

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD BY ZOOM, ON WEDNESDAY 10 FEBRUARY 2021 AT 6PM.**

Present:, Cllrs, Mr C Jones (Chair), Mrs C Fleming, Ms P Weightman, Mr A Browne, Mrs M Gurney and Mrs D Williams

In Attendance: Cllr J Copplestone (BDC), Cllr F Whymark (NCC), Suzanne Hall (Parish Clerk) and three members of the public.

1. Apologies

Apologies from Mr T Cain was received and accepted.

2. Declarations of Interest

15.3) Swings safety surface quote - Mr Jones - relative

3. Public Forum

- Cllr J Copplestone (BDC) and Fran Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.
- Cllr J Copplestone was asked for further details about the potential 'Poppyfields' development at Badesfield. This will come under North Norfolk District Council. No plans have been lodged to date. Cllr J Copplestone is concerned about lack of infrastructure to support this as well as the impact on the B1150.
- Whymark was asked if the upgrade to the NCC Street lighting was re-negotiated as part of the existing PFI contract with Amey LG or whether it being done under a variation. If it was under a Variation how much has it cost?

4. Minutes of the Meeting of 13 January 2021

The minutes of the last Parish Council Meeting were

AGREED – TO BE SIGNED

5. Finance

(1) Payments Received

Q1 and Q2 VAT reclaim £235.59

(2) Payments for Approval

Target Trees - willow at pond £187.20

D Tyson - Rocking Horse surface £185.00

All unanimously APPROVED

(3) Payments for information only - previously agreed direct debits and standing orders

Veolia - bin lifts in November collected 28/01/2021 £56.04

Payroll January 2021 £992.66

(4) Neighbourhood Plan

None

(5) The accounts for Quarter 3 2020/21 have been examined by Mr Browne and APPROVED

6. Planning

- No planning applications were received.

7. Parish Clerk and Chairman

- (1)** The advert for New Councillors was approved. Mr Jones will put this on Facebook. The Clerk will put it on the noticeboards and will ask the Marlpit to include a copy.
- (2)** Annual Parish Meeting - a date of Wednesday 28 April at 6pm was agreed. Whether this will be via Zoom or in person will be decided closer to the time.
- (3)** Oak Tree at Randells - Mrs Fleming reported that a parishioner advised it belongs to the landowner, not the Parish Council. Mr Jones has logged a request with the NCC Boundaries team to see who the land belongs to.
- (4)** Post Office Consultation - Councillors to submit individual responses. Mr Jones to share a link on Facebook to encourage parishioners to respond. Mr Cain will ask if a twice weekly mobile Post Office could be provided. Mr Jones will ask if the Tithe Barn car park could be used if agreed.
- (5)** Climate Change - Coltishall Parish Council will be looking to make the village Hall electricity and heating self-sufficient. Mr Jones has suggested a twice yearly article in the Marlpit providing tips

etc. Broadland District Council are looking to include food waste collections in rural areas in their next contract.

- (6) Queen Elizabeth II Platinum Jubilee - June 2022 - Councillors to provide suggestions on how to commemorate this - bench/tree etc
- (7) Stanninghall Quarry Liaison Committee minutes have been circulated.
- (8) Scottow temporary mortuary is still in use. Cllr Jo Copplestone will provide updates when available
- (9) Mr Jones reported that the WWII pill box, NHER number 32539, behind a property on Church Close had been demolished. It wasn't listed but the Heritage Team at NCC has been advised so they can update their records.
- (10) Church Common - the Clerk will advise Mr Mills at the Horstead Centre that this is Common land and is NOT owned by the Parish Council. The Parish Council is not responsible for the trees etc there.
- (11) Verge between Rectory Road and the Recruiting Sergeant - a parishioner has raised concerns. After a meeting in 2019 between NCC Highways, the publican and the Parish Council it was agreed by Highways that this was a matter between the Publican and Highways. Since then the contact point at Highways has changed. The clerk will provide the new contact with previous correspondence/agreements.
- (12) Mill Road - we may be able to put signs on the land that we own asking for considerate parking. Mr Jones will contact NCC Highways for guidance and will also send round images for discussion at the next March meeting.
- (13) Mill Road - PC Lucas Ward has said he will put the No Parking bollards out again this summer.

8. Highways & PROW

- (1) The Highway Ranger will visit again the week starting 15 February Current issues have been reported, notably the ponding on Rectory Road, the state of Green Lane and water issues on Stanninghall Road and Hall Lane.
- (2) Mr Jones will advise the PROW officer that no-one knows who owns the land next to FP7.

9. Pond & Trees

A resident had contacted Mr Jones asking if they could have some of the logs from the felled Willow, permission was granted.

10. Horstead Mill

- (1) Mr Jones sent a letter to the **National Lottery Heritage Fund (NLHF)** to see if it is possible to use the Mill to generate energy without having to repay all or part of their 1997 grant to the Parish Council. They have asked for further information which Mr Jones will now provide.
- (2) **Micro Power Generation** - Mr Jones reported that the Environment Agency are likely to have a lot of requirements. He was also made aware that it is the Environment Agency's overall long term strategic plan is to remove structures that impede water flow. Mr Jones is waiting for more information.

Ms Fleming reported that 'Renewables 1st' believe it could be possible but a feasibility study into water flow etc would be required and would cost around £3000. They have provided links to further information and potential grants.

It was decided that no work towards a grant for a feasibility study would be undertaken until more information about the Heritage grant repayment and the Environment Agency requirements was received.

- (3) **Bins** - It was decided that the current arrangement with bins and litter picking would continue. To go 'bin free' would involve a higher level of litter picking and we would still need to have a bin off site for the litter picker to use.

