

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 10 APRIL 2019**

Present:, Cllrs, Mrs C Fleming (Chair), Ms P Weightman, Mr A Browne, Mrs D Williams, Mrs M Gurney, Mr R Jennings, Mr T Cain, Mrs J Coplestone (BDC) and Mr F Whymark (NCC)

In Attendance: Suzanne Hall (Parish Clerk) and five members of the public.

Public Forum

- Cllr J Coplestone provided an overview of her current involvements – see report at end of these minutes.
- Cllr F Whymark introduced himself as our new County Councillor
- Mr Pye provided a Speedwatch report – 3 sessions took place in March, one of which was on Norwich Road in Horstead. This resulted in the Police issuing 9 letters to registered owners exceeding 35mph. The manned police camera has been seen at Ling Way and at the Tithe Barn during March, backing up the work of the CSW teams. Mr Pye would like to thank all team members.

1. Apologies

Apologies for absence were received and accepted from Cllrs Mr C Jones and Mrs L Barrett

2. Declarations of Interest

C Fleming - Item 9.4 - boundary fence with Horstead Mill and Horstead House – land owner

3. Minutes of the Meeting of 13 March 2019

The minutes of the last Parish Council Meeting were

AGREED AND SIGNED

4. Planning

None

5. Parish Clerk and Chairman

- (1) The Commemorative bench will be delivered once invoice paid – Mr Browne to liaise with PCC re siting it.
- (2) Highways have advised it's not possible to have a sign at the end of Tungate Way warning drivers of children playing in the road.
- (3) Cold calling zone – no update
- (4) Council elections – the existing councillors have all submitted nomination forms and, as the election is uncontested, they will take up their seats at the Annual Parish Council meeting in May.
- (5) Memorial Wall – it was agreed councillors would think about alternative ideas to commemorative benches at the Mill and would discuss at the May meeting.
- (6) The clerk is dealing with a residents concern about a flint wall that backs onto Robert Norgate Close.
- (7) NRIDB Drains – works have been undertaken on DRN085G0201 and the weeds causing issues have been cleared. Cj has asked WMLA for an update on drains DRN085G0102 & DRN085G0101 which feed into and out of the village pond.
- (8) A Broads National Park Sign on Norwich Road as proposed by the Broads Authority was approved.
- (9) A 'ping' (outdoor table tennis table) table for the playground was considered a good idea. The clerk will register an interest to Broadland District Council.

6. Finance

(1) Payments Received

Quarter 3 2018/19 VAT	£906.25
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(2) Payments for Approval

Clerks Q4 expenses	£113.70
Commemorative Bench	£549.99
NPT & S – PROW training	£40.00
Target Trees – Pond tree work	£384.00
NRDB	£2.93
NALC annual subscription – if invoice received	£216.88

Proposed by Mrs Gurney, seconded by Mr Jennings and

APPROVED

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in February collected 28/03/2019	£105.02
Payroll March 2019	£923.78

(4) Payments for authorising – Neighbourhood Plan

Parker Planning – document review	£2,160.00
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(5) NALCs new salary scale for the clerk was APPROVED from 1st April

7. Neighbourhood Plan

No meeting was held in March. Councillors have provided individual comments on the draft plan. The Neighbourhood Plan Group will meet with Parker Planning again next week to look at the supporting documents which need to be completed.

8. Pond & Trees

- New tree warden – no news – CJ chasing
- Pond – no update this month, but it was agreed that bee bombs were a good idea.

9. Horstead Mill

- (1) Further grants are being investigated. Mr Browne to talk to David Tyson about public liability insurance for when he is carrying out repair work.
- (2) It has been agreed with the current litter picker that the Parish Council will look to find someone to do extra hours over the summer months.
- (3) The tree survey at the Mill was scheduled for 4 April and we are waiting for the report.
- (4) Boundary fence between Horstead Mill and Horstead House and along Mill Road – The Parish council are responsible for the maintenance of these fences. Discussions have taken place with the landowner and quotes are being sought to repair them.
- (5) A parishioner has raised concerns about scooter being ridden onto and congregating in the Mill bridge – Mrs Copplestone to talk to Pete Magee.

10. Playing Field

- Weekly inspections are being carried out by Mr Jones. A second or larger bin is required.
- The annual inspection and zip wire inspection will take place in May or early June
- Mole control should take place the week after the Easter holidays.
- While the playground is closed for mole control the ex P&R benches will be installed.
- CJ to speak to the landowner about using bee bombs to create a wildflower area where the tree work has taken place.

11. Speedwatch and SAM2

- Mr Pye provided a report – see public participation above.
- The SAM2 is back in Horstead and is in operation on Norwich Rd monitoring traffic leaving Horstead. The data is being shared with Pete Magee our beat manager. He is being pro-active in liaising with the Safety Camera Partnership. Mr Cain asked if the SAM2 could be sited closer to the first house on Norwich Road.

12. Highways

The 'beer festival' signs on the grass verge on Norwich Road comply with advertising regulations, but the clerk will ask the owners to notify us in future as they may cause issues with grass cutting.

Mrs Gurney reported tyres being dumped on a PROW off Granny Bards Lane – The clerk to find out who this should be reported to.

13. Police report

Reports circulated

14. Training, meetings and consultations

Events attended:

NALC Spring Conference – 14 March – Clerk

Clerks network – 21 March – Clerk

NPT&S update – 27 March - Clerk

Upcoming events:

SNAP – 11 April –JC to take the issue raised by DW about inconsiderate parking on Robert Norgate Close to the meeting.

Broads engage workshop - 25 April – CJ

Tarmac liaison – 10 May – MG & CJ

PROW training – 24 May – AB

Horstead Centre Anniversary – 1 June – DW,CF & CJ

15. Items for the Next Agenda

Standing items for monthly meeting. Fete (Mr Cain), Memorial 'wall'.

Church funding was discussed – it was agreed the appropriated time to discuss this would be when the next budget is set.

16. Date and Time of the Next Meetings

Annual Parish Meeting: Wednesday 8 May 2019 at 6pm in the Main Hall of the Tithe Barn, Rectory Road.

Annual Parish Council Meeting: Wednesday 15 May 2019 at 6pm in the Main Hall of the Tithe Barn, Rectory Road.

March has been a very busy month with our council's collaboration project with the appointment of our senior management team which will support both Broadland & South Norfolk Councils. To date three directors & four assistant directors have been appointed and it is hoped further appointments will be completed by June 2019. As well as driving financial efficiencies our Managing Director believes the new structure will build resilience for the future in our strategic growth agenda of our combined area.

David Allfrey, highways & project manager from Norfolk County Council came to address council at the end of March. County Council in partnership with Broadland, South Norfolk & Norwich City Councils have made an application to the Department for Transport as part of the Transforming Cities Fund, which would be a huge boost for public transport and promote intra-city connectivity. The fund aims to make it easier for people to access jobs, training and retail, and also aims to respond to issues around air quality.

In September 2018, Greater Norwich was one of 10 city areas shortlisted to apply for a share of the £840m grant, and there could be a further boost as Greater Norwich was shortlisted amongst 12 city areas to bid for a further £1.2bn total fund. The 'Transport for Norwich team' is now working with the Department for Transport on detailed proposals to put forward for funding through the project. It highlights three strategic routes to support the Norwich Research Park, Broadland Business Park and the airport industrial estate, each with a focus on where they meet the city centre.

If you would like any more information on these matter's please feel free to contact me.

Kind regards,

Jo Copplestone

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