

HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on Wednesday 15 May 2019 at 6.00pm. This meeting is open to members of the public (but see below).

Suzanne Hall

Suzanne Hall
Parish Clerk

9 May 2019

AGENDA

1 Elections

(a) To elect the Chairman (Past Vice-Chairman to preside) and receive declaration of acceptance of office.

After this point the elected Chairman will preside for the rest of the meeting.

(b) To elect the Vice Chairman and receive declaration of acceptance of office.

Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly before the commencement of the meeting. Once the meeting has started no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

2 Declarations of Acceptance of Office and Disclosure of Pecuniary Interests

To note that these have all been completed and signed by the Councillors. The Disclosure forms have been sent to Broadland District Council.

3 Apologies

To receive and consider apologies for absence

4 Declarations of Interest

For all members to declare interests for this meeting.

5 Minutes of the Meeting of 10 April 2019

To approve the minutes of the last Parish Council Meeting (Circulated).

6 To Adopt the General Power of Competence.

7 Planning

20190603 – White House Farm – Buxton Road – Single Storey rear extension

20190708 – Heggatt Hall – Listed building - Variation of conditions 2 & 3 – revised method statement

To inspect plans please go to www.broadland.gov.uk/plans and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

Any planning applications received after agenda set.

8 Parish Clerk and Chairman

Clerk's actions on items not on the Agenda

- (1) Commemorative bench – update from Mr Browne and Mrs Williams
- (2) Playground Bin – to approve purchase

Chairman's actions not on the agenda

- (3) Website and Facebook

9 Insurance

To agree insurance provider and term of agreement (Quotes circulated if received)

10 Finance

(1) Payments Received

Precept – 1 st instalment	£11,500.00
VAT reclaim for Q3	£906.25
CIL Payment	£859.35

(2) Payments for Approval

P Carrick – Internal Audit	£100.00
Playground Bin – if approved	£316.20

INSURANCE

As agreed quote

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in March collected 30/04/2019

£105.02

Payroll April 2019

£726.10

(4) Payments for authorising - Neighbourhood Plan

None

(5) Accounts Final Quarter 2018-2019

(6) Approve financial risk assessment (circulated)

(7) Governance statement 2018-2019

To approve the governance statement on the annual return

(8) Statement of Accounts 2018 – 2019

To approve the Statement of accounts and reconciliation

11 Neighbourhood Plan

Update Ms Weightman

12 Pond & Trees

Tree warden - we are still looking for one

Pond – Update if available

13 Horstead Mill

(1) Tree survey – report circulated

(2) Boundary Fencing long Mill Road and Horstead House – to approve quote

(3) Update from Mr Jones

(4) Litter picking – update from Mr Jones

(5) Another request for a Memorial Bench has been received – Memorial wall?

14 Playing Field

(1) Weekly inspections – Update from Mr Jones

(2) Professional inspection – circulated

(3) Moles – To note that mole control wasn't required

15 Speedwatch and SAM2

Update from Mr Jones

16 Highways & PROW

(1) Update on current issues – Clerk & Mr Jones

(2) Anything else to report – Mr Cain

17 Police report

(1) Circulated if available

18 Training, Meetings and Consultations

Events attended:

SNAP – 11 April – CJ

Broads engage workshop - 25 April – CJ

Tarmac liaison – 10 May – CJ

Upcoming events:

PROW training – 24 May – AB

Parish Paths Seminar – 29 May – AB & CJ

Horstead Centre Anniversary – 1 June – DW,CF & CJ

Tarmac Open Day – date TBC – Probably a Sunday in July

19 Items for the Next Agenda

To be decided

20 Date and Time of the Next Meeting

Parish council meeting: Wednesday 12 June 2019 at 6.00pm in the main hall of the Tithe Barn