

HORSTEAD WITH STANNINGHALL PARISH COUNCIL

You are summoned to participate in the resolutions (decisions) of the Parish Council via Zoom Video Conferencing on Wednesday 9th September 2020 at 6.00pm.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables Parish Councils to hold meetings remotely from 4th April 2020 to 6th May 2021 and remove the requirement to hold annual meetings.

This meeting is open to all members of the public to attend virtually. If you wish to attend please contact the clerk via email on horsteadclerk@gmail.com or leave a message on 07476 952824 and an invitation will be sent via email to you.

Please note our meetings may be recorded to enable clerk to host the virtual meeting and refer to the recording for minute taking and evidence of resolutions made.

Suzanne Hall

Suzanne Hall 3 September 2020
Parish Clerk

AGENDA

Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. As a result, the clerk will automatically mute public participants on Zoom. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman/Clerk for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

If you wish to speak at the meeting please let the clerk know in advance so that this can be arranged accordingly. Please note we will not allow public to speak unless a submission has been made in advance of the meeting.

1. Apologies

To receive and consider apologies for absence

2. Declarations of Interest

For all members to declare interests for this meeting

3. Open Forum

- 1) Reports from County and District Councillors
- 2) Public Participation

4. Minutes of the Meeting of 8 July 2020

To approve the minutes of the last Parish Council Meeting (Circulated).

5. Planning

20201368 – Grange Farm, Buxton Road - Convert Two Agricultural Buildings to a Dwelling house (Prior Notification) – This is for noting only – the Parish Council had no comments

20201493 – 1 Rectory Road, Horstead - Variation of conditions 3 and 4 of planning permission 20031277 to revise design and removal of requirement for fixed light/obscure glass for first floor windows – This is for noting only – the Parish Council had no comments

20201520 - Timberlea, Buxton Road - Demolition of existing dwelling, sub-division of site to create 4 no. plots each plot to have a detached dwelling with double garage (outline)

To inspect plans please go to www.broadland.gov.uk/plans and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

Any planning applications received after agenda set.

6. Parish Clerk and Chairman/Councillors

Clerks items not on agenda

- 1) Tarmac meeting – Stanninghall Quarry – via zoom on 15 July
- 2) 2 Jays Farm – Camping
- 3) Donations
- 4) Cold calling – update
- 5) Litter Picker - pay
- 6) Future meetings – to continue via zoom?
- 7) Stanninghall Quarry – location of publicity ‘boards’
- 8) Water Tower – plans/email circulated
- 9) Western Link – Consultation open until 20 September
- 10) Broadland District Council – Licencing Policy review – 21 September
- 11) End of Year Audit – signed off

12) Public sector pay review

Chairman's/Councillors actions not on the agenda

13) RAF Coltishall – Jaguar Buildings – update Mrs Fleming

7. Finance

(1) Payments Received

None

(2) Payments for Approval

Westcotec – Sam2 upgrade to Bluetooth (from Cil monies) £150.00

ICO – annual data protection registration fee £40.00

PKF Littlejohn – External Audit Fee £240.00

Litter picking August £?????

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in June collected 28/07/2020 £224.16

Veolia - Bin Lifts in July collected 28/08/2020 £168.12

Payroll July & August 2020 £1932.74

Litter picking July £81.00

(4) Payments for authorising - Neighbourhood Plan

None

8. Highways & PROW

1. Traffic and parking – Mill Road and the Mill

2. PROW from Mill Road to Green Lane – overgrown – reported – ENQ900763064 – update?

3. PROW footpath to Mayton Bridge blocked – parishioner to report

9. Pond & Trees

If anything to report

10. Horstead Mill

If anything to report

11. Playing Field

1. Weekly inspections

2. Correcting contact details and adding details for emergency services, post code etc. to the large sign.

3. Tree canopy

4. Cleaning – update from Mr Jones

5. Fence posts

12. Speedwatch and SAM2

• Speed Watch sessions – update from Mr Jones

• SAM 2 update from Mr Jones

13. Community Spirit

All is currently on hold

14. Neighbourhood Plan

No meetings - No referendum can take place until May 2021

15. Police report

Circulated

16. Training, Meetings and Consultations

Events attended:

Tarmac plans – 15 July – open to all councillors – via zoom

Speedwatch – covid update – Mr Jones – 5 August

Website accessibility – Clerk

Upcoming events:

Tarmac plans – 15 July – all councillors

Clerks online conferences – NALC and NPT&S – Clerk

17. Items for the Next Agenda

To be decided

18. Date and Time of the Next Meeting

Parish council meeting: Wednesday **14 October 2020** at 6pm via Zoom (unless decided otherwise during this meeting)