



## HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to the Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on **Wednesday 10<sup>th</sup> July 2024 at 6.30pm.**

*Becky Furr*, Parish Clerk, 4<sup>th</sup> July 2024

### AGENDA

There will be an opportunity for public participation and district/county council reports, before the meeting commences. Please note that once the meeting is in session, members of the public are not allowed to speak unless specifically invited by the Chair/Clerk, in which case a vote will be taken to suspend standing orders.

- 1) To receive and consider apologies for absence.
- 2) To receive declarations of interest and request for dispensations.
- 3) To agree the minutes of the last Parish Council Meeting held 12<sup>th</sup> June 2024 (Circulated).
- 4) To consider any matters arising. (Information only)
- 5) To consider and agree any planning applications including those received after agenda is published. Please refer to [www.southnorfolkandbroadland.gov.uk/plans](http://www.southnorfolkandbroadland.gov.uk/plans) and type in the application number to inspect plans.

2024/1727 – Notification for prior approval for a proposed change of use and associated building works of an agricultural building to a dwellinghouse at Two Jays Farm, Buxton Road.

- 6) To agree financial statement below:

|  |  |         |
|--|--|---------|
| a. Payments Received - None  |  |         |
| b. Payments for Approval   |  |         |
| St John Ambulance  | First aid provision for D-Day (invoice split with Coltishall PC) | £68.64  |
| NPTS   | Training – Charing Successful Meetings                           | £60.00  |
| C.Jones  | SAM2 Management for June   | £12.00  |
| C.Jones  | Mileage for Norfolk Police Community Speedwatch Conference       | £18.90  |
| B.Furr   | Clerks Expenses  | £36.00  |
| J.Rice   | Litter Picking for June  | £102.96 |
| S.Hall   | Google Storage   | £15.99  |
| C.Moate  | Paint play area benches and repair and paint bench on Glebe Way  | £165.00 |
| c. Payments for information only – previously agreed direct debits and standing orders |  |         |
| Veolia   | Horstead Mill Bin - May  | £140.83 |
| B.Furr   | June 2024 Salary   | £870.96 |
| HMRC   | June 2024 Contribution   | £268.46 |
| Acceptacard Ltd  | QR Fee   | £11.94  |

- d. To review the financial report against the budget for Quarter 1.
- e. To consider obtaining reinstatement valuations for parish land.
- 7) To agree working parties regarding parish council matters and approve working party protocols.
- 8) To consider and agree any Highways & PROW matters including Wildflower Verges – funded via Veolia Sustainability Fund.
- 9) To consider and agree any Tree and Pond matters.
- 10) To consider and agree any Horstead Mill matters including
  - a. Horstead Mill Safety Concerns
  - b. Damage to Mill Wall
  - c. Increasing emptying service of Dog bin
  - d. BA Lease and Structural Survey
- 11) To consider and agree any play area matters including
  - a. Monkey Challenge
  - b. Quote for remedials identified from Annual Play Inspection
  - c. Quotes for a Tree Survey
- 12) To consider purchasing a blood control kit.
- 13) To consider storage at the Tithe Barn.
- 14) To consider and approve the risk management policy.
- 15) To consider publishing SAM2 and Speedwatch information on the parish council website.
- 16) To consider quotes for a printer.
- 17) To consider items for inclusion on the next agenda.
- 18) To note the date of the next meeting on Wednesday 11<sup>th</sup> September 2024 at 6.30pm in the main hall of the Tithe Barn. Please note there is no meeting in August.