lack of Councillors could on occasion lead to the situation where there would not be enough to form a quorum, in November I was co-opted on, they have since then managed to recruit a couple more however two sitting Councillors, the Chair being one, did not stand for re-election so there are now more vacancies including the Chair!

Behind the scenes and picking up on the idea of a 'bypass' for Horstead and Coltishall first mooted by our hard working District Councillor Jo Copplestone I had off the record meetings with NCC Highways including the Assistant Director about a relief road that would not just serve this locality but the wider area. This was followed by a couple of meetings with stakeholders from nearby communities including Hoveton and Wroxham to discuss the possibility of moving the ideas forward. At the last meeting it was agreed that we would wait for the local elections to be completed and the newly elected and those that were re-elected to settle into their roles before setting up a meeting with Councillors from Broadland, North Norfolk and County.

Also in the same vein and the impact the increased volume of traffic through Horstead has had on pedestrians trying to cross Norwich Road, we succeeded in getting funding via the County Councillors Highways Allowance under Tom Garrod for a survey to be undertaken in June. The outcome of these will determine whether NCC deem there is actually a requirement. As soon as I have been advised of the date/s I will broadcast them far and wide and encourage everyone to take to their feet and increase the pedestrian traffic!

In November 2018 our communities joined together to mark the end of the WW 1 hostilities which culminated with the lighting of a beacon that had been erected on the far bank of the Bure by the Rising Sun in Coltishall. Hundreds of people attended that evening to join in the celebration that was the culmination of many months of behind the scenes planning, manufacturing of the basket and hard work by many people but I would like to pay thanks to three in particular. Bob Jennings for taking on the organisational challenge, must have seemed like herding kittens at times especially as the goal posts kept being moved! Alan Browne for organising the logistics and infrastructure as well as actually getting it to light on the night and Henry Gurney on whose land he kindly let us erect the beacon.

I would also like to say a big thank you to David Burrows, David as you are probably aware is our village litter picker. Thanks David for helping to keep our lovely village spic and span. We are trying to recruit another volunteer for the summer busy season so if anyone wants to help David then please contact Suzanne our Parish Clerk.

Last but not least I would like to thank all the Councillors, for all your hard work for the past year. And also a very big thanks to Suzanne who has had to put up with me bombarding her with emails, phone calls and texts at all hours of the night and day.

That concludes the Chairman's reports for 2018- 19 and I welcome any questions from the floor before we move onto reports from other organisations.

Campbell H Jones, Chairman, Horstead with Stanninghall Parish Council, 8th May 2019

## **4 Horstead Pools Land Trust**

Horstead Pools Land Trust was formed in 1896 by local benefactors and people of standing in the community. Its aim was to be able to help the people of Horstead who needed some financial assistance. They set aside some land and decided that the rents from those parcels

of land could provide a fund from which to make grants to the poor of Horstead. They laid down that there should be 7 trustees to administer the fund and that they would be answerable to the Parish Council.

The basic principles of the original Trust hold good to this day but have been expanded to also include organisations and societies in the village which may benefit from assistance as well as residents who may benefit in some form. The original parcels of land remain as allotments or rented fields and our income has increased as one piece of land was sold in the 1980s and the proceeds invested. It is the investment interest which forms our main income now.

During the current period April 2018 to April 2019 the allotments in Rectory Road have been well supported but the ones in Frettenham Road are still only partially occupied. The other lands are all fully let.

We organised and paid for a coach trip to Cambridge in September for Horstead Pensioners. Some guests also travelled with us and paid £10 each for the trip. The other regular event that the trust organises is a Carols for Christmas Concert in December. Held in the Tithe Barn we have been supported by the Salvation Army corps band with a number of local members playing their instruments for us. At the carol concert voluntary donations raised £72 for the Friends of Coltishall Surgery, which is also the surgery for Horstead residents.

