

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL  
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 8<sup>TH</sup> NOVEMBER 2023 AT  
6.30PM.**

**Present:** Cllrs, Mrs C Fleming (Chair), Mr A Browne (Vice Chair), Ms L Austrin, Mr M Boakes, Mr D Hales, Mr A Kirby, Mr M Stevenson, Mr I Tebble, Ms P Weightman and County Cllr Fran Whymark.

**In Attendance:** Becky Furr (Parish Clerk) and two members of the public.

**Public Participation**

Cllr F Wymark (NCC) provided an overview of his current involvements. Cllr Coplestone submitted a report – see summary reports at end of these minutes.

**1. Apologies**

Apologies from Cllrs J Langberg and Cllr J Coplestone (BDC) were received and ACCEPTED.

**2. Declarations of Interest**

None.

**3. Minutes of the Meeting of Wednesday 11<sup>th</sup> October 2023**

The minutes of the last Parish Council Meeting were AGREED AND SIGNED.

**4. Matters Arising**

- a. Andrew Howlett, Solicitor at NPLAW will be providing a quotation to register the permissive footpath heading from The Mill to the River Bure Bridge.
- b. A grant to the National Lottery has been sent for the Monkey Challenge apparatus. There is up to a 12 week waiting period for a decision.
- c. It was noted that at the Randell's site; there is a private parking operator scheme in place. The clerk checked with BDC and this is not a planning matter. Concerns were expressed about the surrounding roads being busier to avoid paying for parking. It was noted that the new defibrillator at Randell's is welcomed which is owned by Good Neighbours. It was AGREED to contribute £100 to the Good Neighbours and pay £50 towards the maintenance of the defibrillator (as budgeted).
- d. Cllr Fleming and Cllr Stevenson had a meeting to look at the flooding on Frettenham Road. There are issues with blocked drains but this is not in relation to the pond. It will be reported to Highways.

**5. Planning**

- a. 2023/3297 Randell's site. Change of use from the sale of meat and fish to a charity.  
**NO COMMENT.**

**6. Finance**

- a. **Payments Received and NOTED**  
BDC – CIL Payment £5381.27
- b. **Payments APPROVED**  
J Rice – Litter Picking £57.75  
BDC – Annual Litter Bin Emptying Fee £265.20  
NPTS – Training £136.00  
Becky Furr – Clerks Expenses £51.45
- c. **Payments for information only – previously agreed direct debits and standing orders**  
Veolia - Bin Lifts £289.22  
Becky Furr - Salary October 2023 £829.60  
HMRC – Taxes for October 2023 £38.44

**7. Highways and PROW**

Cllr Fleming updated that a meeting had been convened with representatives from the Broad's Authority (BA), Coltishall Commons Management Trust (CCMT) and Coltishall Parish Council at the footbridge leading onto Upper Common in Coltishall. CCMT will be carrying out their own risk assessment regarding the bridge and have asked the BA to provide a full structural survey as this has

not been done to date. CCMT have also asked for BA to submit costings to repair and remove the bridge. The BA have confirmed that the bridge will be available to the public to use at least till January.

#### **8. Pond and Tree Matters**

- a. It was AGREED to obtain a tree survey for all the trees which run from The Mill to the end of the permissive footpath near the River Bure Bridge.
- b. Cllr's Fleming and Tebble AGREED they would like to be involved with water quality monitoring. The clerk will update the Bure Valley Navigation Trust.

#### **9. Horstead Mill**

- a. Cllr Stevenson shared a couple of options for the fundraising signage. Option A was APPROVED. The signage will state: Help Horstead Mill. This is a wonderful place free for all to use but its upkeep is expensive; it's paid for by residents, helped by volunteers. If you have enjoyed using the Mill please donate to help us improve it for you and others in the future.
- b. It was AGREED to purchase the medium metal dog bin from Glasdon for £432.97 and contract BDC to empty the bin weekly for £4.25 per service.

#### **10. Play Area**

- a. Cllr Kirby had no update since the previous meeting. The chains on the nexus swing will need to be replaced shortly and holes in the timber are getting bigger.
- b. Four quotations for a large high pedestal slide were considered. It was AGREED to accept the quotation from Wicksteed of £11,757.51. Tarmac awarded £10,826.30. The outstanding balance will be paid from play area reserves.

#### **11. SAM2 and Speedwatch**

Mr Jones provided the latest SAM2 data ahead of the meeting which was circulated to councillors.

