

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE HAYLOFT OF THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 14 FEBRUARY 2018**

Present:, Cllrs, Mr C Jones (Chair), Mr M Blackburn, Mrs C Fleming, Mrs D Williams, Mr R Jennings and Mrs E Wishart
In Attendance: Suzanne Hall (Parish Clerk) and three members of the public

Public Forum

- Cllr J Coplestone provided a report which was circulated

1. Apologies

Apologies for absence were received and accepted from Cllr Mrs K Lawrance, Mrs M Gurney and Cllr J Coplestone

2. Declarations of Interest

None

3. Minutes of the Meeting of 10 January 2018

The minutes of the last Parish Council Meeting were

AGREED AND SIGNED

4. Planning

20180111 - Treetops (Cedar Lodge) Hall Lane, Horstead With Stanninghall, NR12 7BB - It was **NOTED** that BDC had received details of swimming pool construction as required under condition 5 of approved application **20151848**

5. Parish Clerk and Chairman

(1) The street lighting report issued to NCC was circulated, we await a response

(2) Peacocks have been reported on Glebe way. The parishioner is going to contact the RSPB

(3) It was **AGREED** that Mr P Carrick would be appointed as Internal Auditor if he is available

(4) A handyman contract has been received from NALC. Mr C Jones and the Clerk to discuss

(5) It was agreed the Annual Parish meeting will take place on the 9th May in the main hall of the Tithe Barn. This will follow the Annual Parish Council meeting.

(6) Norwich Western Link – Mr C Jones will circulate information

(6) GNLP – Mr C Jones attended a meeting with Broadland District Council. There are no new sites identified in Horstead, but there are some in Coltishall. A leaflet being distributed by Coltishall PC to their parishioners was circulated and discussed.

(7) It was **AGREED** that, as well as Mrs P Weightman, Mr T Cain and Mr A Browne be co-opted at the March meeting

6. Finance

(1) Payments Received

None

(2) Payments for Approval

NALC Spring Conference x 2

£110.00

Green bin emptying – playground 4/17-3/18

£171.08

SLCC – CiLCA registration

£250.00

Chairmans expenses

£43.85

Bench base at playground and Mill brickwork repair

£445.00

Proposed by Mrs C Fleming and seconded by Mr M Blackburn and

APPROVED

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in December collected 30/1/2018

£84.10

Clerks Salary January 2018

£494.64

(4) Payments for information only – Neighbourhood Plan

None

7. Neighbourhood Plan

The Neighbourhood Plan group continue to work on the Issues and Options document. Parish Councillors to send comments to the clerk for collation prior to the March meeting.

8. Donations

The balance of the 2018/19 donations was agreed and will be input into the budget. Prior to any payments being made the clerk will check they are needed by the recipient.

9. WW1 Celebrations

Mr R Jennings to meet with Mr R Grindrod (Coltishall PC) to discuss joint celebrations. Neither village has a beacon, so the option of a bonfire is being explored.

10. Pond

Mr C Jones met with the NWT last week. The results of the survey has been circulated. Nothing needs immediate attention. A follow-up survey will take place in June/July.

The bench at the pond has a broken slat. The clerk will purchase a replacement slat.

11. Horstead Mill

The Clerk will be meeting Canham Consulting again, as they wish to check out the flowing water situation to decide if they can carry a full structural survey.

As requested by the Parish Council, the Broads Authority have installed a 'no overnight parking' sign at the Mill car park.

The small bin at the Mill hasn't been emptied as the litter picker is out of action. The clerk to liaise with the person who has volunteered to help keep this tidy (unless a temporary litter picker can be found).

12. Playing Field

(1) It was proposed by Mrs C Fleming that the quote from RSS for the annual playground inspection be accepted and

APPROVED.

The zipwire needs to be fully inspected every two years and as this took place last year will just undergo a visual inspection.

(2) Fortnight inspections continue to be carried out by Mr C Jones

(3) The Parish Council discussed 3 quotes received for the grass cutting. Mr C Jones proposed that the quote from Garden Guardians be accepted and

APPROVED

It was **AGREED** that the clerk would ask if the field could be cylinder cut for a similar price.

(4) The dead tree along the road has been reported to Highways, but because Mr Jones has cleared the broken branch they couldn't see a problem. The clerk will add this to the highway ranger report as until the tree is sorted the issue is likely to recur.