The Horstead defibrillator was rumoured not to be working. We have had it looked at and it is working. We are ensuring that it is in working order and that it is checked quarterly in future. It is currently held inside the Recruiting Sergeant whose doors are open from morning to late evening on nearly every day of the year.

We have been approached by the council about the possibility of a footpath from Buxton Road to Frettenham Road which would be on the boundary of one of our fields. The Trustees agreed that they could support this suggestion.

We have been pleased to welcome Ian Bray as a new Trustee this year. We have been very saddened by the death of one our most long standing Trustees John Neville who for the last few years has acted as our lead trustee. His knowledge, kind heart and wisdom is going to be missed very much by all of the Trustees.

The number of applications for help this year has gone down but we do have some regular commitments to cut grass and hedges for some residents who are unable to do so themselves. We are indebted to Mr Gordon Boulter who does all of the work.

Two local residents have shown an interest in becoming trustees so the work of the Trust looks likely to be continuing for the foreseeable future.

Barbara Gidney - Clerk to the Trustees

## 5 Neighbourhood Plan Group

Ladies & Gentlemen, some of you will recall that I have briefed previous Annual Parish Meetings on the progress towards creating the Neighbourhood Plan for the parish of Horstead with Stanninghall. We have now reached the point where a submission-ready version of the Plan is nearing completion and we thought it was a good opportunity to give the community a chance to examine key aspects of the Plan, primarily the development policies which you can see over there, and to ask questions. The full Plan will shortly be available to read on the Parish Council's website and we would welcome comments over the course of the next couple of weeks. This will not be your final opportunity as we will later this year enter the formal public consultation phase culminating in a referendum where all adults on the electoral roll will be able to accept or reject the Plan.

So what are we looking for by way of comment? We are not looking for whether you like the Plan or the policies within it. The views in the Plan are those of the Planning Group and you can at the end of the day accept or reject the plan at the referendum stage. Rather, we are looking for evidence-based views that would cause us to rethink our draft policies or to add to them. Notwithstanding, we are also keen to ensure that there are no surprises either for you or us. We want to reach the referendum stage confident that everyone in the Parish knows what we have done and can cast their vote based on knowledge. Today, is a step along that road.

Turning now to the Plan itself. Perhaps some background would help for those for whom Neighbourhood Planning is new territory. The concept of Neighbourhood Planning is embedded in the Localism Act of 2011 and is aimed at allowing local people a say in the development plans which affect them. A Neighbourhood Plan once adopted (ie accepted at the referendum stage) becomes part of the statutory Local Plan for the district. The key element in a Neighbourhood Plan is the derivation of development policies. These policies have legal weight once adopted and must be given due consideration by the Planning Authority, in our case Broadland District Council. This Neighbourhood Plan was commissioned some 3 years ago by your Parish Council and is the handiwork of a small team of local volunteers, none of whom had grey hair when we started. You will be interested to note that something like 50% of parishes across Norfolk now have approved Neighbourhood Plans and that most other parishes are, like us, in the development stage.

Before going through the policies, I think some background on their derivation is necessary. Policies must be evidence based. They cannot just be dreamt up to, for example, raise the drawbridge on future development because we like the place to stay the same. A great deal of the time spent to-date on developing the plan has been to create the evidential base on which policies can stand. We have used 3 main sources of evidence. Firstly, your views obtained through a survey, interviews and general discussions around the place. Secondly, data from recent census reports from 2001 and 2011. And thirdly, relevant information obtained from research carried out by authoritative bodies such as Age UK or the Joseph Rowntree Foundation.

So, taking your views and the evidence into consideration, what was the main conclusion we reached? It was that we should support sensible and proportionate development to meet the present and future housing needs of the community. No place stands still and that applies to our own community. The village of Horstead has doubled in size since late 1940s and we are not exempt from the challenges facing the rest of the UK such as an ageing population and its implications; the pressure on services in rural communities; the rise in house

prices in desirable areas such as ours; and the gradual encroachment of urban sprawl in the countryside. The primary aim, therefore, was to establish policies which permitted development but on our terms. In essence, to focus development on the needs of the Community, whilst keeping the character of the parish as a whole much as it is. A word of warning however, we cannot be entirely insulated from the national pressures on homes and our Plan does have to comply, in the main, with national and regional policies. That said, having a Plan ensures that, while we do not have a veto on development, our views must be taken into consideration.

