

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 11th OCTOBER 2023 AT
6.30PM.**

Present: Cllrs, Mr A Browne (Vice Chair), Ms L Austrin, Mr M Boakes, Mr D Hales, Mr A Kirby, Mr M Stevenson and Mr I Tebble.

In Attendance: Becky Furr (Parish Clerk) and three members of the public.

1. Apologies

Apologies from Mrs C Fleming (Chair), Mr J Langberg, Ms P Weightman, Cllr J Copplestone (BDC) were received and ACCEPTED

2. Declarations of Interest

Cllr Browne declared an interest in item 6.

3. Public Forum

- Cllr J Copplestone (BDC) and Cllr F Wymark (NCC) provided an overview of their current involvements – see summary reports at end of these minutes.
- A parishioner interested in becoming a parish councillor gave a brief overview about their background and reasons for wanting to join the parish council.
- A parishioner confirmed the footpath between The Mill and Coltishall Bridge is a permissive path, not a public right of way.

4. Minutes of the Meeting of Wednesday 13th September 2023

The minutes of the last Parish Council Meeting were

AGREED AND SIGNED

5. Finance

(1) Payments Received and NOTED

S Hall – returned ICO fee	£35.00
Interest in Savings Account	£82.67
2 nd half of Precept	£17250.00

(2) Payments APPROVED

S Hall – Bin bags for litter picking	£23.50
J Rice – litter picking 18 th Sept to – 9 th October (note timesheets received at meeting and new amount approved at meeting)	£82.50
Coltishall RBL - Poppy Wreath	£50.00
C Fleming – Fencing repair and extension at The Mill	£330.00

(3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in August collected 28/09/2023	£263.42
Payroll September 2023	£1,074.98

6. Planning

- **2023/2917 – Horstead Court Largate – Two storey side extension. NO COMMENTS**

7. Parish Clerk and Chairman/Councillors

Clerks items not on agenda

- Enforcement cases (report circulated with no changes). Cllr Browne updated that the planning application 2023/0692 – Randells, Norwich Road has been approved with conditions. Bollards have been installed to ensure the southern access is closed for highway safety.

Chairman's/Councillors actions not on the agenda

- (1) Pride of Place – Horstead Centre – William Mills – Mrs Fleming. Promotion adverts were approved by the clerk – the first event is on the 26th October. =
- (2) Register of interest – A casual Vacancy following resignation of Lily Symon was NOTED.

8. Highways & PROW

- (1) Permissive footpath between The Mill and Coltishall Bridge

Cllr Browne expressed his concerns about Horstead PC taking any responsibility for the bridge which has recently been closed by the Broad's Authority for "safety reasons". This is because it is disputed who owns it, the land falls onto Upper Common in Coltishall and there is not currently the reserves/budget to repair it. There was a discussion about who should be accountable. It was AGREED to suspend standing orders. Mr Jones, prior to the meeting had circulated deeds which relate to the permissive footpath leading to the bridge which terminated on Coltishall High Street and did not cross the drain. Mr Jones explained the land was not registered with the land registry when Horstead with Stanninghall Parish Council purchased the land. Standing orders were reinstated. It was AGREED the clerk will instruct NPLAW to register the permissive footpath with land registry. It was AGREED the clerk will write to the Broad's Authority to clarify their decision to close the bridge and request a copy of the structural bridge survey which is deemed unsafe (we expect this should have been undertaken by a qualified surveyor). It was NOTED that the signage which has been put up on the bridge has been removed and timber used to block the bridge has been thrown into the river.

9. Pond & Trees

(1) Nothing to report.

10. Horstead Mill

(1) Cllr Stevenson AGREED to circulate the wording for the QR signs which Cllr Tebble will review with Cllr Fleming.

(2) It was NOTED that the fencing around Horstead House gate has been installed.

(3) It was AGREED the clerk will chase up the dog bin.

11. Playing Field

(1) Cllr Kirby reported that the shackles on the Nexus Freeride are worn, cracks on the timber trail equipment are growing and there is resurfacing work needed. It was AGREED the clerk will obtain quotes,

(2) Cllr Kirby AGREED to replace the latch on the gate.

(3) Cllr Browne advised that mole removal is usually carried out just before breeding season in late February/early March. Unfortunately it is an ongoing problem.

(4) The clerk reported that the application to Tarmac for the large slide is pending and subject to additional conditions which include obtaining three up to date quotes which have been publicly advertised. It was AGREED the clerk will put a tender on Contracts Finder.

(5) It was AGREED that it is not feasible to put a car park next to play area for safety reasons.

(6) The clerk shared information about a company who provide Monkey Challenge apparatus and support parish council's with securing lottery funding. It was AGREED to proceed with an application for funding for a 10m unit.

