

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL  
HELD BY ZOOM, ON WEDNESDAY 13 JANUARY 2021 AT 6PM.**

**Present:**, Cllrs, Mr C Jones (Chair), Mrs C Fleming, Ms P Weightman, Mr A Browne, Mrs M Gurney, Mr T Cain and Mrs D Williams

**In Attendance:** Suzanne Hall (Parish Clerk) and one member of the public.

**1. Apologies**

Apologies from Cllr J Coplestone (BDC) and Cllr F Whymark (NCC) were received.

**2. Declarations of Interest**

6) 20201520 - Mr Browne – neighbour

**3. Public Forum**

- A member of the public reported there had been issues with phone and internet connections over the last week in Frettenham Road (and Heggatt). The Parish Council do not have any information on this.
- Cllr J Coplestone (BDC) and Fran Whymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.

**4. Minutes of the Meeting of 9 December 2020**

The minutes of the last Parish Council Meeting were

**AGREED – TO BE SIGNED**

**5. Finance**

**(1) Payments Received**

None

**(2) Payments for Approval**

BDC - Playground bin emptying (annual fee)	£187.20
Clerks Q3 expenses	£91.33
Litter picking for November and December	£45.00

**All unanimously APPROVED**

**(3) Payments for information only - previously agreed direct debits and standing orders**

Veolia - bin lifts in November collected 28/12/2020	£56.04
Payroll December 2020	£992.66
H Gurney - Annual rent for playing field	£300.00

**(4) Neighbourhood Plan**

None

**(5) The accounts for Quarters 1 and 2 2020/21 have been examined by Mr Browne and APPROVED**

**6. Planning**

- **20202378** - Boroughs Barn, Hall Lane - Remove garage door and create office **NO COMMENTS**
- **20201520** – Timberlea, Buxton Road, Horstead – Re-consultation - Demolition of existing dwelling, sub-division of site to create 4 no. plots each plot to have a detached dwelling with double garage (outline) - The Parish Councils **OBJECTIONS remain unchanged**
- **20210037** - 32 Rectory Road, Horstead - Single story rear extension - **NO COMMENTS**
- **FUL/2020/0085** - Proposed northern extension of Stanninghall Quarry, and consolidation working and restoration scheme (to agriculture, species rich grassland and woodland) incorporating existing quarry - Following the public consultation and the application the Parish Council had **NO COMMENTS**

**7. Parish Clerk and Chairman**

- 1) Oak Tree at Randells - Mr Jones has been trying to ascertain ownership - No mention in 1935 minutes but there was a letter from NCC to all Parishes - awaiting response from NCC tree team. Clerk to contact WI. Mr Jones has cut the base of the ivy.
- 2) Stanninghall Quarry - FUL/2020/0085 - see planning above
- 3) Randells vacant site - Mr Jones has been following up on Parish rumours with East of England Co-operative Society, but has had no confirmation as to future use. Mr Jones to remind Mr Randell

that Coltishall Post office will be closing at the end of January and as far as we are aware has no new site in the villages. Clerk to ask the Post Office if they have any plans.

## **8. Highways & PROW**

- (1) Mr Jones has reported that the bridge has been struck again. He has also reported several potholes. The big cordoned off hole on Heggatt Road was also noted.

## **9. Pond & Trees**

Target Trees have cut up the fallen tree at the pond and left it there as requested.

Items 10 and 11 were discussed in reverse order. Mrs Gurney departed after item 11

## **10. Horstead Mill**

Mr Jones has circulated the lottery grant documents, Mr Browne and Mrs Fleming have been looking at these in conjunction with other title documents. A grant of £105,000 was received in 1997 and was used for restoration etc. Mr Jones to draft a letter and circulate for approval, to the Lottery fund to see if it is possible to use the Mill to generate energy without having to repay the grant. Mr Jones will try to find out if energy generation at the Mill would be feasible/worth further investigation.

