

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 11 JULY 2018**

Present: Cllrs, Mr C Jones (Chair), Mrs L Barrett (formerly Wishart), Mr R Jennings, Ms P Weightman, Mr A Browne, Mrs D Williams, Mr T Cain and Mr M Blackburn

In Attendance: Suzanne Hall (Parish Clerk) and four members of the public

Public Forum

- Cllr J Coplestone gave an overview of her current involvements – see report at end of these minutes

1. Apologies

Apologies for absence were received and accepted from Cllrs Mrs C Fleming and Mrs M Gurney

2. Declarations of Interest

Ms P Weightman – Item 4 – 20180988 – neighbour

Ms P Weightman – Item 6 – Secretary/Clerk to PCC and Marlpit

3. Minutes of the Meeting of 13 June 2018

The minutes of the last Parish Council Meeting were

AGREED AND SIGNED

4. Planning

20180988 – St Peters Barn, Stanninghall Road, NR12 7LY – 5 Bay Cart Barn with accommodation (granny annex) above

NO OBJECTION

20181065 – The Forge, 64 Norwich Road, Horstead, NR12 7LA – replacement of 2 windows, removal of stud partition and extended opening between kitchen and morning room (Listed Building)

NO OBJECTION

5. Parish Clerk and Chairman

(1) **Commemorative Bench** – awaiting PCC response

(2) **Norfolk Mineral and Waste Local Plan Review** - it was agreed the Parish Council would object to these proposals as the road infrastructure is inadequate. The Clerk and Ms Weightman to respond with Council approval.

(3) Quotes to re-stain the noticeboards and bench at end of Causeway drive were

APPROVED

(4) The Q1 accounts have been examined by Mr A Browne and

APPROVED.

The Clerk will reclaim VAT for Q1

(6) **WiFi in the Tithe Barn** – The Parish Council asked the Tithe Barn Committee to consider setting up a Public WiFi hotspot in the barn. The Parish Council also provided quotes and offered funding for installation and first year running costs subject to Council approval, if other suggested grant sources were not forthcoming. After consideration, the Tithe Barn Committee unanimously decided they couldn't justify the cost at this point in time as they perceived the benefit to be low.

(7) **No Cold Calling Zone** – It was agreed this was a good idea – the clerk will contact Trading Standards

(8) The clerk will contact Broadland District Council about advertising signs along the roadsides

6. Finance

(1) Payments Received

Donation for WW1 banked (see June minutes item 8)

£50.00

(2) Payments for Approval

SLCC/ALCC annual membership

£130.00

Clerks expenses Q1

£74.32

D Clark – Playground work

£406.89

Donations – S137

Coltishall/Horstead GNS

£150.00

East Anglian Air Ambulance

£100.00

Norfolk Accident Rescue Service

£100.00

Tiddlers and Toddlers

£100.00

1st responders

£200.00

Tithe Barn

£100.00

Donations – other

PCC

£600.00

The Marlpit

£600.00

Proposed by Mrs Barrett, seconded by Ms Weightman/Mr Blackburn and

APPROVED

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in May collected 30/6/2018

£100.27

Clerks Salary Inc. HMRC June 2018

£676.67

D Burrows Q1 fee (paid by direct transfer)

£225.00

(4) Payments for authorising – Neighbourhood Plan

7. Neighbourhood Plan

There was no meeting in June. Ms Weightman and Mr Simpson attended the Community Led Workshop on 21 June. This was an initial meeting to bring everyone up to speed - we are further ahead with our plan than some attendees, future sessions should be more informative and Ms Weightman encouraged others to attend.

8. WW1 celebrations

Mr Jennings reported that:

- The Broads Authority have logged the Beacon on the Common request
- The Fire Service have emailed saying they are happy with the proposal submitted
- A quote for the buffet has been received – Mr Jones to request funding from Tarmac.
- A letter will be sent to local businesses requesting donations
- A further donation of £20 had been received

9. Pond

Mr Jones advised that the second part of the pond survey has taken place and that we are waiting for the report.

10. Horstead Mill

(1) Structural Survey – This is being progressed by RJ Engineering Consultants in conjunction with the Environment Agency

(2) The Broads Authority have installed further bollards to keep cars away from the water. They are hoping to install a bench looking up-river.

