

HORSTEAD WITH STANNINGHALL PARISH COUNCIL

You are summoned to participate in the resolutions (decisions) of the Parish Council via Zoom Video Conferencing on Wednesday 5th May 2021 at 6.00pm.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 enables Parish Councils to hold meetings remotely from 4th April 2020 to 6th May 2021 and remove the requirement to hold annual meetings.

This meeting is open to all members of the public to attend virtually. You can join the Zoom Meeting at <https://us02web.zoom.us/j/82314081007?pwd=SkRaW1MQW5aNWs5c0dxcU5sb2x6dz09> Meeting ID: 823 1408 1007 Passcode: 073854. Please note our meetings may be recorded to enable clerk to host the virtual meeting and refer to the recording for minute taking and evidence of resolutions made.

Suzanne Hall

Suzanne Hall 29 April 2021
Parish Clerk

AGENDA

Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. As a result, the clerk will automatically mute public participants on Zoom. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman/Clerk for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

Please note we will not allow public to speak unless a submission has been made in advance of the meeting.

1) Elections

(a) To elect the Chairman (Past Vice-Chairman to preside) and receive declaration of acceptance of office.

After this point the elected Chairman will preside for the rest of the meeting.

(b) To elect the Vice Chairman and receive declaration of acceptance of office.

2) Declarations of Acceptance of Office and Disclosure of Pecuniary Interests

To note that these have all been completed and signed by the Councillors. The Disclosure forms have been sent to Broadland District Council.

3) To Adopt the General Power of Competence.

4) Apologies

To receive and consider apologies for absence

5) Declarations of Interest

For all members to declare interests for this meeting

6) Open Forum

Reports from County and District Councillors
Public Participation

7) Minutes of the Meeting of 14 April 2021

To approve the minutes of the last Parish Council Meeting (Circulated).

8) Finance

(1) Payments Received

1st half of precept £13,000.00

(2) Payments for Approval

Zurich - Insurance premium - year 3 of 3 year deal £1202.96

Donation to Broadland Tree Network - budgeted £25.00

Viewtec Signs - 3 x 'polite notice' for Mill Road £132.44

Westcotec - 3 posts for polite notice signs £320.40

Expenses - Mr Jones - Playground protective caps (inc travel) £17.46

P Carrick - Internal Audit £100.00

NW signs - emergency contact detail sign for playground £27.00

Litter picking for April - if invoice received £????

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in March collected 28/04/2021

£56.04

Payroll April 2021

£992.66

(4) Payments for authorising - Neighbourhood Plan

None

(5) Approve financial risk assessment (circulated)

(6) Governance statement 2020-2021

To approve the governance statement on the annual return

(7) Statement of Accounts 2020 – 2021

To approve the Statement of accounts and reconciliation

9) Planning

FUL/2020/0045 - Horstead Quarry - document 20210420 email Heatons - (Norfolk County Council website) - request to vary wording under condition 7 with regards to replanting season.

BA/2021/0142/TCAA - crown reduction of Poplar tree - Horstead House, Horstead

To inspect plans please go to www.broadland.gov.uk/plans and type in the application number.

Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

Any planning applications received after agenda set.

10) Parish Clerk and Chairman/Councillors

Clerks items not on agenda

1. June meeting - delegated authority
2. Two Jays Farm - email from Mr Cain

Chairman's/Councillors actions not on the agenda

3. Oak tree at Randells - Update from Mr Jones
4. Climate change - Ms Weightman to report re Marlpit
5. Queen Elizabeth II Platinum Jubilee, June 2022
6. Mobile Post Office - update from Mr Cain and Mr Jones

11) Highways & PROW

1. Verge between Rectory Road and the Recruiting Sergeant - if anything to report
2. Mill Road parking notices - Update Mr Jones
3. PROW - FP7 etc - Update from Mr Jones
4. Other issues – Mr Jones and Mr Cain

12) Pond & Trees

If anything to report

13) Horstead Mill

1. Micro power generation - if anything to report
2. Litter picking
3. Anything else to report

14) Playing Field

1. Weekly inspections – update Mr Jones
2. Playground inspection due May 2021 and zipwire repair - awaiting date
3. Correcting contact details and adding details for emergency services, post code etc. to the large sign - Update Mr Jones

15) Speedwatch and SAM2

Speed Watch sessions – Update Mr Jones

SAM 2 - Update Mr Jones

16) Community Spirit

All is currently on hold

17) Neighbourhood Plan

No meetings - No referendum can take place until May 2021

18) Police report

Circulated

19) Co-option of new Councillors and approval for their training

20) Training, Meetings and Consultations

Events attended:

None

Upcoming events:

None

21) Items for the Next Agenda

Standing items for meeting

22) Date and Time of the Next Meeting

Parish council meeting: Wednesday **9 June 2021** at 6pm - subject to change/cancellation due to covid restrictions and virtual meeting legislation - See item 10.1 on agenda

Parish council meeting: Wednesday **14 July 2021** - at 6pm in the main hall of the Tithe Barn