When looking at the policies – and feel free to write any comments on the post-its by each policy – you will see that we have policies in 3 distinct areas. Community Sustainability, Economic Sustainability and Environmental Sustainability. I suppose the one policy which will create the most interest is our proposal to establish a preferred development zone around the village of Horstead. That would prevent developments elsewhere in the parish except for the renovation of dilapidated properties or the replacement of existing properties. The object of the Preferred Development Zone is to show where we would be more likely to cast a favourable eye on proposed developments, subject to consideration of the impact they make on the size, shape and character of the village, and the lived experience of residents, over the next 50-60 years. Many here will be aware that the current settlement limit effectively prevents any development in Horstead. We do not think that is a sustainable position. We propose that the settlement limit should be flexible and be open to incremental expansion as the needs of the community change and evolve. In that way it will be the means by which proportionate, controlled and phased development can take place within the Preferred Development Zone. The zone has been set to establish an ultimate limit to future development; it retains a compact shape to the village where no home is further than a slow 10 minute walk from the village centre and where vehicular access is within the current 30mph limit. I should reiterate the point that we have not changed the settlement limit or allocated land for development. Prospective developers will have to make their own case subject to the policies we have established. It is also worth remembering that no development proposals may ever arise, we have no ability to promote development only to control development.

Another element within the policies is to safeguard our existing green spaces both in Horstead and across the Parish. In addition, wherever possible we have looked at deriving policies which favour developments which promote wellbeing, for example by encouraging developments to consider social value.

For those who want to delve a little deeper into our thinking behind each policy I recommend you read the full Plan on the Parish website.

I am prepared to take any clarification questions now but would ask that you take the opportunity to use the post-it notes or to provide detailed written comments once you have read the full Plan.

Thank you for your time tonight – Ron Simpson

## **6 Norfolk Constabulary**

Police Report – Presented by PC Magee

The figures relate to the period 1 April 2018 to 31 March 2019.

Incident Reports – there were 79 reports via the Control and Dispatch Centre at Norfolk Police HQ

Crimes recorded - there were 17 crimes recorded in Horstead village - 1 x Public Order, 1 x Assaults, 5 x Other, 2 x Burglary, 1 x Motor damage, 6 x Theft (various offences), 1 x drug offence.

Both incidents and crimes are dealt with on a daily basis by our Area Response Officers, Road Policing Unit, local SNT, CID, Multi-agency safeguarding teams and our Custody Investigation Team who are based at the Aylsham Custody Suite.

PC Magee talked about the issues the police are facing with organised gangs that are operating across the district and asked everyone to check their security measures especially at stables.

SAM2 data is looked at and a meeting will be set up with Mr Jones when time permits.

Speedwatch highly influences where the camera safety vans are located – no Speedwatch means no visits from the camera teams.

## **7 Reports from other organisations**

**Broadgrace Church** - Once again we have had a good year as a church family. We have grown in our faith in Christ and in our love for one another. In particular, there has been a growth in prayerfulness among the church family. The culture of the church is one of openness and honesty, and we give our God all the credit for that as it does not come naturally.

In the Bible, Christ's followers are commanded to bear with one another and to forgive one another as part of loving one another. This suggests that they need to know each other well enough to get on each other's nerves. So we are trying to be a church who get on each other wicks'! As one of the elders of the church I am taking a lead in this!

The particular highlight of the year is that in September we have sent a family on long-term mission service to a Muslim-majority country in Central Asia. They are going as medical missionaries, to serve people with their skills and to share the good news of Jesus Christ in a land with few Christian believers. One of my fellow-elders and his wife have recently visited them as part of our ongoing support for them as a church.

