

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 11 MAY 2022 AT 6PM.**

Present:, Cllrs, Mr A Browne (Chair), Mr D Hales, Mr C Jones, Ms S Corp, Mrs D Williams, Ms P Weightman and Mr A Kirby,

In Attendance: Cllr J Copplestone (BDC), Cllr F Whymark (NCC), Suzanne Hall (Parish Clerk) and 2 members of the public.

1. Elections

- (a) Chairman: Mrs Fleming was unanimously voted in as Chairperson. There were no other nominations. Mrs Fleming will email the clerk with her acceptance of the role. As Mrs Fleming was not in attendance, Mr Browne continued as Chair
- (b) Vice Chair: Mr Browne was unanimously voted in as Vice Chair. There were no other nominations. Mr Browne signed his acceptance of the role.

2. Declarations of Acceptance of Office and Disclosure of Pecuniary Interests

To note that these have all been completed and signed by the Councillors. Disclosure forms are held by Broadland District Council and are on the Parish Council website.

3. The Council AGREED to continue to accept the General Power of Competence

4. Apologies

Apologies from Cllr Mrs C Fleming were received and ACCEPTED

5. Declarations of Interest

None

6. Public Forum

- Cllr J Copplestone (BDC) and Cllr F Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.

7. Minutes of the Meeting of 13 April 2022

The minutes of the last Parish Council Meeting were

AGREED AND SIGNED

8. Finance

- (1) It was unanimously **AGREED** to enter a 5 year LTA with Zurich. Other insurers had declined to insure Horstead Mill

(2) Payments Received

1st Half of Precept £16,250.00

(3) Payments for Approval

Zurich - Insurance from 1 June 2022 £1249.78

Glasdon - bus shelter plastic £188.49

P Carrick - Internal Audit £100.00

Litter picking April £55.00

Target trees - Willow at pond £530.00

NPT&S Chairperson training £60.00

Unanimously APPROVED

(4) Payments for information only - previously agreed direct debits and standing orders

Veolia - Bin Lifts in March collected 28/04/2022 £87.41

Payroll April 2022 £1013.64

(5) Neighbourhood Plan

None

(6) The Financial Risk Assessment was APPROVED

(7) The Governance statement 2021-2022 was APPROVED and signed

(8) Statement of Accounts 2021-2022 was APPROVED and signed

9. Planning

- **20220631 - Randells**, Norwich Road, Horstead - Removal/Variation of a condition (S37), Variation of Conditions 4, 6, 8 (Access) & 9 (Parking/Servicing/Loading/Unloading/Turning Waiting Areas) & Removal of Condition 11 (Restriction of Use) of Planning Permission 20060481. The Councillors are concerned about the impact this will have on traffic flow in an already dangerous and congested location. Comments will be made suggesting the following:
 - 20 MPH zone to be extended from the bridge to the junction with Frettenham Road
 - Traffic calming measures installed along Mill Road
 - Proper pedestrian crossing to be installed between the Recruiting Sergeant and the Randells site - the previous survey indicated that pedestrian footfall was low, but this will increase if there is a convenience store on the Randells site.
 - Challenge the traffic assessment - accidents have only been counted if there has been a police call out. There are a lot of minor collisions close to Recruiting Cars that do not necessitate police involvement.
 - SAM2 data show that traffic volumes have increased considerably since the NDR opened. It is predicted that traffic volumes will increase even further as development in North Walsham and Scottow Enterprise Park progresses.
 - Parking issues in the area are likely to increase - the Randells site is already used as an overspill car park for the Recruiting Sergeant.
 - The reason for HGV's needing to turn right out of the site was questioned
 - It was suggested that S106 could be used to fund the above ideas.
- **20211143 - Land at Grange Farm**, Buxton Road - Demolition of existing agricultural building and erection of single storey detached bungalow - to be discussed by BDC planning committee on 18 May. The Councillors have had No Objections when this has previously been discussed and had nothing further to add.

10. Parish Clerk and Chairman/Councillors

- (1) **Two Jays Farm** - The Freedom Camping Club have issued an exemption certificate which allows camping 365 days a year on the site. Any general issues should be reported to the Freedom Camping Club. Environmental issues, including noise, should be reported to Broadland District Council.
- (2) **Bus Shelter** - the replacement panel has just arrived and will be fitted by Mr Jones
- (3) **Traffic along Norwich Road** - Mr Musson talked through his Freedom of Information request to North Norfolk District Council. Issues with traffic through the village were discussed. Jo advised the issues faced by BDC because NNDC haven't taken the bigger picture into account when putting together their plans for development expansion, especially in North Walsham. The Clerk to contact Coltishall Parish Council with regards to working together.
- (4) The Councillors had no comments to make on BDC's proposed Public Space Protection Order - **Fouling of Land by Dogs**. The Clerk will obtain quotes to purchase a **dog bin** for the Mill and its annual emptying fee.
- (5) **APPROVAL** was given for Mr Kirby to re-stain the noticeboard on Mill Road - expenses will be reimbursed.
- (6) **Grove View**, Frettenham Road - clerk to send further photos to BDC

