

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL  
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 8 JUNE 2022 AT 6PM.**

**Present:**, Cllrs, Mrs C Fleming (Chair), Mr A Browne, Mr D Hales, Mr C Jones, Mrs D Williams and Ms P Weightman

**In Attendance:** Cllr J Copplestone (BDC), Suzanne Hall (Parish Clerk) and 2 members of the public.

**1. Apologies**

Apologies from Cllr Mr A Kirby and Cllr F Whymark (NCC) were received and ACCEPTED

**2. Declarations of Interest**

6. Mr A Browne - Planning application 20220906 – relative of applicant

**3. Public Forum**

- Cllr J Copplestone (BDC) and Cllr F Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.

**4. Minutes of the Meeting of 11 May 2022**

The minutes of the last Parish Council Meeting were **AGREED AND SIGNED**

**5. Finance**

**(1) Payments Received**

Q4 VAT £108.76

**(2) Payments for Approval**

D Bracey - Annual Playground Inspection £120.00

J Rice - Litter picking £77.00

T Cain – Platinum Jubilee expenses- bunting, prizes etc £174.95

Five Star Entertainment - Platinum Jubilee Garden Games and Disco £350.00

Sarah Roberts Visique - Platinum Jubilee face painting £85.00

**Unanimously APPROVED**

**(3) Payments for information only - previously agreed direct debits and standing orders**

Veolia - Bin Lifts in April collected 28/05/2022 £58.27

Payroll May 2022 £1013.64

**(4) Neighbourhood Plan**

Broadland District Council – return of unspent grant monies £270.05

**Unanimously APPROVED**

**6. Planning**

- **20220906 – 1 Alexandra Villas**, Norwich Road – Design change to garage under planning permission 20210604 – No Objections
- **20220875 – The Paddocks**, Frettenham Road – reserved matters following outline planning permission 201991686 – The Councillors objected to the application on the following grounds:
  - The planned building is severely out of character with nearby residences both in terms of size and design. Because of the location it will be visible from many places in the village.
  - It is too close to the boundary with the neighbouring property
  - The footprint is too large for the size of the plot
  - Even as a single storey residence it will overshadow the neighbouring property
  - Concerns remain about drainage and runoff in the area with flooding issues being envisaged
  - Use of rooms, namely workshop/plant room/games room could cause noise issues especially as close proximity to neighbours property.

**7. Parish Clerk and Chairman/Councillors**

- (1) It was noted that the **End Of Year accounts** are with the external auditor
- (2) **Crop spraying** – email received from parishioner – advised that this is not a Parish Council matter
- (3) **Dog bin at Mill** – it was **AGREED** to accept Broadland District Councils quote for a second dog bin at the Mill. The Clerk to request that it is sited next to the green bin by the road at the Mill.
- (4) **Enforcement cases** with Broadland District Council – these were discussed.

- (5) **Bus Shelter** – Mr Jones, with the assistance of Mrs Fleming, has replaced the broken bus shelter panel.
- (6) **Wind Farm Offshore Transmission Network** – It was **AGREED** to forward the emails as requested.

## 8. Highways & PROW

- (1) Mr Jones has reported potholes in the footpath by Fines and has raised the canopy of trees near the playground and pond. He will report issues with the small tree outside Farm to Fork.
- (2) **Grass by the War Memorial**. This used to be cut by Randells, then by the owners for Gable House. It needs cutting more than the twice a year that Highways carry out cuts. Paul Browne has volunteered to look after this and it was **AGREED** that any expenses would be reimbursed.

## 9. Pond & Trees

- Mr Parkerson and Mr Jones to re-tidy the tree that was pollarded a couple of years ago.
- The dredging and draining is an Autumn/Winter job – CJ to chase confirmation as there has been a change in personnel.
- **APPROVAL** was given for Mr Jones to put up the 'bees' posters

## 10. Horstead Mill

- (1) **Fundraising** – the QR code signs were discussed and amendments agreed – to be circulated prior to 'going to print'. Clerk to check tax liability if donations received.
- (2) **No Camping sign** – Clerk to ask BA if they can provide a sign.
- (3) Approval was given for willow to be planted in an area being used as a toilet
- (4) Clerk to contact Veolia re concerns with latest invoice

## 11. Playing Field

- (1) Inspections are being carried out weekly by Mr Jones and reported on the community Facebook page.
- (2) The Annual Playground report was discussed. Everything was no or low risk except the adventure trail with the missing post which was medium.  
Mr Jones to: continue sourcing new post for adventure trail (the PLG were not adequate), acquire anti bird spikes for swings, remove broken sign from gate, see if swing seats can be raised, check underside of slide with Mr Browne. Clerk to ask Garden Guardian if they can put weed killer on matting. Also need warning sign re barbed wire.

