

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 13 MARCH 2019**

Present:, Cllrs, Mr C Jones (Chair), Mrs C Fleming, Ms P Weightman, Mr A Browne, Mrs D Williams and Mrs L Wishart

In Attendance: Suzanne Hall (Parish Clerk) and three members of the public.

Public Forum

- Cllr J Coplestone provided an overview of her current involvements – see report at end of these minutes.
- 1. Apologies**
Apologies for absence were received and accepted from Cllrs Mrs M Gurney, Mr R Jennings, Mr T Cain and Mrs J Coplestone (BDC)
- 2. Declarations of Interest**
C Fleming - Item 4 The Retreat – similar situation.
- 3. Minutes of the Meeting of 13 February 2019**
The minutes of the last Parish Council Meeting were **SIGNED** **AGREED AND**
- 4. Planning**
20190236 - The Retreat, Hall Lane, NR12 7BB - Removal of Condition 3 Following Grant of Planning Permission 20151848 - Holiday Use. The Council agreed to **OBJECT** to this application for the property to be used for residential use as it is outside the settlement limit.
20190304 - The Retreat, Hall Lane, NR12 7BB - Proposed extension and erection of outbuilding store/garage **NO**
OBJECTION
20190366 – 1 Causeway Drive, Horstead, NR12 7ES – Single storey rear extension – this is a renewal of approved application 20170029 to extend the finish date **NO**
OBJECTION
- 5. Parish Clerk and Chairman**
 - (1) Mr Browne to order the commemorative bench.
 - (2) **APPROVAL** was given for the Parish Clerk to post on the Horstead and Coltishall community Facebook page.
 - (3) Cllr Mr M Blackburn has formally resigned from the Council.
 - (4) Council elections – the Clerk has attended a briefing session at BDC. Paper copies of the nomination forms were handed out to Councillors. Notices have been placed in the Marlpit and on the noticeboards.
 - (5) An email concerning advertising enforcement at the Recruiting Sergeant roundabout has been circulated.
 - (6) No changes were required to the Wild Days Out leaflet.
- 6. Finance**
 - (1) Payments Received**
None
 - (2) Payments for Approval**

Norfolk Playing Field Association – annual membership	£20.00
C Jones – bin bags for playground/mill	£3.00
Oaks – Mill work (if invoice received)	£185.00
Proposed by Ms Weightman, seconded by Mrs Wishart and	APPROVED
 - (3) Payments for information only** – previously agreed direct debits and standing orders

Veolia - Bin Lifts in January collected 28/02/2019	£131.28
Payroll February 2019	£698.78
 - (4) Payments for authorising – Neighbourhood Plan**
None
 - (5) The Q3 accounts** have been examined by Mr Browne and **APPROVED**
It was noted that VAT can be reclaimed for catered food at the WW1 event – this will be earmarked for related events.
 - (6) Approval** was given for P Carrick to audit the EOY accounts
- 7. Neighbourhood Plan**

No meeting was held in February. A draft copy of the plan has been passed to Parish Councillors and will be presented at the Annual Parish Meeting in May. The Neighbourhood Planning Group are now working on the supporting documents which provide evidence for the plans contents and maps the contents to planning policies. For online accessibility, Philippa or Ron to upload a copy of the document to the Parish Council Google Drive.

8. Pond & Trees

- The tree work at the pond is scheduled for 15th March.
- A parishioner has requested further details about becoming a tree warden. It was **AGREED** that Training and other Tree Warden expenses would be considered if requested.

9. Horstead Mill

- (1) Mr Jones has submitted grant applications, for £8,000, to Norfolk Community Foundation (NCF) and Derbyshire Environmental Trust (DET).
- (2) Quotes for the Ash dieback tree were considered and one was **APPROVED** (CF & DW).
- (3) Quotes for a tree survey at the Mill were considered and one was **APPROVED** (PW & CF).
- (4) Extra litter picking at the Mill over the summer was discussed. Mr Jones to liaise with the current contractor.

10. Playing Field

- Weekly inspections are being carried out by Mr Jones. All okay.
- Mole control should take place before Easter.

11. Speedwatch and SAM2

- Speedwatch sessions are taking place weekly. There are currently 12 people in the Horstead teams. It would be useful to have one or two more volunteers for holiday/sick cover.
- The SAM2 will return to Horstead at the start of April. Mr Jones will share some data via the Marlpit.

12. Highways

- (1) The Clerk and Mr Jones discussed parking and delivery issues on Rectory Road with the Recruiting Sergeant and Highways. The Recruiting Sergeant could apply for commercial access via submitting a planning application to Broadland District Council. Issues with the trees close to the Recruiting Sergeant wall have been passed to the arboriculture team in NCC Highways.
- (2) The clerk will report the pothole by the 30mph sign on Mill Road.

13. Police report

Reports circulated – Data for January not yet available

14. Training, meetings and consultations

Events attended:

BDC elections update – 27 Feb – Clerk

NPFA, AGM – 28 Feb – CJ

BDC - Facebook – 7 March – Clerk

Upcoming events:

NALC Spring Conference – 14 March – Clerk

Broads Auth Parish Forum – 20 March – CJ & BM from Coltishall

Clerks network – 21 March – Clerk

NPT&S update – 27 March - Clerk

Broads Auth 30th Anniversary – 29 March – Clerk & CJ

Broads engage workshop - 25 April – CJ

Tarmac liaison – 10 May – MG & CJ

PROW training – 24 May – AB

Horstead Centre Anniversary – 1 June – DW,CF & CJ

15. Items for the Next Agenda

Standing items for monthly meeting.

16. Date and Time of the Next Meeting

Parish council meeting: Wednesday 10 April 2019 at 6pm in the Main Hall of the Tithe Barn, Rectory Road.

News from Broadland District Council

At the end of February Council approved changes to council tax for long term empty homes with the ambition to get more homes back into occupation. The long term empty property premium is currently set at 50% and from April 2019 this will be changed to 100% for those properties which have been vacant between 2 and 5 years. From April 2020 this will be increased to 200% for those properties which have been vacant 5 to 10 years and from April 2021 there will be an increase to 300% for those vacant 10 years and over.

Currently there are 100 properties in the District which have been empty over two years although some exemptions do apply, for example where the owner has gone into residential care or is deceased. The Council can also offer assistance in accessing grants to improve empty dwellings, so they can be let or sold, and it was estimated this change to council tax for empty homes will generate approximately £72,000 in 2019/20.

Last month I talked about the Governments new 'Resource and Waste Strategy' which is being launched in conjunction with the 'Clean Air Strategy'. Broadland has been undertaking a number of measures to improve local air quality and monitoring has been carried out at 21 sites across the District. Norfolk is holding a 'Clean Air Day' on 20 June, with Broadland and South Norfolk area's being actively focussed on. The aim of the 'Clean Air Strategy 2019' is to work with farmers to reduce ammonia emissions caused by the storage and spreading of manures and slurries and the application of inorganic fertilisers.

If you would like and more information on these matters please feel free to contact me.

Kind regards,

Jo Coplestone

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