

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD BY ZOOM, ON WEDNESDAY 9 DECEMBER 2020 AT 6PM.**

Present:, Cllrs, Mr C Jones (Chair), Mrs C Fleming, Ms P Weightman, Mr A Browne, Mrs M Gurney and Mrs D Williams

In Attendance: Cllr J Copplestone (BDC), Suzanne Hall (Parish Clerk) and no members of the public.

1. Apologies

Apologies from Mr T Cain were APPROVED. Apologies from Cllr F Whymark (NCC) were received.

2. Declarations of Interest

7) 20202224 - Mr Jones – neighbour is a relative

7) 20201944 – Mrs Gurney - owner

3. Public Forum

- Cllr J Copplestone (BDC) and Fran Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.

4. Minutes of the Meeting of 11 November 2020

The minutes of the last Parish Council Meeting were

AGREED – TO BE SIGNED

5. Finance

(1) Payments Received

None

(2) Payments for Approval

Platten Pest Control - Mole control at playground

£300.00

Garden Guardian - playground grass cutting for 2020

£1244.32

(3) Payments for information only - previously agreed direct debits and standing orders

Veolia - bin lifts in October collected 28/11/2020

£112.08

Payroll November 2020

£992.66

(4) Neighbourhood Plan

None

6. Budget and Precept - to agree the budget for 2021/22 and to set the precept

- The circulated draft budget was unanimously agreed and **APPROVED**
- An overall donation contribution was agreed, with details to be decided at the April 2021 meeting
- Horstead Mill – The repairs carried out last year have used up the monies set aside for the Mill. Any further work will require outside funding.
- The TRO etc for Mill Road was discussed - see below - Highways and PROW.
- It was unanimously agreed that the precept be raised from £24,000 to £26,000 and **APPROVED**
- The overall spend in 2021/22 is predicted to exceed the increased precept by a further £2,000 but could be reduced by paying out less in donations.

7. Planning

- **20202162** – 1 St Margarets Close – to replace rear extension and two porches - the Parish Council had **NO COMMENTS**
- **20202224** – Coltishall Clinic, Bure house, Rectory Road, Horstead – Conversion of outbuilding into treatment rooms - the Parish Council had a **COMMENT** - the window overlooking the neighbours should be obscure glass
- **20201944** - Heath Farm House, Heggatt Street - Amended proposed extensions to main house including single storey side extension and a two storey extension providing ancillary accommodation, a proposed detached garage and stable building - the Parish Council had **NO COMMENTS**

8. Parish Clerk and Chairman

- 1) Fines the Butchers - the office has moved into what was the shop. Broadland District Council has confirmed that no planning consent is needed
- 2) Planning Training - see below
- 3) Tithe Barn/ Zoom and Parish Council meetings - these will continue via zoom until at least May 2021 - going forwards the idea of quarterly in person meetings and a physical Annual Parish Meeting was suggested - the clerk to inform the Tithe Barn
- 4) Following a phone call from a resident to Mr Jones, the clerk confirmed that no-one has been in contact re street lighting
- 5) Ownership of the Oak Tree outside Randells was discussed. Mr Browne suggested looking back through the minutes to the year it was planted. The Clerk to ask the WI and Mr Jones is to contact Mr Randell to see if anyone knows. There is concern about the metal ring that surrounds it as well as the growth of ivy up the trunk.

9. Highways & PROW

- (1) Traffic and Parking - The TRO etc for Mill Road was discussed - There were concerns that a minimum spend of £5000 for a TRO was outside the Councils finances unless funding could be obtained. It was felt that the cones worked well so Mr Jones will contact PC Lucas Ward to see if this is a feasible option going forwards. Mrs Gurney suggested the cones should be there all year.
- (2) Subsidence on the footpath between the Tungate Way exit and the Memorial Green has been reported as have the flooded PROW and missing way markers within the Parish.

10. Pond & Trees

A revised quote to cut up the fallen part of the tree into logs and leave the logs and chippings in situ as a wildlife habitat was **APPROVED**.

11. Horstead Mill

The Clerk to contact other Parish Councils re not having litter bins

12. Playing Field

- (1) Fortnightly inspections are being carried out by Mr Jones
- (2) A quote for an overlay for the phone number on the information board was APPROVED
- (3) The quote for the 2021 grass cutting contract was circulated and APPROVED
- (4) Mr Browne to chase Mr Tyson for the invoice for the rocking horse surface and to ask for a quote to do the same under the big swings
- (5) Mr Jones to check if the fence posts have been reinforced
- (6) Clerk to obtain quote for buffer stop and seat cover
- (7) Mr Jones to seek clarification about the regulations regarding the surface under the large swings as it is becoming a trip hazard. Can it be turf?

