

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 9 FEBRUARY 2022 AT 6PM.**

Present:, Cllrs, Mr T Cain (Chair), Mr A Browne, Mr D Hales, Mr C Jones, Ms S Corp, Ms P Weightman and Mr A Kirby,

In Attendance: Cllr J Copplestone (BDC), Cllr F Whymark (NCC), Suzanne Hall (Parish Clerk) and two members of the public.

1. Apologies

Apologies from Ms C Fleming were received and **ACCEPTED**

2. Declarations of Interest

None

3. Public Forum

- Cllr J Copplestone (BDC) and Cllr F Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.

4. Minutes of the Meeting of 12 January 2022

The minutes of the last Parish Council Meeting were

AGREED AND SIGNED

5. Finance

(1) Payments Received

None

(2) Payments for Approval

Donation - CAB	£100.00
NPT&S - Finance training - Mr Kirby	£36.00
Tithe Barn - Hall Hire for 2022	£330.00
Litter picking	£55.00

Unanimously APPROVED

(3) Payments for information only - previously agreed direct debits and standing orders

Veolia - Bin Lifts in December collected 28/01/2022	£56.04
Payroll January 2022	£992.66

(4) Neighbourhood Plan

None

(5) The accounts for Quarter 3 2021/22 have been examined by Mr Browne and **APPROVED**

6. Planning

- **20212250 - Two Jays Farm** - Retrospective planning application for change of use of land for the retention of a mobile home as a rural workers temporary dwelling
Standing Orders were suspended while the applicant provided an overview.
Standing orders were resumed and the application was discussed and questions asked - there were **NO OBJECTIONS**
- **20220023 - 36 Patricia Avenue** - Use of the land for siting a mobile home for use ancillary to the main dwelling - **NO OBJECTIONS**
- **20220058 - Land South of Frettenham Road** - 4 hedgerow removals totalling 20 metres to allow installation of new potable water mains - **NO OBJECTIONS**
- **20220084 - 9 Rectory Road, Horstead** - side and rear extension - concerns were raised about how close the proposed extension is to the boundary and the impact this may have on neighbouring properties. The Parish Council to request that windows in the upper storey overlooking the neighbouring property are frosted glass - **COMMENTS**

7. Parish Clerk and Chairman/Councillors

- (1) APM** - it was agreed that this would take place on Wednesday 13 April at 7.30pm in the Tithe Barn. The monthly Parish Council meeting will take place on the same day between 6pm and 7.30pm.

- (2) **20212287 - Randells** - Broadland District Council advised that we could only comment as to whether it was true or not that the property had been accessed in the same way for the last ten years.
- (3) **Commemorative 'COVID-19' Plaque** - no response has been received - the clerk to ask if it can be sited in a specific place within the Tithe Barn
- (4) **NPT&S Spring Conference** on 31 March - **APPROVAL** was given for Clerk to attend
- (5) **Road Safety Conference** - 19 April - Mr Jones will be attending
- (6) **Potential new Councillor** - email received from Parishioner - clerk to invite to next Parish Council meeting
- (7) **Car in hedge on B1150** - Mr Jones to contact PC Lucas to ask for information
- (8) A discussion was held about a potential post office in the village
- (9) **Parking on the Pavement** - Mr Kirby advised that the law may change this year making parking on the path illegal - PC Lucas informed Mr Kirby that this may be difficult to police and on certain roads could cause other issues.
- (10) **20210768 - Grove View, Frettenham Road** - Concern was raised that the actual building doesn't comply with permission granted. The clerk to discuss with BDC

8. Highways & PROW

- (1) A copy email from Mr Musson with regards to traffic in Coltishall and Horstead was discussed and Jo Copplestone provided more information.

9. Pond & Trees

- Mr Jones has been informed that the drain into the pond would benefit from restoration works, something could be done to slow the flow into the pond and catch sediment etc. The Environment Agency often have grants available to carry of this kind of work. **APPROVAL** was given for Mr Jones to pursue this.
- Mr Browne knows someone who could help with dredging the pond if the Environment Agency is unable to help

10. Horstead Mill

- (1) Nothing to report

11. Playing Field

- (1) Inspections are being carried out fortnightly by Mr Jones and reported on the community Facebook page. The field is currently very wet. Mr Jones suggested that in the summer the councillors have a cleaning day.
- (2) A quote for mole control was accepted and **APPROVED**

12. Speedwatch and SAM2

- Weekly Speedwatch sessions are taking place. There are currently 3 teams, but with two new volunteers Mr Jones hopes there will be 4 teams soon. This weeks session on Wroxham road recorded 11 vehicles travelling between 35 and 42 mph
- The SAM2 is currently in Coltishall.

13. Community Spirit

Queen Elizabeth II Platinum Jubilee, June 2022 - Mr Cain updated the Council on progress to date.

Mr Browne will contact Mr Gurney about the lighting of the beacon.

14. Neighbourhood Plan

Ms Weightman reported that due to the delays caused by Covid, data collected and used for the report is out of date and will need to be re-collected. Policies within the plan will also need to be amended to obtain approval from BDC.

Mr Simpson has resigned from the Neighbourhood Plan group. Ms Weightman will advertise on the village Facebook page for volunteers, but if none are forthcoming the plan will be abandoned. The clerk will inform BDC of the current situation.

15. Police report

Reports circulated

16. Training meetings and consultations

Events attended:

None

Upcoming events:

21 March - Understanding Council Finance - Mr A Kirby
TBA - Chairman training - Mrs C Fleming

17. Items for next agenda

Standing items for monthly meeting

18. Date and Time of Next Meeting

Parish Council meeting: Wednesday 9 March 2022 at 6pm in the main hall of the Tithe Barn.

Jo Coplestone reported - North Norfolk District Council (NNDC) finally released the Traffic Survey 'technical note' in late January, and I understand the interested parties who asked for the report via a 'Freedom of Information' request also received copies. The Technical Note (TN) is an addendum to the North Walsham Link Road Feasibility Report and assesses the possible traffic impacts of the growth allocated in North Walsham in the emerging NNDC Local Plan on the B1150 section in Coltishall and includes the analysis of the existing traffic situation, especially on the narrow bridge. The TN suggests that by 2036 traffic will increase by 28% to 30% in AM/PM peak hours between 2019 to 2036 WITHOUT the growth allocated in North Walsham, and with the NNDC Local Plan housing growth allocated in North Walsham, traffic volumes are expected to increase an extra 18% and 13% in the AM/PM peak hours respectively. The report concludes 'more detailed analysis needs to be carried out to mitigate imitations highlighted in this TN to obtain a clearer, more robust understanding of the impacts on Coltishall'. In response to NNDC, our Place Shaping Manager has asked how they (NNDC) have arrived at the conclusion that there will NOT be unacceptable impacts on highway safety, or that the residual cumulative impacts on the road network would not be severe, as stated in Paragraph 111 of the National Planning Policy Framework. Furthermore, whether the Highway Authority have set out their views on the conclusions of the TN in respect of traffic growth in Coltishall and what are their intentions regarding the next steps to obtain more detailed analysis? NNDC's Local Plan is now in the Regulation 19 Public Consultation stage, if you would like to comment on the plan and the proposed housing growth in North Walsham please go to www.north-norfolk.gov.uk.

Fran Whymark reported - Awaiting report