

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL  
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 13 APRIL 2022 AT 6PM.**

**Present:**, Cllrs, Mrs C Fleming (Chair), Mr A Browne, Mr D Hales, Mr C Jones, Ms S Corp, Mrs D Williams, Ms P Weightman and Mr A Kirby,

**In Attendance:** Cllr J Copplestone (BDC), Suzanne Hall (Parish Clerk) and 3 members of the public.

**1. Apologies**

Apologies from Cllr F Whymark (NCC) were received and ACCEPTED

**2. Declarations of Interest**

None

**3. Public Forum**

- Cllr J Copplestone (BDC) and Cllr F Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.
- A Parishioner was informed that the grassy area on Glebe Way is owned by the housing association so they would need to contact them with regards to a Jubilee Party on the Green.
- A Parishioner introduced herself as a potential new councillor

**4. Minutes of the Meeting of 9 March 2022**

The minutes of the last Parish Council Meeting were

**AGREED AND SIGNED**

**5. Finance**

**(1) Payments Received**

Q3 VAT £374.52

**(2) Payments for Approval**

Platten Pest Control - moles playground £216.00

Norfolk Rivers Drainage Board annual fee £3.22

Tree Warden network - donation £25.00

Clerks Q4 expenses - including traffic cones £254.97

Litter picking £55.00

**Unanimously APPROVED**

**(3) Payments for information only - previously agreed direct debits and standing orders**

Veolia - Bin Lifts in February collected 28/03/2022 £58.27

Payroll March 2022 £1252.52

**(4) Neighbourhood Plan**

None

**6. Planning**

- None

**7. Parish Clerk and Chairman/Councillors**

**(1) Councillor Resignation** - Mr T Cain has resigned as a Councillor, but will continue with the Jubilee celebrations etc

**(2) Insurance** - due 1 June 2022 - Quotes received from Zurich (current insurer), awaiting other quotes.

**(3) Broadland Big Litter Pick** - Not needed at the present time

**(4) Asset Register** - APPROVED

**(5) Policies APPROVED** - Financial Regulations

Standing Orders

Privacy Policy

Freedom Of Information Policy

**(6) Two Jays Farm** - planning application 20212150 has been withdrawn. The Parish Council has been copied in on information sent to BDC on behalf of Horstead Estates, with regards with regards to permitted development on the site. Camping on the site will commence at Easter. Clerk to request copy of exemption certificate.

- (7) **Bus Shelter** - Quote for replacement panel was ACCEPTED. Mr Jones to order and install.
- (8) **Bridge House** paddle board hire - Cllr Coppelstone provided an update - currently with the enforcement team as planning permission required and Broads Authority toll needs to be paid. Burger van will also be questioned.

## 8. Highways & PROW

- (1) Nothing to report

## 9. Pond & Trees

- A quote to pollard a Willow tree was APPROVED
- Mr Jones is currently waiting for the drain report

## 10. Horstead Mill

- (1) Fundraising - Mr Jones has obtained quotes for donation request signs, he will now find someone to design the sign.
- (2) Overnight Camping, fires and out of season fishing will be reported to the Broads Authority
- (3) BA/2022/0072/TCAA - Trees along towpath - APPROVAL was given for Broads Authority to carry out work

## 11. Playing Field

- (1) Inspections are being carried out weekly by Mr Jones and reported on the community Facebook page. Garden Guardians have been asked to check the tree canopy height and raise if necessary.
- (2) The playground inspection is due at the end of May - a quote was considered and APPROVED

## 12. Speedwatch and SAM2

- Speedwatch sessions are continuing - full report will be given at the Annual Parish Meeting
- The SAM2 is currently on Norwich Road and will return to Coltishall next week. Mr Jones has circulated the relevant data to date.

## 13. Community Spirit

Queen Elizabeth II Platinum Jubilee, June 2022 - Mr Cain sent an update, Mr Browne will liaise further with Mr Cain and the establishments involved.  
Mr Browne will be lighting the beacon on Thursday 2 June at 9.15pm.

## 14. Neighbourhood Plan

No new volunteers have come forward. Ms Weightman requested that the project be wound up. The Clerk to contact Richard Squires BDC. The Councillors thanked Ms Weightman for her time and effort.

## 15. Police report

Reports circulated

## 16. Training meetings and consultations

### Events attended:

10 March - Radio Norfolk Treasure Quest - Mrs Fleming  
21 March - Understanding Council Finance - Mr A Kirby - to be re-scheduled  
31 March - NPT&S Spring Conference - Clerk

### Upcoming events:

19 April - Road Safety Conference - Mr C Jones  
17 June - Chairman training - Mrs C Fleming

## 17. Items for next agenda

Standing items for monthly meeting - APCM - appointment of new Chair and Vicechair  
Invite Mr Musson to talk about traffic issues

## 18. Date and Time of Next Meeting

Annual Parish Council meeting: Wednesday 11 May 2022 at 6pm in the main hall of the Tithe Barn.