Another exciting development has been our participation as a church in a global initiative to see more churches started and sustained in rural areas of the world. Often the villages are overlooked in favour of the cities, as much in church life as in other areas. Broadgrace Church is part of a network, Acts 29, which has recently begun a project called the Rural Collective to see more churches started and helped to thrive in villages and small towns. Our church is involved in this project, which has given us insights and connections to rural churches around the world, from Australia to Guatemala.

These international links have not taken our eyes off the local church family or the community in Horstead and in Coltishall. I think that the Lord has used them, in fact, to increase our appreciation of what he is doing among us and what a wonderful place he has put us in. The highlights of church life are simply the regular opportunities we have to spend time together and to welcome others in. Our annual Family Easter Supper on Sunday was a great time, and so is each of our regular Sunday services. Our community groups have been an ongoing source of support and encouragement to us all. Tiddlers, our baby and toddler group in The Tithe Barn is popular and always has a warm and welcoming atmosphere and our Kids' Club is going well too.

Most of what we do, though, is through caring for one another, pointing one another to Christ day-by-day and sharing our lives with our neighbours. We would love to help anyone we can to know the peace, hope and joy that comes through being loved and forgiven by Jesus. He is a great God, he is consistently kind and generous to us and we hope that he is making us similarly kind and generous to our neighbours. We certainly enjoy being part of village life.

John Hindley

#### **8 Open Forum – for the Electorate to Raise Issues, Comments, Reports, etc.**

- (1) Mr Hooton asked about ongoing Hall Road issues
- (2) The Neighbourhood Planning Group received questions about the need for further housing in the Parish
- (3) Jo Copplestone answered questions about Broadband coverage and advised that a voucher scheme is in place for the 3% of households that will still be without broadband after next year.

#### **9 Vote of thanks and close**

There being no other business, the Chairman thanked everyone for coming.

The formal business of the meeting ended at 19.00. This was followed by an informal session where Parishioners could talk to Councillors and the Neighbourhood Plan Group. Display stands regarding the Neighbourhood Plan had been set up.

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## **MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 15 MAY 2019**

**Present:** Cllrs, Mr C Jones (Chair), Mrs C Fleming, Ms P Weightman, Mr A Browne, Mrs D Williams, Mrs M Gurney, Mr T Cain, Mrs L Barrett, Mrs J Copplestone (BDC) and Mr F Whymark (NCC)

**In Attendance:** Suzanne Hall (Parish Clerk) and two members of the public.

### **1. Elections**

- (a) Chairman: Mr Jones was nominated by Mr Browne and seconded by Ms Weightman. There being no other nominations, Mr Jones was deemed elected. Mr Jones signed his acceptance of office and took the chair.
- (b) Vice Chair: Mrs Fleming was nominated by Mr Jones and seconded by Mrs Williams. There being no other nominations, Mrs Fleming was deemed elected. Mrs Fleming signed her acceptance of office.

### **Public Forum**

- Cllr J Copplestone provided an overview of her current involvements – see report at end of these minutes.
- Cllr F Whymark advised that he is bringing himself up to speed in his new role – he has met with Highways and attended the Stanninghall Quarry meeting. He has been appointed onto NCC committees relating to Children's services and schools and will be involved with the Broads Authority. He has also been appointed a Broadland District cabinet minister to look at housing. Following a meeting last night in Coltishall he has raised concerns with NCC about the changes to the bus timetable in respect of Rectory Road Coltishall.
- Mr Pye provided a Speedwatch report

### **2. Declarations of Acceptance of Office and Disclosure of Pecuniary Interests**

To note that these have all been completed and signed by the Councillors. The Disclosure forms have been sent to Broadland District Council

Mr Jones resubmitted his Section 33 dispensation letter, which was accepted for the four year period of office.

