

## HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on Wednesday 8 June 2022 at 6.00pm. This meeting is open to members of the public (but see below).

*Suzanne Hall*

Suzanne Hall 31 May 2022  
Parish Clerk

### AGENDA

#### Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman/Clerk for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

**Please note we will not allow public to speak unless a submission has been made in advance of the meeting.**

#### 1) Apologies

To receive and consider apologies for absence

#### 2) Declarations of Interest

For all members to declare interests for this meeting

#### 3) Open Forum

Reports from County and District Councillors  
Public Participation

#### 4) Minutes of the Meeting of 11 May 2022

To approve the minutes of the last Parish Council Meeting (Circulated).

#### 5) Finance

##### (1) Payments Received

Q4 VAT £108.76

##### (2) Payments for Approval

D Bracey - Annual Playground Inspection £120.00

J Rice - Litter picking - if invoice received £???

##### (3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in April collected 28/05/2022 £58.27

Payroll May 2022 £1,013.64

##### (4) Payments for authorising - Neighbourhood Plan

Return of unspent grant monies £270.05

#### 6) Planning

If any received

To inspect plans please go to [www.broadland.gov.uk/plans](http://www.broadland.gov.uk/plans) and type in the application number.

Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

**Any planning applications received after agenda set.**

#### 7) Parish Clerk and Chairman/Councillors

##### Clerks items not on agenda

1. End of year accounts - to note that they are with the external auditors

2. Crop spraying - Parishioner email

3. Dog bin at Mill - to decide whether to proceed with quote

4. SAM2 donation from Coltishall

##### Chairman's/Councillors actions not on the agenda

5. Bus Shelter - update Mr Jones

#### 8) Highways & PROW

1. If anything to report

#### 9) Pond & Trees

1. If anything to report

**10) Horstead Mill**

1. Fundraising - Mr Jones and Mr Browne
2. Commercial enterprises and Mill usage - clerk
3. No camping etc sign - clerk

**11) Playing Field**

1. Weekly inspections – update Mr Jones
2. Replacement post for adventure trail - update - Mr Jones
3. Annual Playground Inspection - report circulated - to agree actions

**12) Speedwatch and SAM2**

Speed Watch sessions – Update Mr Jones  
SAM 2 - Update Mr Jones

**13) Community Spirit**

Jubilee - update

**14) Neighbourhood Plan**

Update - Clerk

**15) Police report**

Circulated

**16) Training, Meetings and Consultations**

**Events attended:**

None

**Upcoming events:**

17 June - Chairman training - Mrs C Fleming

**17) Items for the Next Agenda**

Standing items for meeting

**18) Date and Time of the Next Meeting**

Parish council meeting: Wednesday **6 July 2022** - at 6pm in the main hall of the Tithe Barn  
Please note that this is a week earlier than normal