#### **12. Policies and Procedures**

- a. Record and Retention - APPROVED
- b. Equal Opportunities - APPROVED
- c. Data Protection - APPROVED
- d. Internal Control - APPROVED
- e. Grant Award – APPROVED

#### **13. Training**

- a. Playground Inspection Training on 9<sup>th</sup> November 2023 - Cllr Austrin
- b. Planning Training on 6<sup>th</sup> December 2023 – Cllr Austin. Cllr Langberg to be confirmed (already paid).
- c. New Councillor Training on 11<sup>th</sup> & 18<sup>th</sup> January 2024 - Cllr Austin and Cllr Stevenson. Cllr Tebble to be confirmed.

#### **14. Items for next agenda**

- a. Co-option of Ms McMasters
- b. Budget for 2024/25

#### **15. Next meeting – Wednesday 13<sup>th</sup> December 2023 at 6.30pm in the main hall of Tithe Barn.**

**Please note the clerk will audio record the meeting which will be shared with parish councillors unable to attend. Any member of the public who does not wish to be recorded should make this known to the Clerk or the Chair prior to the commencement of the meeting.**

**Meeting closed 19:27.**

### **News from Broadland District Council- November 2023**

Gerry Hermer a leading member of the B1150 Group very kindly attended North Norfolk District Councils Cabinet Meeting on 6th November, (after my father passed away), to make the following statement and to ask a question on the safety of the B1150 in Coltishall.

The planned development of North Walsham West indicates the population will increase to 18,000, making it by far the largest town in North Norfolk with the poorest road connection to the economic & cultural capital, Norwich, via the B1150. Living in a rural county there is a reliance on cars & HGV's for our transport requirements, in Coltishall we already experience unacceptable levels of heavy traffic, with the road operating at capacity during peak times. So far, no traffic mitigation measures have been suggested to protect public safety. The road is already dangerous with HGV's mounting pavements daily, and no solution has been suggested to improve the width restraint at the River Bure Bridge, nor to improve safety at existing junctions as traffic levels increase further.

Coltishall B1150 Group has been examining crash map data and alternative routes for HGV's, ultimately, we need a relief road to avoid the narrow river bridge and remove dangerous levels of traffic from our village as North Walsham expands in population.

Do you agree that the traffic situation in Coltishall is already dangerous, and will your Cabinet agree to make the road safer in order to protect the public, by committing sufficient funding at the planning stage to facilitate this?

Cabinet member for planning Cllr. Andrew Brown responded, 'Norfolk County Council have not declared the highway network is unsafe in Coltishall', he acknowledged concerns raised over traffic volume and the narrowness of B1150 in the village. He awaits the outcome of the Traffic Impact Assessment and stated the National Planning Policy Framework states 'a severe increase in traffic congestion from development would require mitigation measures, sufficient for planning to proceed'.

Kind regards,  
Cllr. Jo Copplestone

### **News from Norfolk County Council – November 2023**

NCC have been given a commitment from the Department of Transport to fund £213m towards the cost of the Norwich Western Link. This is 85% of the cost with the potential for a further contribution from DoT, the remainder will be funded by NCC. Currently there remains a budget gap of £46m (£20m identified so £26m to find) to address at NCC. Work continues to lobby government to help balance the books but it is looking likely that there will be the need to increase Council Tax by 4.99% (2.99% and 2% for Adult Social Care) next year.

The Warm and Well winter campaign launched on 7 November to support people in Norfolk and Waveney to keep warm and well over the winter months.

The campaign aims to help local people understand the actions they can take to stay warm and well and manage their own health and wellbeing to help improve health outcomes for local residents and reduce the pressure on health and care services.

The "Warm and Well" campaign has been developed by ICS partners and supports the following core themes linked to keeping well over the winter period:

- **Choosing the right health service.** Reduce pressure on A&E by encouraging public to visit/use other health resources (minor injuries unit, walk in centres, pharmacy, 111, GPs);
- **Vaccinations.** Encourage people to have the flu vaccine and COVID-19 booster if eligible.
- **Hardship support.** Improve awareness and uptake of hardship support and services available;
- **Mental health.** Support people to care for their mental health and signposting to available resources;
- **Winter wellness and resilience.** Encourage the public to look after their health through a range of self-care tips and advice, including looking out for older or vulnerable friends, neighbours, and family.
- **Prevention.** Remind people of practical steps they can take to be prepared for winter and help prevent health problems from developing and getting worse;

The campaign encourages users to visit the [Warm and Well campaign portal](#) where they can find information relating to winter health and wellbeing. It also signposts to partner and provider websites to access direct support around hardship benefits, mental health resources, and more.

Take care

Fran

Cllr Fran Whymark  
Proudly Representing the Wroxham Division