

## HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on Wednesday 12 June 2019 at 6.00pm. This meeting is open to members of the public (but see below).

*Suzanne Hall*

Suzanne Hall  
Parish Clerk

6 June 2019

### AGENDA

#### Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly before the commencement of the meeting. Once the meeting has started no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

#### 1 Apologies

To receive and consider apologies for absence

#### 2 Declarations of Interest

For all members to declare interests for this meeting.

#### 3 Minutes of the Meeting of 15 May 2019

To approve the minutes of the last Parish Council Meeting (Circulated).

#### 4 Planning

**20190810** – The Retreat – Hall Lane – Extension and Change of use from Holiday let into dwelling

**20190843** – Longfield House – Alterations and extension

To inspect plans please go to [www.broadland.gov.uk/plans](http://www.broadland.gov.uk/plans) and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

Any planning applications received after agenda set.

#### 5 Parish Clerk and Chairman

##### Clerk's actions on items not on the Agenda

- (1) End of year accounts – to note these are with the external auditors
- (2) Facebook page.
- (3) Parish Council web site

##### Chairman's actions not on the agenda

- (4) Parish Council vacancies – (recruit for PROW Warden??)
- (5) Building a Community Spirit - Ideas for Village Events in 2020 – 75<sup>th</sup> Anni of VE Day in May & Scarecrow Competition in August / September?
- (6) nPlaw – Subscription to legal services (Mr Browne)

#### 6 Finance

##### (1) Payments Received

None

##### (2) Payments for Approval

Oakfields Landscaping - Bench siting	£245.00
HAGS – Ariel runway inspection	£300.00
May litter picking	£45.00
Fixing kit for bin	£8.50+VAT

##### (3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in April collected 28/05/2019	£105.02
Payroll May 2019	£727.08

##### (4) Payments for authorising - Neighbourhood Plan

Parker planning meeting 17 April	£252.00
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#### 7 Highways & PROW

- (1) Pedestrian Survey
- (2) Post box – Mr Cain
- (3) Recruiting Sergeant – Mr Jennings
- (4) Update on current issues – Clerk & Mr Jones
- (5) Anything else to report – Mr Cain

#### 8 Pond & Trees

- (1) Tree warden – Update from Mr Jones - Possibility of an experienced warden moving to Horstead.
- (2) Pond – Update from Mr Jones – Sale of Flint Cottage.
- (3) Bench

## **9 Horstead Mill**

- (1) Update on works from Mr Jones
- (2) Litter picking – update from Clerk
- (3) Tree works – Update from Clerk

## **10 Playing Field**

- (1) Weekly inspections – Update from Mr Jones
- (2) New benches and new litter bin – update from Mr Jones and Clerk.

## **11 Speedwatch and SAM2**

Update from Mr Jones

## **12 Neighbourhood Plan**

No meeting held in May – Update Ms Weightman

## **13 Police report**

- (1) Circulated

## **14 Training, Meetings and Consultations**

### **Events attended:**

PROW training – 24 May – AB

Parish Paths Seminar – 29 May – AB & CJ – Presentations circulated ahead of meeting

Horstead Centre Anniversary – 1 June – DW,CF & CJ

### **Upcoming events:**

Tarmac Open Day – 21 July

Tarmac liaison – 8 November – CJ & MG

Broads Authority Parish Forum – 17 June - CJ

## **15 Items for the Next Agenda**

To be decided

## **16 Date and Time of the Next Meeting**

Parish council meeting: Wednesday 10 July 2019 at 6.00pm in the main hall of the Tithe Barn