**Jo Copplestone reported** - At our Council meeting on 31 st March our Leader brought forward a motion to show our support to Ukraine. 'The council and its members of all political parties, join all residents and communities across Broadland in condemning Vladimir Putin's unprovoked and brutal war on Ukraine and recognises the need to support the Ukrainian people and their communities affected by this terrible onslaught. The Council has resolved to: 'Work in partnership with all councils across Norfolk help make preparations for refugee accommodation in our county.' 'Work with local schools and colleges to help provide children and young people displaced by the war with access to the educational facilities they need.' 'Recognise and value the experience and expertise of local agencies and organisations and work with them as they help provide resources and assistance to Ukrainian refugees as they arrive.' 'Promote and support other organisations, such as the Red Cross & Unicef, working on the ground in Ukraine to provide humanitarian aid.' Furthermore, the Council understands the need to ensure the interests of the Russian regime and its supporters, whether political or financial are not promoted in our area. The 'Homes for Ukraine' VISA scheme launched in March, and Ukrainians can be matched through this new sponsorship scheme to access offers of accommodation in host households in the UK, via the websites [www.resetuk.org](http://www.resetuk.org) or [www.opora.uk](http://www.opora.uk). Once VISA applications are made our council teams will do housing & DBS checks on all sponsors to ensure welfare and safeguarding measures are met, the Home Office then issues refugees a permit to travel. Our hosts will be asked to sponsor refugees for a minimum term of six months, although VISA's last for a period of three years, sponsor families will be paid £350per month to host Ukrainian families who will have access to key public services and benefits. Our local MP Jerome Mayhew recently met with the Leader and CEO of North Norfolk District Council to raise his concerns over the Lib Dem plans for the Council to allow such significant housing developments in North Walsham without any planned improvements to B1150 through Coltishall. , Jerome is still not convinced that Lib Dem administration are giving sufficient consideration to the increased traffic that will result, as they relied on traffic modelling from external consultant's but now they apparently have given further instructions for a review of this evidence base. At Broadland our Place Shaping Manager has submitted objections to the published NNDC local plan, these objections relate to both the Soundness of the plan, (pertaining to the adequacy of the evidence base on traffic) and compliance with the Duty to Cooperate cross border. We are now trying to arrange a meeting between the CEO of Hethel Innovation, who manages the thriving Scottow Enterprise Park (which is operating at nearly full capacity), NNDC and Norfolk County Council, the purpose of which is to look at specific proposals and the cumulative impact of future planned growth north of Coltishall.

**Fran Whymark reported** - The last year continues to be dominated by Covid. The roll out of vaccinations has improved our lives and our liberties have been largely reinstated. Currently there appears to be a spike in new cases but the number of deaths from Covid have been significantly reduced due to most people having been vaccinated. Another round of boosters has just begun to maintain this. Probably foremost in our minds at this time are the terrible events taking in place in Ukraine. Norfolk County Council (NCC) is working with Broadland District Council to ensure we provide homes for Ukrainian refugees fleeing the war. Housing Standards and the Communities Teams are working together to ensure that housing offered is appropriate and that host families understand the support they will have from NCC and BDC but also that they are committing to providing support and accommodation for at least 6 months and potentially many years. Currently we do not need any more clothing, furniture, etc. but you can help by donating money through the Disasters Emergency Committee (DEC) at [www.dec.org.uk](http://www.dec.org.uk) . The cost of fuel is making many of us feel stressed financially. If you pay your Council Tax by direct debit you will have £150 deposited in your bank account this month, if you live in a Band A-D property. If you are not yet registered for direct debit you can still do so at <https://www.southnorfolkandbroadland.gov.uk/council-tax-1> , where you can also find more information about how you will be contacted about getting your £150. If you live in a Band E-H property (or any property) and you are struggling to pay your bills there is help available. Call the Help Hub on 01603 430431, email [helphub@southnorfolkandbroadland.gov.uk](mailto:helphub@southnorfolkandbroadland.gov.uk) or go to the website: <https://www.southnorfolkandbroadland.gov.uk/help-hub-1> NCC have worked effectively with partners, including district councils and the voluntary sector, to ensure that funding reaches the broadest elements of society we can, those which may find themselves in difficulty. This has included in the last 6 months alone:

- £1.2m to increase capacity within our Norfolk Assistance Scheme (NAS), which provides emergency funding to help with living costs
- £1.4m to district councils for community support
- £475,000 for the Norfolk Community Advice Network to provide more advice and £167,000 to help partner organisations access the Network's system
- £1m of support targeted to more than 100 voluntary and community groups, to apply for vouchers for groceries and household essentials for those in need
- £2.4 million for free school meals at Christmas and February half term, with an extra payment at Christmas for 30,000 children. This scheme ended last month, with all of Norfolk's funding allocation spent

Examples of some of the groups we supported include:

- the Benjamin Foundation, to help 200 households in hardship
- the NR5 Community Hub with food vouchers and fuel top up cards
- the Charles Burrell Centre, to support 300 households, 240 of which include children and young people aged under 19

We know that people want to retain their dignity and ability to choose when facing financial hardship, which is why we have joined the Norfolk Community Foundation programme "Nourishing Norfolk" and have invested £250k to enable a network of community supermarkets to be established across the county.

In addition, we have continued to run our holiday activity scheme, the Big Norfolk Holiday Fun Programme, which will provide support and healthy food for 4,000 five to 16-year-olds this Easter. It is receiving up to £2.6 million of Government support this year.

Following the Chancellor's recent announcement of the further funding, we are developing a new scheme with the £6.7m we have been allocated that will have the depth and flexibility to reach a much broader range of people facing hardship.

This will of course include support for children and families eligible for free school meals, but also children and families facing hardship but not in receipt of free school meals, families with younger children, pensioners, people with disabilities, unpaid carers and other vulnerable people.

I would urge families who are struggling to feed their children, afford heating bills or have other financial worries to get in touch with the Norfolk Assistance Scheme.

For the duration of the Easter holidays, we will prioritise their calls. The number is 0344 800 8020.