## **11. Playing Field**

- (1) Fortnightly inspections are being carried out by Mr Jones and reported on the community Facebook page
- (2) We are waiting for the overlay for the phone number etc for the information board.
- (3) Following conversations between HAGS and Mr Jones, the safety surface under the swings needs to be relaid - turf alone is not acceptable, but the safety material that is there may possibly be re-used - Mr Jones and Mr Browne to obtain quotes.

## **12. Speedwatch and SAM2**

Speedwatch is on hold while we are in Lockdown 3.

The SAM2 is currently in Coltishall and will remain there for the next 9 weeks.

## **13. Community Spirit**

- All is currently on hold.

## **14. Neighbourhood Plan**

Due to Covid-19 legislation, no referendum can take place until May 2021.

## **15. Police report**

Reports circulated

## **16. Training meetings and consultations**

### **Events attended:**

BDC Planning training – 16 December – Mrs Fleming and Mr Jones

### **Upcoming events:**

BDC Planning training – 19 January - Clerk, Mr Browne, Mr Cain and Ms Weightman

Town and Parish Forum - BDC - 22 January - Mr Jones

Chairman's networking - 9 Feb - Mr Jones

## **17. Items for next agenda**

Standing items for monthly meeting, new councillors, litter bins at Mill and climate emergency

## **18. Date and Time of Next Meeting**

Parish Council meeting: Wednesday 10 February 2021 at 6pm via Zoom.

**Jo Coplestone reported** - With our Governments announcement of Tier 5 lockdown following an escalation in rates of Covid 19 across England, our council teams are once again on the front line helping our vulnerable residents and those self-isolating. Our Community Help Hub is open 08:15 to

22:00 and can be contacted on [Tel: 01508 533933](tel:01508533933) or email: [helphub@s-norfolk.gov.uk](mailto:helphub@s-norfolk.gov.uk), further information is available on our website: [www.broadland.gov.uk/coronavirus](http://www.broadland.gov.uk/coronavirus)

Our Covid Support Advisors have been active both day and night in our Towns, Villages, Retail Centres & Schools advising and supporting Businesses, Traders and Customers, working closely with our Regulatory Teams to aid public safety.

From early January a dedicated 'Covid Support Team' team will be working on Enhanced Contact Tracing, by visiting the homes of those residents who have recently tested positive across the district and remedying any deficit in contact with Test & Trace, as well as supporting residents with welfare needs in self isolation. Furthermore, by working closely with our Environmental Protection Team, visiting and advising small businesses running essential retail to ensure adherence to Covid related regulations, and maintaining a presence in residential areas to provide advice and reassurance to residents.

Businesses in the district have been receiving Local Restriction Grants during the period our region was in Tier 2 and then Tier 4 (now closed). Government have announced a further £4.6bn in funding for 'Closed Business Lockdown Payments' with eligible businesses receiving a one-off payment based on their rateable value of either £4,000, £6,000 or £9,000. This grant is in addition to Tier 4 scheme, and where businesses have previously claimed Covid related grants we expect to make payments without the need for businesses reapplying.

Broadland has received an additional £1.4m for the Additional Restrictions Grant Scheme (ARG Phase 2) to support the self-employed and small businesses who have not previously received grant support from other schemes and who have been severally impacted by Covid-19. An expression of interest form is available on our website to make an application for this grant funding.

**Fran Whymark reported** – Fran re-iterated what Jo had reported and added - In July 2020, the Chancellor announced £2 billion of support through the Green Homes Grant to save households money, cut carbon and create green jobs. Targeting those in fuel poverty, poorly insulated properties and on low incomes.

BDC on behalf of the Norfolk Warm Homes Partnership have also successfully secured an additional £1.24m to improve 180 homes by 31 March 2021. Grants will be available across the County administered by BDC.

Eligible properties will have an EPC rating of E, F or G rated and be occupied by people with a total household income of £30,000 or less. For owner occupiers, grants can fully fund the work, up to £10k. For private sector rented, grants can cover 2/3 of the total cost of works, up to £5k.

Information about the grant funding can be found at: [www.norfolkwarmhomes.org.uk](http://www.norfolkwarmhomes.org.uk) or you can call 01603 430103.