## 12. Speedwatch and SAM2

- **Speedwatch** sessions are continuing with 3 sessions a month. Work to get the smiley SIDs operational is ongoing. It doesn't look like the 20MPH zone in Coltishall is long enough to enable speedwatch sessions to take place as they need to be at least 300 meters from the end of the zone.
- The **SAM2** will return from Coltishall on Monday. Approval was given to purchase two new batteries once sole ownership is confirmed/minuted by Coltishall Parish Council. This will be funded from CIL monies.

## 13. Community Spirit

Thanks to Mr Cain for organising a very successful afternoon of events for the Jubilee. This was funded by donations from Tarmac, Coltishall Pharmacy and Recruiting Cars which were originally intended for the COVID cancelled VE Day celebrations. Also thank you to those involved in the beacon lighting.

## 14. Neighbourhood Plan

Once all monies returned this item can be removed from the monthly agenda Ms Weightman will retain all documentation for referral purposes.

## 15. Police reports - Circulated

## 16. Training meetings and consultations

**Events attended:**

None

**Upcoming events:**

17 June - Chairman training - Mrs C Fleming

**17. New Councillor**

Lilly Symon was co-opted as a Parish Councillor. The Clerk will arrange for the relevant forms to be completed.

**18. Items for next agenda**

Standing items for monthly meeting.

**19. Date and Time of Next Meeting**

Parish Council meeting: Wednesday 6 July 2022 at 6pm in the main hall of the Tithe Barn.

**Jo Coplestone reported** – Both Broadland & South Norfolk Councils voted to purchase the Horizon Building on the Broadland Business Park at extraordinary council meetings last month. This is a very positive move for Broadland District Council and will save taxpayers millions of pounds over the coming years and it is decisions like these that help ensure we can continue to offer the high standard of services that our residents really value and allow us to keep Council Tax low.

Currently our workforce, that supports both Broadland and South Norfolk Councils, is operating from offices at Thorpe St Andrew and Long Stratton. As part of our Councils' collaborative journey, we have been looking at how we can work more efficiently and cost-effectively by sharing one building. There are so many benefits of bringing our staff together, not just the huge financial savings in both capital and revenue expenditure, but it will also dramatically decrease our carbon footprint and increase efficiency and performance and be much more accessible for staff and residents. Currently both the Councils' offices need extensive refurbishment and carry heavy maintenance costs. The much lower running cost of the Horizon building will slash these expenses, aided by the extensive solar panels, which will help to offset energy price hikes. The move will also help reduce the councils' carbon footprints by a staggering 84% and will go a long way towards meeting their targets of becoming carbon neutral by 2050. The Horizon building is also easily accessible by public transport, has plenty of parking and electric charging points.

To help celebrate the Platinum Jubilee Year the council have created Treasure Trails across the District which provide a variety of free or low cost days out, the 'Traveller's Charms' trails consist of four quests: Acle & Reedham, Marriott's Way, Thorpe St Andrew and Coltishall & Horstead. The Trail Books are free to Broadland residents, if you would like a copy email [communities@southnorfolkandbroadland.gov.uk](mailto:communities@southnorfolkandbroadland.gov.uk).

**Fran Whymark reported** - Adult Social Care at Norfolk County Council (NCC) work closely with the NHS to support people in their homes. Many people may not realise that we provide a 24 hour, 365 day a year service called the Norfolk Swift Response. The Swifts offer help, support and reassurance if you have an urgent unplanned need at home but do not feel you need the Emergency Services. This could be a fall in your home or an unexpected need for assistance with personal care. Call: 0344 800 8020 (option 1) if you need our help. For more information: [www.norfolk.gov.uk/care-support-and-health/start-with-social-care/urgent-help/get-urgent-help-at-home-norfolk-swift-response-team](http://www.norfolk.gov.uk/care-support-and-health/start-with-social-care/urgent-help/get-urgent-help-at-home-norfolk-swift-response-team).

At NCC we are inviting you to join the Norfolk Residents Panel. This was launched in 2020 and is currently made up of over 1000 residents from across the County. We would like to expand the panel. If you are over 18 and would like to get involved sign up at [www.norfolk.gov.uk/residentspanel](http://www.norfolk.gov.uk/residentspanel). You could be invited to participate on focus groups or online surveys. Topics discussed so far include: how Norfolk should come out of the Covid pandemic; the role of technology in adult social care, cycling and walking plans and how best to promote independent living spaces.

The Broads Authority currently has a consultation on its Broads Plan 2022-27. If you would like to comment, go to <https://www.broads-authority.gov.uk/about-us/how-we-work/transparency/consultations>. Consultation is open until 15th July 2022.