(5) It was **AGREED** that the Clerk will ask for mole control to take place again in March (not over the school holidays)

13. Speedwatch and SAM2

Speedwatch – at last week's session in Horstead, 10 vehicles were recorded as being over the speed limit. After registration checks the details of 6 have been passed to Norfolk Constabulary. Similar results were obtained in Coltishall this week

SAM2 – Once all permissions are in place this will be installed in Coltishall for 8 weeks. Mr C Jones and Mr R Grindrod will be meeting Superintendent Chris Harvey to discuss how the data collected can be used.

14. Highways

(1) Highway ranger visit March 2018. The clerk to submit a report with all unresolved issues plus verges by Horstead House and issues concerning the Green Lane/Mill Road junction

Standing Orders were suspended to allow public participation in the following discussion

(2) An email concerning traffic flow along Stanninghall Road was discussed. The clerk to investigate Hillside vehicle movements.

Standing Orders were resumed

It was noted that the road bridge brickwork has been repaired

15. Training, meetings and consultations

Events attended:

CiLCA training – ongoing – clerk

NPFA – Mr C Jones – Summer party will take place as per last year, there will also be a trade stand at the Royal Norfolk Show

SNAP – Mrs K Lawrance and Mr C Jones – No change in the type of issues being faced

Internal Audit Training (sponsored by Coltishall PC) – clerk

UKPN – Mr C Jones – An article will go in the paper and online versions of the Marlpit. UKPN are investing in improving the overhead cables, they are also looking into how they can address loneliness caused by isolation and inability to access the internet/social media. It was noted that there was a power cut in Horstead last week affecting 900 properties

Upcoming events:

CiLCA training – ongoing – clerk

SLCC Spring Conference – Mr C Jones and Mrs K Lawrance – 5th March

New Councillor Training – Mrs E Wishart – 24th April

16. Police Report

PC Masons report was circulated

17. Items for the Next Agenda

Co-opt new councillors

Stanninghall Road/Hillside traffic
WWI celebrations – Mr R Jennings to report
Standing items for monthly meeting

18. Date and Time of the Next Meeting

Parish council meeting: Wednesday 14 March 2018 at 6pm in the Main Hall of the Tithe Barn, Rectory Road

Cllr Jo Coplestone's report

As I mentioned in my December report to the parish council the Orstead Energy Windfarm project closed the consultation process in late December prior to submitting their planning application to the Planning Inspectorate and the cable route has now been decided. Orstead originally intended to apply for 3 phases of construction over an 11 year period, which I thought will be too protracted for communities along the cable route to endure, and I along with fellow councillors asked for the project to be limited to two phases. I am very happy to report that at a meeting this morning with Orstead and our local MP it has been agreed that only two phases will be applied for at planning and construction will be limited to an 8 year period rather than 11 years.

At the end of January we had an extremely interesting 'Public Sector Equality Annual Update' which is quite prevalent as news of the winter pressures on the NHS have been a constant feature of our national news. This annual update is to ensure the council complies with the Equality Act 2010 and its purpose is to eliminate unlawful discrimination, harassment, victimisation and promote equal opportunities.

The report also outlines the current snapshot of 'State of Broadland' and included some interesting demographics: The population of our area is currently 127,400 with 54% of working ages, 21% under 19 years and 25% over 65 years old, and life expectancy is 84.4 years for women & 80.6 years for men and these figures are slightly higher than national averages. The average house price is £236,759 and 644 new homes were delivered last year of which 237 were affordable homes.

The overriding theme of the report is Health which reflects our 'Health in all Policies' approach explicitly taking in account the health implications of the decisions we make at council, some of last year's objectives were to connect with religious/faith groups and to work towards a better understanding of mental health issues.

Between September & December 2017 a pilot scheme called 'District Direct' was set up between five local councils and the Norfolk & Norwich University Hospital to identify patients who are at risk of a delayed discharge from hospital, and to put action plans in place to prevent re-admission. These interventions to patient's homes have been things such as the installations of key safe's & grab rails and referral to the 'integrated housing adaptations team'. This pilot has been very successful with a total 203 bed days saved worth £40,600, and the scheme has been extended to the end of March 2018 and hopefully funding will be secured to continue this scheme into the future.