

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 8 JANUARY 2020**

Present:, Cllrs, Mr C Jones (Chair), Mrs D Williams, Mr R Jennings, Ms P Weightman, Mr T Cain and Mr A Browne

In Attendance: Cllr J Copplestone (BDC), Suzanne Hall (Parish Clerk) and 2 members of the public.

Public Forum

- Cllr J Copplestone provided an overview of her current involvements – see summary report at end of these minutes.
- Cllr J Copplestone advised a Coltishall resident has written to the Broads Authority about concerns with the footpath between the Lock Keepers cottage and the B1150
- Cllr J Copplestone advised she has £250 remaining from her member grant which needs to be spent by the end of March

1. Co-option of new councillor – on hold until February

2. Apologies

Apologies for absence were received and accepted from Mrs M Gurney, Mrs C Fleming and Cllr F Whymark (NCC)

3. Declarations of Interest

None

4. Minutes of the Meeting of 11 December 2019

The minutes of the last Parish Council Meeting were
Matters arising – CJ to talk to Recruiting Sergeant about condolence book.

AGREED AND SIGNED

5. Planning – None

6. Parish Clerk and Chairman

- (1) EDP – The EDP have asked for traffic information pre and post opening of the NDR – the clerk provided data from Dec 2017 and Dec 2019 from Norwich Road. Mr Jones to arrange a meeting to discuss further
- (2) Replacement Laptop – Approval was given for the Clerk to purchase a new laptop as the old one has died. Mr Jones to try to retrieve Microsoft licence no from old hard drive.
- (3) There is wear and tear damage to the War Memorial – Mr Jennings to obtain a quote to repair

7. Finance

(1) Payments Received

None

(2) Payments for Approval

November and December litter picking	£36.00
Clerks Q3 expenses	£59.23
Tithe barn hire for 2020 meetings	£396.00

Proposed by Ms Weightman, seconded by Mrs Williams and APPROVED

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia – bin lifts in November collected 28/12/2019	£112.08
Payroll December 2019	£726.10
H Gurney – playing field rent	£300.00

(4) Payments for authorising – Neighbourhood Plan

None

8. Highways and PROW

- It was noted that the Broads National Park signs are now on the B1150
- The Ranger is due to visit on 17/2/2020
- Gully's in the village need cleaning

- There is a pothole on Green Lane opposite the entrance to Havergate.
- The repair to Rectory road near the roundabout was substandard – the new surface is crumbling and full of potholes
- Road markings by the roundabout are being investigated as are visibility of roundabout warning signs
- The speed limit signs have been reported as the speed limits have faded on them
- In September NCC Highways advised a parishioner that clearing of brambles overgrowing into the Highway verge on Patricia Avenue would be undertaken. This hasn't happened and the parishioner has carried out this work themselves – a letter of dissatisfaction has been submitted.

9. Pond & Trees

Nothing to report

10. Horstead Mill

- (1) It was agreed that a Parishioner would investigate Hydro-Power at the Mill – the starting point will be to find out about any existing covenants on the Mill – The Clerk and Mr Jones to put together a remit for the Parishioner
- (2) A resident has been visited by PC Lucas Ward after they reported concerns about cars at the Mill late at night. Mr Jones will follow this up at the next SNAP meeting
- (3) CCTV and floodlights will be investigated further

11. Playing Field

- (1) Fortnightly inspections are being carried out by Mr Jones. The mole has reappeared and will be monitored until Spring.
- (2) Surface under Witches hat – the old surface will be removed and the ground raked over. When the weather improves the new surface will be laid. It was **AGREED** that the cost of these repairs will come from CIL monies.
- (3) The clerk is checking if playground training needs to be refreshed every 3 years. If it does approval was given for Mr Jones to attend the next convenient session.

12. Speedwatch and SAM2

- Mr Jones has taken over the role of Community Speed Watch co-ordinator. The number of volunteers has dropped off so we start 2020 with three teams of three. There are pipeline volunteers so hopefully we will return to four teams with Mr Pye as reserve. Anyone interested in being involved should contact Mr Jones. The Council would like to thank Mr Pye for all he has done.
- The SAM2 has just returned to Coltishall. Mr Jones is going to see how the last two years of data can be compiled to show trends. He will also see if data can be compared between summer and winter to see if light impacts traffic speed. Discussions were had about street lighting.

13. Community Spirit

- **Fete** – Mr Cain reported that this is progressing well
- **75th Anniversary of VE Day 2020** – the next meeting is on 13 January

14. Neighbourhood Plan

There was no meeting in December

15. Police report

Reports circulated

16. Training, meetings and consultations

Events attended:

None

Upcoming events:

Clerks NPTS networking – 8 January – Clerk

SNAP – 9 January – CJ

VE 75th Anniversary Planning Meeting – 13 January – CJ, AB, BJ

Chairman's networking – 16 January – CJ

GNLP consultation – 22 January – CJ & AB

Advanced excel – 25 March - Clerk
Tarmac Liaison – 24 April – CJ & MG

17.Items for the Next Agenda

Standing items for monthly meeting and Co-opt new councillors.

18.Date and Time of the Next Meeting

Parish council meeting: Wednesday 12 February 2020 at 6pm in the Main Hall of the Tithe Barn,
Rectory Road.

Jo Copplestone reported –Awaiting copy of report