

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL  
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 13<sup>th</sup> DECEMBER 2023 AT  
6.30PM.**

**Present:** Cllrs, Mrs C Fleming (Chair), Mr A Browne (Vice Chair), Ms L Austrin, Mr M Boakes, Mr D Hales, Mr A Kirby, Ms R McMaster, Mr M Stevenson, Mr I Tebble, Ms P Weightman and District Cllr Jo Copplestone.

**In Attendance:** Becky Furr (Parish Clerk) and one member of the public (Mr Jones – responsible for the SAM2).

**Public Participation**

Cllr J Copplestone (BDC) provided an overview of her current involvement. Cllr Whymark provided a report, read by the clerk. Please see their summary reports at end of these minutes. Mr Jones advised that the SAM2 on Norwich Road is not working. He will inspect it tomorrow.

**1. Apologies**

Apologies from Cllr Langberg and Cllr Whymark were received and ACCEPTED.

**2. Co-Option**

It was AGREED to co-opt Ms McMaster. Cllr McMaster signed her declaration of acceptance of office.

**3. Declarations of Interest**

Cllr Weightman is a trustee of the Tithe Barn and Secretary of the Marlpit.

**4. Minutes of the Meeting of Wednesday 8<sup>th</sup> November 2023**

The minutes of the last Parish Council Meeting were AGREED AND SIGNED.

**5. Matters Arising**

- a. The clerk circulated the report “Bridge Briefing” from Coltishall Commons Management Trust (CCMT) in advance of the meeting. There was a discussion about whether Horstead Parish Council should provide financial support to keep/maintain the two footbridges between Horstead and Coltishall if the Broad’s Authority threat to remove them. In principle it was felt Horstead Parish Council should contribute a third with Coltishall Parish Council and CCMT towards the upkeep of the bridges. The clerk will notify CCMT in advance of their meeting.
- b. The clerk updated that NPLAW will be registering the permissive footpath at the Mill. This will cost between £300 - £350.

**6. Planning**

- a. FUL/2023/0042 To extend the duration of the on-site trial of treatment of Leachate for 5 years at Mayton Wood Closed Landfill Site, Mayton Road. NO COMMENT.

**7. Finance**

a. Payments Received and NOTED		
HMRC	VAT Reclaim	£261.77
b. Payments APPROVED		
Glasdon	Dog Bin and Post	£519.57
Ashley Ad’s	Leaflets for the Public Consultation (B1150 SIG)	£60.00
The Garden Guardian	Annual Grass Cutting Playing Field	£1504.80
B.Furr	Clerk’s Expenses	£39.00
Horstead Centre	Pride in place event – core costs and resources	£1891.41 (After grant is received from BDC)
J Rice	Litter Picking	£19.25
c. Payments for information only – previously agreed direct debits and standing orders		
Veolia	Bin Lifts for October	£230.50

Veolia	Bin Lifts for November	£98.78
B.Furr	November 2023 Salary includes pay award agreed since 1 <sup>st</sup> April 2023 at SCP 29	£907.35
HMRC	November 2023 Contribution	£245.67

Cllr Hales noted that the Veolia bin has not been emptied for 3 weeks. The clerk will follow this up. Cllr Hales will keep a log of when the bin is emptied.

- d. The budget for 2024/25 was AGREED and the precept APPROVED at £36,975.
- e. It was AGREED to transfer all accounts with HSBC to the Unity Trust Bank and make Cllr Fleming and Cllr Austin signatory authorisers on the account for payments submitted by the clerk.

### 8. Highways and PROW

The clerk circulated ahead of the meeting a letter from a resident proposing that the bus stop near The Recruiting Sergeant is relocated to ease congestion. However when the bus stop was supplied, the location of it was determined by Highways as the most appropriate location for it. The clerk will respond to the resident.

Cllr Browne noted that the village gateway sign has eroded significantly. Cllr Austin and Mr Jones have reported this to Highways. There was a discussion about the parish council updating the signs when the parish partnership scheme is next available.

### 9. Pond and Tree Matters

Nothing to report.

