

HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on Wednesday 12 February 2020 at 6.00pm. This meeting is open to members of the public (but see below).

Suzanne Hall

Suzanne Hall 6 February 2020
Parish Clerk

AGENDA

Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly before the commencement of the meeting. Once the meeting has started no further public participation will be allowed, unless specifically invited by the Chairman for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

1. **Co-Option of New Councillors** To resolve to co-opt Ms Baker on to the Parish Council and to witness her acceptance of office. (*Ask for training approval as well*)

2. **Apologies**

To receive and consider apologies for absence

3. **Declarations of Interest**

For all members to declare interests for this meeting.

4. **Minutes of the Meeting of 8 January 2020**

To approve the minutes of the last Parish Council Meeting (Circulated).

5. **Planning**

20200127 – Cedars, 16 Green Lane, Horstead – Additional velux to rear of building

To inspect plans please go to www.broadland.gov.uk/plans and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

Any planning applications received after agenda set.

6. **Parish Clerk and Chairman/Councillors**

Clerk's actions on items not on the Agenda

1. Jerome Mayhew – request for meeting
2. Cold Calling update
3. APM date – suggest same date as May APCM – 13 May – 5.30 start for APCM
4. Internal auditor for 2019/20 accounts
5. Tarmac Quarry correspondence

Chairman's/Councillors actions not on the agenda

- 6 War memorial damage – Update from BJ
- 7 Condolence book – PW
- 8 Longwater gravel lorries - CJ
- 9 New Holly hedge between the Mill and Horstead House – CF
- 10 Grass verge by Recruiting Sergeant - BJ

7. **Finance**

(1) Payments Received

None

(2) Payments for Approval

Playground refresher training	£40.00
Replacement laptop	£599.98
Litter picking January	£22.50

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in December collected 28/01/2020	£112.08
Payroll January 2020	£727.07

(4) Payments for authorising - Neighbourhood Plan

KR design

£1,000.00

8. Highways & PROW

1. Update on current issues – Clerk & Mr Jones
2. Anything else to report – Mr Cain

9. Pond & Trees

If anything to report

10. Horstead Mill

If anything to report

11. Playing Field

1. Fortnightly inspections – Update from Mr Jones
2. Cone Climber matting – update Mr Browne

12. Speedwatch and SAM2

Update from Mr Jones

13. Community Spirit

1. Fete for 2020 – Mr Cain
2. VE Day – 2020 – Update from Mr Browne, Mr Jennings & Mr Jones. Also request for contingency fund.

14. Neighbourhood Plan

Update from Ms Weightman. Approval needed for document circulated

15. Police report

Circulated if available

16. Training, Meetings and Consultations

Events attended:

SNAP – 9 January – CJ

VE 75th Anniversary Planning Meeting – 13 January – CJ, AB, BJ

Chairmans networking – 16 January – CJ

GNLP consultation - 22 January – CJ & AB

VE 75th Anniversary Planning Meeting – 4 February – CJ, AB, BJ

Upcoming events:

VE 75th Anniversary Planning Meeting – 24 February – CJ, AB, BJ

Playground refresher training – 26 February – CJ

Broads Parish Forum – 18 March - CJ

Chairmans networking – 30 March – CJ

Advanced excel – 25 March – Clerk

SNAP – 2 April - CJ

Tarmac Liaison – 24 April – CJ & MG

17. Items for the Next Agenda

To be decided

18. Date and Time of the Next Meeting

Parish council meeting: Wednesday **11 March 2020** at 6.00pm in the main hall of the Tithe Barn.