

## HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on Wednesday 8 January 2020 at 6.00pm. This meeting is open to members of the public (but see below).

*Suzanne Hall*

Suzanne Hall  
Parish Clerk

2 January 2020

### AGENDA

#### Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly before the commencement of the meeting. Once the meeting has started no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

- 1 Co-Option of New Councillors** To resolve to co-opt Ms Baker on to the Parish Council and to witness her acceptance of office.  
*(Ask for training approval as well)*
- 2 Apologies**  
To receive and consider apologies for absence
- 3 Declarations of Interest**  
For all members to declare interests for this meeting.
- 4 Minutes of the Meeting of 11 December 2019**  
To approve the minutes of the last Parish Council Meeting (Circulated).
- 5 Planning**  
If any received  
To inspect plans please go to [www.broadland.gov.uk/plans](http://www.broadland.gov.uk/plans) and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.  
*Any planning applications received after agenda set.*
- 6 Parish Clerk and Chairman**  
**Clerk's actions on items not on the Agenda**
  - (1) EDP request for SAM2 data pre/post NDR
  - (2) Replacement laptop**Chairman's actions not on the agenda**
  - (3) War memorial damage
- 7 Finance**
  - (1) Payments Received**  
None
  - (2) Payments for Approval**

November & December litter picking - if invoice received	£?????
Clerks Q3 expenses	£59.23
Tithe Barn hall hire - if invoice received	£?????
  - (3) Payments for information only – previously agreed direct debits and standing orders**

Veolia - Bin Lifts in November collected 28/12/2019	£112.08
Payroll December 2019	£951.10
H Gurney – Playing field rent	£300.00
  - (4) Payments for authorising - Neighbourhood Plan**  
None
- 8 Highways & PROW**
  - (1) Update on current issues – Clerk & Mr Jones
  - (2) Anything else to report – Mr Cain
- 9 Pond & Trees**  
If anything to report
- 10 Horstead Mill**
  - (1) If anything to report
- 11 Playing Field**

- (1) Fortnightly inspections – Update from Mr Jones
- (2) Cone Climber matting – update Mr Browne

## **12 Speedwatch and SAM2**

Update from Mr Jones

## **13 Community Spirit**

- (1) Fete for 2020 – Mr Cain
- (2) VE Day – 2020 – Mr Browne & Mr Jones

## **14 Neighbourhood Plan**

No meeting held in December

## **15 Police report**

- (1) Circulated if available

## **16 Training, Meetings and Consultations**

### **Events attended:**

None

### **Upcoming events:**

Clerks NPTS networking – 8 January - Clerk

SNAP – 9 January – CJ

VE 75th Anniversary Planning Meeting – 13 January – CJ, AB, BJ

Chairmans networking – 16 January – CJ

GNLP consultation - 22 January – CJ & TC???

Advanced excel – 25 March - Clerk

Tarmac Liaison – 24 April – CJ & MG

## **17 Items for the Next Agenda**

To be decided

## **18 Date and Time of the Next Meeting**

Parish council meeting: Wednesday **12 February 2020** at 6.00pm in the main hall of the Tithe Barn.