11. Highways & PROW

- (1) Nothing to report

12. Pond & Trees

- The Willow tree has been Pollard-ed as requested
- Wildlife is thriving - a Kingfisher has been spotted. A Moorhen family is resident and there's lots of tadpoles.
- The dredging and draining is an Autumn/Winter job

13. Horstead Mill

- (1) **Fundraising - APPROVAL** was given for PX2 to provide illustrations for the Mill and Playground signs. Mr Jones and the clerk will use these as part of the donation/QR code signs. **APPROVAL** was given to purchase 7 signs from NWS, 3 for the playground and 4 for the Mill

- (2) **Litter picking** - Mr Hales has kindly offered to provide holiday cover as and when needed
- (3) **Commercial users** - do the covenants and grants received at the Mill allow Commercial enterprises to use this as a launch site? The Clerk to investigate

14. Playing Field

- (1) Inspections are being carried out weekly by Mr Jones and reported on the community Facebook page. Mr Jones to check if tree canopy height now okay.
- (2) **APPROVAL** was given for Mr Jones to purchase a replacement post for the adventure trail and to fit it.
- (3) The playground inspection will be carried out on 20 May

15. Speedwatch and SAM2

- **Speedwatch** sessions are continuing - at least 2 sessions a month have been taking place. An advert has been posted on Facebook for new volunteers. Mr Jones attended a session in Aylsham with PC Lucas Ward promoting speedwatch. Mr Jones has been shown a Smiley SID, which the police will try to get operational assisted by Mr Jones. They can then be used by the Community Speed Watch teams when they hold a session.
- The **SAM2** is currently in Coltishall. Coltishall Parish Council have advised that once they have their new SAM2, Horstead will be able to use the shared one full time. The Councillors to agree new sites for the SAM2 in Horstead.

16. Community Spirit

Queen Elizabeth II Platinum Jubilee, June 2022 - **APPROVAL** was given for Mr Cain to spend up to £300 on behalf of Horstead Parish Council. Invoices to be forwarded to the Clerk for payment.

17. Neighbourhood Plan

Richard Squires, BDC, has been informed that this is being wound up. He will arrange for unused grant monies to be returned.

18. Police reports - Circulated

19. Training meetings and consultations

Events attended:

None

Upcoming events:

17 June - Chairman training - Mrs C Fleming

20. Items for next agenda

Standing items for monthly meeting. Traffic issues. New dog bin at Mill

21. Date and Time of Next Meeting

Parish Council meeting: Wednesday 8 June 2022 at 6pm in the main hall of the Tithe Barn.

Jo Coppelstone reported - Local planning authorities throughout Norfolk were informed by Natural England in mid-March 2022

that high levels of nutrients have been found in the protected habitats of the River Wensum Special Area of Conservation and the Broads Special Area of Conservation and Ramsar site. The letter advised that new development comprising overnight accommodation such as new housing development within the catchment of these habitats has the potential to cause adverse impacts with regard to nutrient pollution. The Conservation of Species and Habitats Regulations 2017 require local planning authorities to ensure that new development does not cause adverse impacts to protected habitats such as the Broads prior to granting planning permission. At present there are no mitigation solutions available locally to resolve these impacts.

Whilst the Council assesses the implications of these matters, it cannot lawfully conclude that development within the catchment of the Broads Special Area of Conservation and Ramsar site will not have an adverse effect. Therefore, until these matters are resolved the Council will not be able to grant planning permission for developments comprising overnight accommodation within the affected catchment.

On 21 st April I was delighted to be invited to welcome the CEO of Gridserve 'Toddington Harper' to

Broadland Gate on the opening of their Norwich Electric Forecourt. I am delighted that Gridserve chose Broadland to pioneer their new charging station, which is the largest in the country. As an electric car user myself, I very much welcome this new facility, it will be wonderful to be able to relax in the comfortable lounge and enjoy a coffee or do some shopping while charging your electric car. It will make it much easier for our residents and visitors to use electric cars and give people the confidence to make the shift to a greener form of transport. As a council we have a responsibility to work with local businesses, like Gridserve, to help safeguard and improve our environment for today and future generations.

Fran Whymark reported - Awaiting copy of report

DRAFT