

## HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on Wednesday 10 April 2019 at 6pm. This meeting is open to members of the public (but see below).

*Suzanne Hall*

Suzanne Hall  
Parish Clerk

4 April 2019

### AGENDA

#### Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly before the commencement of the meeting. Once the meeting has started no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

#### 1 Apologies

To receive and consider apologies for absence

#### 2 Declarations of Interest

For all members to declare interests for this meeting.

#### 3 Minutes of the Meeting of 13 March 2019

To approve the minutes of the last Parish Council Meeting (Circulated).

#### 4 Planning

If any received

To inspect plans please go to [www.broadland.gov.uk/plans](http://www.broadland.gov.uk/plans) and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

Any planning applications received after agenda set.

#### 5 Parish Clerk and Chairman

##### Clerk's actions on items not on the Agenda

- (1) Commemorative bench – update from Mr Browne and Mrs Williams
- (2) Children playing sign
- (3) Cold calling zone – update
- (4) Council elections
- (5) Memorial wall
- (6) Residents concern about wall – Robert Norgate Close
- (7) Mobile Library

##### Chairman's actions not on the agenda

- (8) NRIDB Drains – works have been undertaken on DRN085G0201

#### 6 Finance

##### (1) Payments Received

None

##### (2) Payments for Approval

Clerks Q4 expenses	£113.70
Commemorative Bench	£549.99
NPT & S – PROW training	£40.00
Target Trees – Pond tree work	£384.00
NRDB	£2.93
NALC annual subscription – if invoice received	£????

##### (3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in February collected 30/03/2019	£105.02
Payroll March 2019	£698.78

##### (4) Payments for authorising - Neighbourhood Plan

Parker Planning – document review	£2,160.00
-----------------------------------	-----------

(5) Salary update

## **7 Neighbourhood Plan**

No March meeting.  
Councillors to review draft plan.

## **8 Pond & Trees**

Tree warden  
Pond – Update if available

## **9 Horstead Mill**

- (1) Update from Mr Jones – (grants)
- (2) Litter picking – update from Mr Jones
- (3) Tree survey – scheduled for 4<sup>th</sup> April
- (4) Boundary Fencing long Mill Road and Horstead House

## **10 Playing Field**

- (1) Weekly inspections – Update from Mr Jones
- (2) Professional inspection – update from clerk
- (3) Moles – scheduled 23 April
- (4) Ex P & R benches
- (5) Bee Bombs

## **11 Speedwatch and SAM2**

Update from Mr Jones

## **12 Highways & PROW**

- (1) Update on current issues – Clerk & Mr Jones
- (2) Anything else to report – Mr Cain

## **13 Police report**

- (1) Circulated if available

## **14 Training, Meetings and Consultations**

### **Events attended:**

NALC Spring Conference – 14 March – Clerk  
Clerks network – 21 March – Clerk  
NPT&S update – 27 March - Clerk

### **Upcoming events:**

SNAP – 11 April – CJ  
Broads engage workshop - 25 April – CJ  
Tarmac liaison – 10 May – MG & CJ  
PROW training – 24 May – AB  
Horstead Centre Anniversary – 1 June – DW,CF & CJ

## **15 Items for the Next Agenda**

To be decided

## **16 Date and Time of the Next Meeting**

Annual Parish Meeting: Wednesday 8 May 2019 at 6pm in the Main hall of the Tithe Barn  
Annual Parish council meeting: Wednesday 15 May 2019 at 6pm in the Main hall of the Tithe Barn