13. Speedwatch and SAM2

Following Lockdown 2, Speedwatch is up and running again. One session will take place in December.

The SAM2 is currently on Norwich Road

Mrs Gurney asked about a permanent speed camera - clerk to contact the clerks from adjacent Parishes and Jerome Mayhew.

14. Community Spirit

- All is currently on hold.
- The Tarmac grant received for VE day celebrations will be used for the Queens 70th anniversary as Monarch in June 2022.

15. Neighbourhood Plan

Due to Covid-19 legislation, no referendum can take place until May 2021.

16. Police report

Reports circulated

17. Training meetings and consultations

Events attended:

Budget meeting - 3 December - Mr Jones, Mr Browne, Mrs Fleming and Clerk

Upcoming events:

Advanced Excel training – 16 December - Clerk

BDC Planning training – 16 December – Mrs Fleming and Mr Jones

BDC Planning training – 19 January - Clerk, Mr Browne and Ms Weightman

18. Items for next agenda

Standing items for monthly meeting and climate emergency

19. Date and Time of Next Meeting

Parish Council meeting: Wednesday 13 January 2021 at 6pm via Zoom.

Jo Copplestone reported - As I take a moment to reflect on last year, which undoubtedly has been the most challenging for a generation, I would like to concentrate on the goodwill and kindness shown by scores of volunteers, who helped our vulnerable residents through such difficult times. In November the Council celebrated the Community at Heart Awards, which highlights the amazing work of individuals throughout Broadland, and I'm delighted that three local ladies were recognised for their amazing work in our Community.

Julie Douglass who leads the Good Neighbours Team in Coltishall & Horstead, battled on through the lockdown helping others even though she had a broken wrist, Julie won the Good Neighbour of the Year Award. Michelle Thackham won Volunteer of the Year Award, Michelle works as a nurse at Cromer Hospital and manages to squeeze in her role as Parish Councillor for Coltishall, she is also treasurer and trustee of the Pre School, and is a Director of Coltishall Activities and Sports Club, our very own Wonder Women! Tracey Lister who chairs the Coltishall Commons Management Trust, worked tirelessly clearing rubbish from the Common during the hot Summer months when we saw an almost overwhelming influx of visitors, Tracey was runner up in the Environmental Champion of the Year, thank you all for your outstanding work.

I look forward to next year with positivity and hope, our Government has recently announced their plans for a 'Green Industrial Revolution,' and we will all have to work together to protect and enhance our environment, and to reduce the negative impacts of Climate Change. The Local Industrial Strategy for our area was published last year and concentrated on the areas in which our region could benefit from greater productivity. Renewables, ICT and Agri-Food were identified as ways to push forward with greener, inclusive growth in our region, bringing valuable jobs to Norfolk and putting us at the centre of energy production, via offshore wind amongst other new emerging technologies.

We already have exemplar facilities at the Norwich Research Park in Plant & Life Sciences sectors, and when these skills are linked with our Government's introduction of the new 'Agriculture Act', which will replace the Common Agricultural Policy we will see 'public money for public goods', such as better air and water quality, thriving wildlife, soil health, efficiencies in food production as well as measures to reduce flooding and tackle the effects of climate change, which will have a positive Effect on our region.

Coronavirus has certainly contributed to a rapid pace of change in our lives, with many of us working from home and communicating on virtual platforms, and I think we have become more resilient and can look forward optimistically to the roll out of effective vaccines to keep us all safe in the year ahead.

Fran Whymark reported – NCC is still working hard to support our residents through the winter. Covid has had a serious impact upon all communities and it is likely this will continue for many months. Through the Norfolk Assistance Scheme help is available for food, energy bills, toiletries, etc. Additionally, food vouchers are available for families with children who are registered for free school meals. If you are entitled to free school meals please ensure you are registered with your school. For information/support please go to the NCC website or call 0344 8008020. NCC is looking at budgets for 2021/22 the general precept uplift is a maximum of 2% but this year there is an additional 3% allowed, which is for social care. No decisions have been made yet but with finances being very tight it is likely that the Council will

agree the 3% for social care and may also agree the 2%. Much will depend upon the settlement from central government. On a positive note we are having the Covid vaccine being rolled out and I hope this will allow us all to go back to some semblance of normality.

DRAFT