### **3. Apologies**

None

### **4. Declarations of Interest**

C Fleming - Item 13.2 - boundary fence with Horstead Mill and Horstead House – land owner  
M Gurney – Item 7 – 20190708 – land owner

### **5. Minutes of the Meeting of 10 April 2019**

The minutes of the last Parish Council Meeting were

**AGREED AND SIGNED**

### **6. The Council AGREED to accept the General Power of Competence**

7. **Planning**  
**20190603** – White House Farm – Buxton Road – Single Storey rear extension **NO OBJECTION**  
**20190708** – Heggatt Hall – Listed building - Variation of conditions 2 & 3 – revised method statement **NO OBJECTION**

8. **Parish Clerk and Chairman**

- (1) The concrete pad has been put down and the Commemorative bench will be installed tomorrow.  
(2) Playground bin – The purchase and installation of a bigger bin for the playground was **APPROVED**. The Clerk to purchase and Mr Jones to arrange a concrete base and installation.  
(3) Mr Jones advised he has been appointed vice chair of Coltishall Parish Council  
(4) North Norfolk District Council are running a consultation on their draft local plan – A 1800 home 'western extension' to North Walsham is included in the document. Information was circulated to Councillors at the meeting.

9. **Insurance** – Out of the four quotes requested, and chased for, only Zurich provided a quote. It was **AGREED** to go ahead with the quote from Zurich on the 3 year LTA basis.

10. **Finance**

**(1) Payments Received**

Precept – 1st instalment	<b>£11,500.00</b>
VAT reclaim for Q3	<b>£906.25</b>
CIL Payment	<b>£859.35</b>

**(2) Payments for Approval**

P Carrick – Internal Audit	<b>£100.00</b>
Leafield direct - Playground Bin	<b>£316.17</b>
Ravencroft – Tree Survey	<b>£318.00</b>
Zurich – Insurance from 1 June 2019	<b>£1,155.06</b>

**Proposed by Ms Weightman, seconded by Mrs Gurney and**

**APPROVED**

**(3) Payments for information only** – previously agreed direct debits and standing orders

Veolia - Bin Lifts in March collected 30/04/2019	<b>£105.02</b>
Payroll April 2019	<b>£726.10</b>

**(4) Payments for authorising – Neighbourhood Plan**

None

- (5) The Accounts for the Final Quarter 2018-2019 have been examined by Mr Browne and **APPROVED**

- (6) The Financial Risk Assessment was **APPROVED and SIGNED**

- (7) The Governance Statement 2018 – 2019 was **APPROVED and SIGNED**

- (8) The Statement of Accounts 2018 – 2019 was **APPROVED and SIGNED**

11. **Neighbourhood Plan**

There was a good turnout at the APM to discuss the draft Plan. Any final comments will need to be submitted in the next week.

12. **Pond & Trees**

- A tree warden is still needed – Mr Cain to talk to a potential volunteer.
- Pond – no update this month

13. **Horstead Mill**

- (1) The tree survey report has been circulated. Mrs Fleming questioned if the trees towards Horstead House have been included as the map doesn't extend that far. The report recommends the Ash dieback tree should be removed – the clerk will discuss this with Target trees in light of the BA's recommendations.  
(2) The quote to repair and replace the fencing between the Mill and Horstead House and the highway was **APPROVED**.  
(3) Mr Browne advised that Mr Tyson is about to start the work detailed at the Mill. It will be undertaken in sections and Sunday working will be avoided to minimise impact on visitors.  
(4) There has been no response to the Marlpit and Facebook requests for a seasonal litterpicker. Mrs Fleming to contact those who were interested last year.  
(5) Further concerns about scooter being ridden onto and congregating on the Mill bridge have been raised - those concerned should report issues to the police. The clerk will contact the Broads Authority requesting extra signage.

- (6) Memorial benches and walls – it was **AGREED** not to have any further memorial benches or a memorial area at the Mill. There are already sufficient benches and the Councillors felt there were more appropriate places for memorials.