11. Playing Field

- (1) Fortnightly inspections are being carried out by Mr Jones and reported on the community Facebook page. The bottom of the field is currently waterlogged and so the mole is moving closer to the play equipment. This will be monitored.
- (2) We are waiting for the overlay for the phone number etc for the information board.
- (3) Two quotes to replace the safety surface under the swings were considered. It was decided to go with the temporary fix IF this would meet inspection standards - Mr Browne and Mr Jones to meet the provider to discuss further.
- (4) The Zipwire is currently closed due to issues with the seat. The clerk to obtain quotes to repair this and the buffer stop.

12. Speedwatch and SAM2

Speedwatch is on hold while we are in Lockdown 3.

The SAM2 is currently in Coltishall and will remain there until 17 February.

Mr Jones has been informed that a fixed speed camera on the B1150 is not an option but the Safety Partnership Team are aware of our concerns and may carry out monitoring sessions.

13. Community Spirit

- All is currently on hold.

14. Neighbourhood Plan

Due to Covid-19 legislation, no referendum can take place until May 2021.

15. Police report

Reports circulated

The Parish Councillors asked for the SNAP priorities to be speeding, rural crime and ASB

Mr Jones will resume his role as SNAP representative when sessions resume.

16. Training meetings and consultations

Events attended:

BDC Planning training – 19 January - Clerk, Mr Browne, Mr Cain and Ms Weightman

Town and Parish Forum - BDC - 22 January - Mr Jones

Chairman's networking - 9 February - Mr Jones

Upcoming events:

Clerks networking 24 February - Clerk

Working from the cloud webinar - 4 March - Clerk

17. Items for next agenda

Standing items for monthly meeting and climate change

18. Date and Time of Next Meeting

Parish Council meeting: Wednesday 10 March 2021 at 6pm via Zoom.

Jo Copplestone reported - The Greater Norwich Local Plan (GNLP) Regulation 19 (Pre-submission publication) consultation takes place from 1 st February to 15 th March 2021. This stage of the GNLP is related to process and procedure and seeks comment on legal compliance and soundness before submission to the Secretary of State for independent examination.

For the Regulation 19 stage the Economic and Retail Study has been updated to consider the effects of the Covid Pandemic, as both the retail and office accommodation landscape has changed significantly, and this may have an impact on housing numbers if shops/offices were converted to dwellings.

Since Cllr. Dixons article about a proposed new major development at Scottow called 'Poppyfields' was published last month, several residents have contacted me concerned about detrimental impact this would have on local infrastructure.

I have spoken to the Place Shaping Manager, Paul Harris at Broadland DC about the lack of cross border cooperation with NNDC in respect of infrastructure funding. Paul has a meeting with NNDC officers on 25 th February, and he is fully aware of the tangible problems already caused by heavy traffic on the B1150, and the negative effect this has on our communities and health. Once I have feed back from Paul, I will organise a tripartite meeting with stakeholders to discuss the 'duty to cooperate' and how planned development of circa 2500 new homes in the North Walsham/Scottow area would overwhelm the existing road infrastructure.

I attended the Broads Internal Drainage Board mid-January, where Engineers reported adverse weather events had resulted in water overtopping several pumping stations. Although we experienced a drought last Spring, extremely high rainfall in Autumn had resulted in much flooding.

The Government had announced doubling the Flood Risk Management Funding to £5.2bn over the next six years, with allocations to IDB's for capital projects.

Water Resources East has formed an exciting strategic partnership which will focus on water management across Norfolk, this will lead to the creation and development of a Sustainable Water

Management Strategy which will increase the resilience of water resource management for all users and shape WRE's strategic plan for Eastern England.

Fran Whymark reported – At Broadland District Council (BDC) the Help Hub remains open 7 days a week, 8.15am to 10pm weekdays and 10am to 4pm weekends. If you need support due to Covid 19 please call 0300 8008020 or email helphub@broadland.gov.uk. Further information is on our website: <https://www.broadland.gov.uk/coronavirus>.

BDC is undertaking Test and Trace, offering advice and support to individuals and families who are isolating due to a positive Covid 19 test or having been in contact with people who have. The team is currently undertaking between 190 and 260 contacts per day.

Tickets are now on sale for the new Broadland Community at Heart Lottery with the first draw on 27th February. Winners can win up to £25k. Good causes can still register to be nominated. Nominated causes will receive 50% of ticket sales with another 10% going into a community funding pot.

BDC have just secured an additional £1.7m (after recently securing £1.24m) to provide grants for the Norfolk Warm Homes Partnership. For more information or to apply go to www.norfolkwarmhomes.org.uk or you can call 01603 430103.

Norfolk County Council (NCC) is acutely aware of the recent and ongoing flooding in Norfolk. I know of many sites in our villages which have had issues for many years. I am very pleased that NCC will be setting up a task force with our MPs and other stakeholders to ensure the Environment Agency develops comprehensive, costed and funded plans to meet these challenges.

NCC will be upgrading another 15000 streetlights, starting this year. The LED replacement of 11000 lights has already led to a reduction of 1200 tonnes in CO2 emissions. Additionally, 1 million trees will be planted over the next 5 years, work will be undertaken on on-street electric car charging points (with Norwich City Council) and plans are being developed to demonstrate environmental best practice on NCC's Burlingham Estate.

I wanted to make you aware that next week (8-14th February) is National Apprenticeship Week. NCC currently has 320 apprentices and is looking for more.

Finally I wanted to share good news about NCC's Every Child Online campaign. As of 4th February 2,241 children across 140 schools have been provided with laptops or tablets. In addition, next week we will be improving connectivity to those families in 4G notspots and to those in Wifi hotspots with unlimited data packages for the next 6 months whilst we support people with a longer approach to internet access.