12. Speedwatch and SAM2

(1) Cllr Kirby advised that the SAM2 was not in operation due to issues with downloading the data. Mr Jones has offered to download the data for the parish council. This was AGREED and NOTED that Mr Jones should be reimbursed for his time and utility costs accordingly.

(2) Horstead and Coltishall Speedwatch Report for July – September 2023 was circulated in advance of the meeting. It was AGREED the clerk will contact PC Ward to reinstate police speedwatch past the mini roundabout heading up the Hill on Norwich Road.

13. Police report

- Circulated

14. Training, Meetings and Consultations

Events attended:

None

Upcoming events:

9 November - Playground training – Cllr Austrin

Planning Training – Cllr Langberg – (paid for with NPT&S) – Date to be arranged. Cllr Austin to attend planning training on 25th October.

New Councillor training – Cllr Austin and Cllr Stevenson to attend on 11th and 18th January 2024. Cllr Tibble to confirm date for induction and planning training.

15. Items for the Next Agenda

Closure of Mayton Bridge. Cllr Browne reported there have been rumours this may become a designated travellers site. This is not currently identified as a preferred or alternative reasonable site in the Greater Norwich Local Plan.

D-Day Community Event – 6th June 2024. The clerk will approach Coltishall Parish Council and Coltishall Commons Management Trust about holding a joint event.

16. Clerk's Employment Contract

It was AGREED to exclude the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed. The clerk's employment contract was APPROVED and signed by the clerk and Cllr Browne.

17. Date and Time of the Next Meeting

Parish council meeting: Wednesday **8 November 2023** - at 6.30pm in the main hall of the Tithe Barn.

The meeting closed at 19:48.

Norfolk County Council Report

Henry Cator, Chairman, Norfolk Strategic Flood Alliance, has asked that we all clear ditches on our land. With the concerns about flooding in our area we all need to do our bit. As Henry says if a fish cannot swim through your ditch it needs clearing.

Travel Norfolk Car Scheme is looking for volunteer drivers. This service helps adults reach vital health, social and wellbeing services. Passengers pay 45p a mile and parking fees, so volunteers will not be out of pocket. For more information go to www.norfolk.gov.uk/volunteerdriers or call 0344 800 8020.

At Broadland we are in the process of buying 7 properties to help improve our housing for those in need of temporary accommodation. Additionally with central government funding we will be looking at purchasing an extra 3 for temporary accommodation and another 6 to support Afghan refugees over the next 6 months.

Broadland District Council Report

As the Public Consultation on the Development Brief for the North Walsham Extension concludes, the B1150 Group submitted a 'strong' objection to North Norfolk's proposed development on the grounds of public safety and the significant effect the additional traffic from this proposed development will have on Coltishall & Horstead, when North Walsham expands by almost 40% to population of circa 18,000.

Just prior to the end of the North Walsham consultation representatives from Coltishall Parish Council and the B1150 Group finally met NNDC's Place Shaping Manager, the Consortium of Developers and NCC Highways at Broadland Council offices, along with Cllr. Fran Whymark & I, where Consultants Aecom made a short presentation on Coltishall's traffic assessment data. Since I attended NNDC's Cabinet Meeting in early September, to complain about the lack of cross border communication throughout the Local Plan process and the two woefully inadequate traffic 'mitigation measures' suggested by Aecom to improve traffic flow in Coltishall, all parties clearly understand our main objective in Coltishall & Horstead is to protect pedestrians, cyclists, and public safety.

During the meeting members of the B1150 Group gave clear examples of our public safety concerns and consultants Aecom were shocked to see a photo of two HGV's passing on Station Road, one lorry mounting the narrow pavement, which we all know is a daily occurrence in the village. Members of the B1150 Group voiced concerns about the lack of a safe crossing for the children of Ling Way to get to School, where a cyclist was fatality injured in 2021, Station Road's dangerous narrow pavement and the Railway Bridge RTA last Autumn where Land Rover came off the road into a private Garden. Additionally, Hautbois Corner onto our High Street, which lacks a safe crossing

point for pedestrians, the problematic 'Island Junction' turning, the lack of a safe crossing point for pedestrians in Horstead near the Recruiting Sergeant and our biggest problem our narrow River Bridge, where motorists lose wing mirrors and scrape the brick piers every week.

Furthermore, NNDC have suggested the Consortium submit a timetable by early October to inform the B1150 Group when we can expect to meet to examine further Traffic Mitigation Measures to protect public safety and view the Transport Assessment work for Coltishall. Following this we can expect a F2F Public Consultation Event which is linked to the North Walsham Development Brief to be held in Coltishall, all prior to the Planning Inspector's Hearing on NNDC's Local Plan.

Kind regards,

Cllr. Jo Coplestone

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