

## HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on Wednesday 13 March 2019 at 6pm. This meeting is open to members of the public (but see below).

*Suzanne Hall*

Suzanne Hall  
Parish Clerk

7 March 2019

### AGENDA

#### Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly before the commencement of the meeting. Once the meeting has started no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

#### 1 Apologies

To receive and consider apologies for absence

#### 2 Declarations of Interest

For all members to declare interests for this meeting.

#### 3 Minutes of the Meeting of 13 February 2019

To approve the minutes of the last Parish Council Meeting (Circulated).

#### 4 Planning

**20190304** – The Retreat, Hall Lane, NR12 7BB – Proposed extension and erection of outbuilding store/garage

**20190236** – The Retreat, Hall Lane, NR12 7BB – Removal or Condition 3 Following Grant of Planning Permission 20151848 - Holiday Use

To inspect plans please go to [www.broadland.gov.uk/plans](http://www.broadland.gov.uk/plans) and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

Any planning applications received after agenda set.

#### 5 Parish Clerk and Chairman

##### Clerk's actions on items not on the Agenda

- (1) Commemorative bench – update from Mr Browne and Mrs Williams
- (2) Facebook – training and community page
- (3) Councillor resignation
- (4) Council elections

##### Chairman's actions not on the agenda

- (5) If anything

#### 6 Finance

##### (1) Payments Received

None

##### (2) Payments for Approval

Norfolk Playing Field Association – annual membership

£20.00

C Jones – bin bags for playground/mill

£3.00

Oaks – Mill work (if invoice received)

£185.00

##### (3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in January collected 28/02/2019

£131.28

Payroll February 2019

£698.78

##### (4) Payments for authorising - Neighbourhood Plan

None

(5) Q3 accounts for approval

(6) Approve internal auditor for EOY accounts

## **7 Neighbourhood Plan**

No February meeting. Update from Ms Weightman re draft Plan

## **8 Pond & Trees**

Pond – Tree work scheduled for 15 March  
Tree warden (including approval for expenses/training)

## **9 Horstead Mill**

- (1) Update from Mr Jones – (grants)
- (2) Ash die back tree – quotes if received
- (3) Tree survey - if responses received
- (4) Litter picking

## **10 Playing Field**

- (1) Fortnightly inspections – Update from Mr Jones
- (2) Moles

## **11 Speedwatch and SAM2**

Update from Mr Pye & Mr Jones

## **12 Highways & PROW**

- (1) Update on current issues – Clerk & Mr Jones
- (2) Anything else to report – Mr Cain

## **13 Police report**

- (1) Circulated if available

## **14 Training, Meetings and Consultations**

### **Events attended:**

BDC elections update – 27 Feb – Clerk  
NPFA, AGM – 28 Feb – CJ  
BDC - Facebook – 7 March – Clerk

### **Upcoming events:**

NALC Spring Conference – 14 March – Clerk  
Clerks network – 21 March – Clerk  
NPT&S update – 27 March - Clerk  
Broads Auth 30<sup>th</sup> Anniversary – 29 March – Clerk & CJ  
Broads engage workshop - 25 April – CJ  
Tarmac liaison – 10 May – MG & CJ  
PROW training – 24 May – AB  
Horstead Centre Anniversary – 1 June – DW,CF & CJ

## **15 Items for the Next Agenda**

To be decided

## **16 Date and Time of the Next Meeting**

Parish council meeting: Wednesday 10 April 2019 at 6pm in the Main hall of the Tithe Barn