(3) With the hot weather the Mill is being really well used, which has resulted in extra litter. The litter picker has changed his schedule to include an end of weekend tidy up. The bin has been moved from the carpark to the bridge to increase visibility and hopefully increase use – it is once again padlocked.

11. Playing Field

(1) Weekly inspections are being carried out by Mr C Jones. Mr Clark has repainted and repaired the slide.

(2) Mr Jones has received a quote from Fenland Leisure to replace the matting under the witches hat and toddler swing. This was discussed along with another quote received. It was decided this would be put on hold – it is likely to cost around £9,000 and is currently low risk, but money would be set aside. The Parish Council thanked Mr Jones for obtaining the quotes.

(4) Mr Jennings has kindly painted the gate.

12. Speedwatch and SAM2

Speedwatch – More volunteers are needed – an article will go in the next Marlpit. The next Horstead session will be 23-29 July subject to volunteers being available. The teams will also be participating in the TISPOL event between 6-12 August.

The SAM2 is currently on the High Street in Coltishall – 20 mph zone

13. Highways

(1) Stanninghall Road/Hall Lane signage – this is still incorrect, the clerk to contact Highways again

(2) Highways will be carrying out a survey in October to check the impact of the Broadland Northway (NDR) – it is not known how this will be done

(3) Mr Cain asked the clerk to report the following:

Horstead sign by Beverley farm (broken)

Pothole on Green Lane

Roundabout sign blocked by vegetation when approaching from Buxton Road

(4) The Clerk to find out if Community Payback can do a tidy-up of an area along Patricia Avenue

14. Police report and SNAP

The Police report was circulated.

Mr Jones reported he is now Chairman of SNAP Committee – their priorities are antisocial behaviour, speeding and parking – especially outside schools

15. Training, meetings and consultations**Events attended:**

CiLCA training – ongoing – clerk

SLCC Summer conference – 15/6/18 – Ms Weightman, Mr Jones, Clerk

Community Led Workshop – Neighbourhood plan – 21/6/18 Ms Weightman and Mr Simpson

Upcoming events:

CiLCA training – ongoing - clerk

PCC meeting – 16/7/18 Mr Jones

NPFA – AGM - Mr Jones – date postponed until possibly mid-October

SNAP – 9/10/18 – Mr Jones

16. Items for the Next Agenda

Standing items for monthly meeting

17. Date and Time of the Next Meeting

Parish council meeting: Wednesday 12 September 2018 at 6pm in the Main Hall of the Tithe Barn, Rectory Road

News from Broadland District Council.

August/September 2018

At the end of June I visited HMP Bure and had an update from the new Deputy Governor Emma Thompson. Emma reported that the prison was performing very well with a less than 5% reoffending rate, and there were very low levels of violence, self harm or drugs among the 656 'residents'. Staff numbers had increased from 450 to 472, which included two new 'in custody' officers to help with offender management, working directly under the management of the prison Governor, which is a change to the probation service.

Easton College is supporting the prison in educating the 'residents', from 'entry level' basic reading, writing and maths, to aligning 'level two' City & Guilds courses, to work available in the community. Courses available are Catering, Cleaning, Horticulture, Metal work, IT, Cycle repair and Building, we were given a tour of the prison grounds, and were impressed with the bountiful production of vegetables which are all used in the prison kitchens.

The new 'International Aviation Academy', Norwich, is about to celebrate its first anniversary this month after a very successful year. The Academy currently offers courses in 'Aviation Engineering' and BSc(Hons) 'Professional Aviation Engineering Practice', delivered in partnership with 'KLM UK Engineering' and Aviation Skills Partnership and has the facility to train 80 engineers per year. The Academy has a full size Boeing 737-300 in the 'Aviation Emulation Zone' for engineering students to work on, which is also used for pilot, air traffic control & cabin crew training. For details of courses please contact General Manager Emma Darby emma.darby@aviationskillspartnership.com or pop in to the onsite café to look at the facilities.

Please do not hesitate to contact me with any concerns you may have, I am only too happy to help.

Kind regards, Jo Copplestone

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