



## HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to the parish council meeting of Horstead with Stanninghall Parish Council which will be held at Tithe Barn, Rectory Road on **Wednesday 9<sup>th</sup> October 2024 at 6.30pm.**

*Becky Furr*, Parish Clerk, 3<sup>rd</sup> October 2024

### AGENDA

There will be an opportunity for public participation before the meeting commences. Please note that once the meeting is in session, members of the public are not allowed to speak unless specifically invited by the Chair/Clerk, in which case a vote will be taken to suspend standing orders.

- 1) To receive and consider apologies for absence.
- 2) To receive declarations of interest and request for dispensations.
- 3) To agree the minutes of the last Parish Council Meeting held 11<sup>th</sup> September 2024 (Circulated).
- 4) To consider any matters arising. (Information only)
- 5) To consider and agree any planning applications including those received after agenda is published. Please refer to [www.southnorfolkandbroadland.gov.uk/plans](http://www.southnorfolkandbroadland.gov.uk/plans) and type in the application number to inspect plans.
- a. BA/2024/0335/TCAA - Proposal: T1: Lime (*Tilia platyphyllos*) - Crown lift branches by 2.4 meters. Remove all suckers around stem base. T2: Lime (*Tilia platyphyllos*) - Crown lift branches by 2.4 meters. Remove all suckers around stem base. T3: Sycamore (*Acer pseudoplatanus*) - Crown lift branches over Mill Road by 5 meters at Horstead Mill.
- 6) To agree financial statement below:

a. Payments Received		
BDC	Precept – 2 <sup>nd</sup> instalment	£18,487.50
BDC	Pride in place grant money (Qtr 3 & 4)	£2969.55
b. Payments for Approval		
RBL	Poppy Wreath	£50.00
B.Furr	Clerks Expenses	£36.00
Horstead Centre	Pride in place activity days	£2969.55
J.Rice	Litter picking for September	TBC
C.Jones	SAM2 Management for September	£30.00
G.Thacker	Tree work at The Mill	£580.00
c. Payments for information only – previously agreed direct debits and standing orders		
Veolia	Horstead Mill Bin - August	£246.46
B.Furr	Salary for September 2024	£870.96
HMRC	Tax for September 2024 Payroll	£268.46
ICO	Annual Fee	£35.00
Acceptacard	QR Code	£7.94

- d. To review the financial report and budget for Quarter 2.
- 7) To consider and agree any Highways & PROW matters.
- 8) To consider and agree any Tree and Pond matters.
- 9) To consider and agree any Horstead Mill matters including
  - a. Quotation for Willow piling the Riverbank. Grant funding to be considered via The Stobart Sustainability Fund- Cllr Fleming.
  - b. Update on Community Payback Scheme – Cllr Fleming.
  - c. Installation of CCTV – Cllr Langberg.
- 10) To consider and agree any play area matters including
  - a. Quotations for a self-closing gate and post.
  - b. Quotations for tree work required at the play area – Cllr Austrin .
- 11) To consider quotations for a bus shelter on Norwich Road (funded jointly with NCC under the Parish Partnership Scheme).
- 12) To consider financially supporting a community event to mark the 80<sup>th</sup> VE Day on 8<sup>th</sup> May 2025.
- 13) To consider collaborating with Frettenham Parish Council on creating a joint neighbourhood plan.
- 14) To agree a working party to transport and set up the planter on Frettenham Road.
- 15) To consider items for inclusion on the next agenda.
- 16) To note the date of the next meeting on Wednesday 13<sup>th</sup> November 2024 at 6.30pm in the main hall of the Tithe Barn.