### 10. Horstead Mill

- a. Cllr Stevenson circulated in advance of the meeting a draft article for the Marlpit to advertise the fundraising scheme for the Mill. Cllrs' will respond with their comment via email.
- b. Cllr Browne reported that P Ranson Tree Surveys have inspected trees along the permissive footpath near the Mill. Two are in bad condition and two need work. Cllr Browne will ask Mr Ranson to quote for the removal/work required. The clerk will write to CCMT before the work is carried out to obtain consent, as one of the trees have fallen on common land.
- c. The Clean and Bloom grant application was considered. It was agreed to defer this, so Cllrs can investigate potential areas in the parish where planters or a tree may be appropriately planted.

### 11. Play Area

- a. It was AGREED to obtain a quote from Mr Moate – Handyman for maintenance work required at the play area which has been identified from the annual and weekly play area inspections.

### 12. Training

- a. Cllr Langberg and Cllr Austin attended Planning Training. The clerk will arrange for Cllr McMaster to attend induction training.

### 13. Items for next agenda

Clean and Bloom Planting  
Footbridges between Coltishall and Horstead  
Donations from S137 budget

### 14. Next meeting – Wednesday 10<sup>th</sup> January 2024 at 6.30pm in the main hall of Tithe Barn.

**Please note the clerk will audio record the meeting which will be shared with parish councillors unable to attend. Any member of the public who does not wish to be recorded should make this known to the Clerk or the Chair prior to the commencement of the meeting.**

**Meeting closed 19:23.**

## **News from Broadland District Council**

The new administration led by the Lib Dems at Broadland published their Strategic Performance, Risk & Finance report (Quarter 2) 2023/24, providing an overview of the performance of the Council over the first six months to 30th September 2023. They report an adverse variance or overspend of £575k on the cost of core services and will need to act and make efficiencies to reduce costs over the remaining part of the year. Furthermore, £7,452m has been spent on Capital Projects over the first six months, which includes over £2m spent purchasing 'Havard Court' off Dereham Road in Norwich as a temporary accommodation facility, which is easily the biggest threat to Council budgets at present.

The issue of 'nutrient neutrality' has impacted our planning system over the last 18 months, and other Norfolk Councils have been similarly affected, unable to grant planning permission for new homes, leading to a backlog of approximately 16,000 new homes. South Norfolk, Broadland, Breckland and North Norfolk Councils have together established a new joint venture company called, 'Norfolk Environmental Credits', which will provide a trading platform for environmental credits for both nutrients and biodiversity net gain. Norfolk Environmental Credits will secure nutrient mitigation from projects such as changes in the use of agricultural land (i.e. from pig farming to environmental stewardship) and converting septic tanks to sewage treatment plants for example.

The credits will be parcelled up by the company and sold to developers to offset the equivalent amount of nutrients arising from their development. The new company has just launched its new website [www.norfolkenvironmentalcredits.co.uk](http://www.norfolkenvironmentalcredits.co.uk) and this will allow developers to calculate nutrient load of their developments and register an interest to purchase environmental credits.

Kind regards, Cllr. Jo Copplesstone  
Cllr.jo.copplesstone@southnorfolkandbroadland.gov.uk

## **News from Norfolk County Council**

First, may I wish you all a very Merry Christmas. Apologies that I cannot be with you tonight.

As you will have seen the preliminary construction work on the A47 has started, in anticipation that the appeal by Dr Boswell in January will fail. Hopefully this will allow work to progress at a greater pace in the New Year. At Norfolk County Council (NCC) the Cabinet have agreed to go forward with the Norwich Western Link and will be lobbying central government for more money (for 100%) to enable the project to require less (or no) funding from NCC. The Council also backed the County Deal, with an election in May 2025 for the Directly Elected Leader. The County Deal will lead to significant infrastructure funding which will enable growth in Norfolk. We will see the release of significant government funding in 2024/25 as long as the Council agree a change of governance in July 2024, allowing a Directly Elected Leader from May 2025.

Happy Holidays and a very Merry Christmas.

Fran

Cllr Fran Whymark  
Proudly Representing the Wroxham Division