#### **14. Playing Field**

- Weekly inspections are being carried out by Mr Jones.
- The annual inspection and zip wire inspection have been carried out. It passed with flying colours. The clerk will obtain quotes for the zip wire bumper and brake pads which were marked as low risk.
- Mole control was deemed not necessary by the mole man.

#### **15. Speedwatch and SAM2**

- Mr Pye provided a report – The Horstead teams are failing to get together as Mr Jones has stepped down as Team Leader due to NCC work commitments. Mr Jones remains a volunteer and a new Team Leader is being sought. Jo Copplestone suggested setting up a meeting of Speedwatch members in June.
- The SAM2 data has been shared.

#### **16. Highways**

- Highways have confirmed the puddle by the Tithe barn will be addressed.
- Concerns have been raised about cars blocking access to the Rectory Road post box and gated access to the allotments. NCC Highways were approached and requested that 'Keep Clear' and white lining signage be added. However Highway have declined that suggestion and instead have suggested moving the post box to the corner of St Margarets Close. Mr Cain has never known a post box to be moved before, but he will speak to the Post Office about it.
- Children are still standing on the road side of the bus stop when waiting for the bus. The clerk to contact Broadland High School.
- The pedestrian survey is due to be carried out in June but we don't have a date.
- The number of peacocks have increased from 3 to 5. It was noted that they are not a Parish Council issue.
- The tent by the river belongs to the Bridge House and is on land owned by the Bridge House.

#### **17. Police report**

Reports circulated

#### **18. Training, meetings and consultations**

##### **Events attended:**

Broads engage workshop - 25 April – CJ

Tarmac liaison – 10 May – CJ

##### **Upcoming events:**

PROW training – 24 May – AB

Parish Paths Seminar – 29 May – AB & CJ

Horstead Centre Anniversary – 1 June – DW,CF & CJ

Tarmac Open Day – Sunday 21 July

#### **19. Items for the Next Agenda**

Standing items for monthly meeting. Parish Council Website.

#### **20. Date and Time of the Next Meeting**

Parish council meeting: Wednesday 12 June 2019 at 6pm in the Main Hall of the Tithe Barn, Rectory Road.

### **News from Broadland District Council**

I would like to thank the people of Coltishall, Horstead & Stanninghall for re-electing me, it is my honour to serve you as District Councillor, and I undertake to work for you all over the next four years to the best of my ability. I very much enjoyed meeting residents during my election campaign and I am happy to say I received many positive comments about local government, despite the background of difficulty surrounding national politics.

Political party dynamics have changed at Broadland, with the Conservative Group losing several councillors but still holding control, the Liberal Democrats have bolstered their numbers to a dozen councillors and there are now two new Labour members in Sprowston Central. I have been asked to address the new members as part of their induction, and I am looking forward to taking about the importance of collaboration and cross-party co-operation, which I believe helps make Broadland District Council one of the most successful small councils in the region.

Although I have been busy campaigning throughout April, I have also had several commitments as Portfolio Holder for Economic Development, just before Easter I attended a workshop for the Greater Norwich Development Partnership where we discussed the future of retail businesses in our region, and how to regenerate this sector. As you have probably seen on the news, the retail sector has been greatly affected by customers changing to online shopping, and our town centres now need help to invigorate commerce.

Just after Easter Broadland's Economic Development Team held their quarterly Business Breakfast at 'Roar Dinosaur Adventure Park', which was well attended by members of the local business community, and I have also attended the Financial Industries Group meeting at the Norwich Business School on the UEA campus, where the subject matter discussed included 'Deterring financial misconduct' and 'Artificial Intelligence & Machine Learning for Finance' and how this can assist our local finance sector.

If you would like any more information on these matter's Financial Industries Group go to [www.fignorwich.org](http://www.fignorwich.org) or please feel free to contact me.

Kind regards,

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