

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 10 NOVEMBER 2021 AT 6PM.**

Present:, Cllrs, Mrs C Fleming (Chair), Ms P Weightman, Mr A Browne, Mr D Hales, Mrs D Williams, Mr C Jones, Mr A Kirby, Mr G Bagge and Ms S Corp

In Attendance: Cllr J Copplestone (BDC), Cllr F Whymark (NCC), Suzanne Hall (Parish Clerk) and one member of the public.

1. Apologies

Apologies from Cllrs, Mr T Cain and Mrs M Gurney, were received and **ACCEPTED**

2. Declarations of Interest

6) 20211828 - Mr Browne – neighbour

3. Public Forum

- Cllr J Copplestone (BDC) and Cllr F Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.

4. Minutes of the Meeting of 13 October 2021

The minutes of the last Parish Council Meeting were

AGREED AND SIGNED

5. Finance

(1) Payments Received

None

(2) Payments for Approval

Litter picking

£58.50

Unanimously APPROVED

(3) Payments for information only - previously agreed direct debits and standing orders

Veolia - Bin Lifts in September collected 28/10/2021

£112.08

Payroll October 2021

£992.66

(4) Neighbourhood Plan

None

(5) Budget for 2022/2023 - The current finance figures were distributed. A meeting will be set up prior to the December meeting to discuss the figures and to propose a budget for 2022/2023.

(6) The accounts for Quarter 31 and Quarter 2 2021/22 have been examined by Mr Browne and **APPROVED**

6. Planning

- **20211828** - Land at Timberlea, Buxton Road, Horstead - Demolition of existing dwelling and garage to form a new residential development comprising of 4 new dwellings , private drive and garaging - outline planning permission already granted - **COMMENTS** to be submitted regarding access onto the Buxton Road
- **20211953** - Little Garth, 2 Church Close, Horstead - Proposed demolition of existing sunroom, internal alterations , front and rear extensions and new roof design to provide first floor accommodation - **COMMENTS** to be submitted regarding the roof height in comparison to nearby properties.

7. Parish Clerk and Chairman/Councillors

- (1) Covid Plaque** - This has been received in the post. It was decided not to join Coltishalls presentation event. We are waiting to hear if the Plaque can be put on the wall of the Tithe Barn.
- (2) Mobile phone - APPROVAL** was given for the clerk to spend up to £200 on a replacement phone.
- (3) Cones for Mill Road** - it was **AGREED** that 10 triangular cones would be purchased
- (4) Two Jays Farm** - Cllr Jo Copplestone has discussed this up with the Planning Enforcement team again - we are now waiting for a planning application to be submitted
- (5) Mill Bins** - these are back on the Winter emptying schedule - one bin empty every two weeks

(6) **Staithe on Church Common** - Mr Mills from the Horstead Centre would like to see repairs and improvements made to the Staithe on Church Common. He will be applying for grants to fund this and will be looking for voluntary help with labour and materials.

8. Highways & PROW

- (1) Highway Ranger report submitted ahead of inspection w/c 22 November. Any other issues should be logged directly onto the NCC Highways website.
- (2) Skip on Mill Road - Cllr Whymark to chase Highways again

9. Pond & Trees

- Maintenance report circulated. One tree to be coppiced. Mr Jones to obtain quote.

10. Horstead Mill

- (1) Concern has been raised about ash-dieback along the footpath between the Lock-Keepers Cottage and the B1150 - The clerk to write to the Broads Authority about maintenance.
- (2) Mr Browne to investigate setting up a Friends of Horstead Mill bank account.

11. Playing Field

- (1) Inspections are being carried out fortnightly by Mr Jones and reported on the community Facebook page.
- (2) The grass cutting contract is up for renewal at the end of the year - quotes to be obtained.

12. Speedwatch and SAM2

- Speedwatch is operational with the aim to carry out two sessions a month
- The SAM2 is on Rectory Road Horstead

13. Community Spirit

- On hold until January

14. Neighbourhood Plan

Currently on hold.

15. Police report

Reports circulated

16. Training meetings and consultations

Events attended:

Councillors networking - 26 October - Mr Kirby

Playground inspection training - 10 November - Mr Bagge - Clerk to find out why no joining instructions were issued

Upcoming events:

NPTS network - 8 December - clerk

17. Items for next agenda

Standing items for monthly meeting, and budget

18. Date and Time of Next Meeting

Parish Council meeting: Wednesday 8 December 2021 at 6pm in the main hall of the Tithe Barn.

Jo Copplestone reported - Awaiting report

Fran Whymark reported - Awaiting report