

## HORSTEAD WITH STANNINGHALL PARISH COUNCIL

All Councillors are summoned to a Meeting of Horstead with Stanninghall Parish Council which will be held in the Main Hall of the Tithe Barn, Rectory Road, on Wednesday 15 December 2021 at 6.00pm. This meeting is open to members of the public (but see below).

**TO ALL ATTENDING** Please note that we are back to face-to-face meetings. Please do not attend if you are feeling unwell in any way, or have been close to anyone who has any symptoms of Covid-19. You may wish to take a lateral flow test which are available from your local pharmacy or online at <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>. Please practice social distancing and use the hand sanitisers by the doors.

*Suzanne Hall*

Suzanne Hall 10 December 2021  
Parish Clerk

### AGENDA

#### Public Participation

In law, members of the public are not allowed to speak when meetings of the Parish Council are in session. The Council recognises, however, that members of the public may wish to make submissions related to items on the Agenda or raise concerns for discussion at a future meeting and will therefore permit them to do so briefly in the Open Forum. Once the Open Forum ends no further public participation will be allowed, unless specifically invited by the Chairman/Clerk for a point of clarification, in which case a vote will be taken to suspend standing orders. (See Notes for the Public Attending Parish Council Meetings).

**Please note we will not allow public to speak unless a submission has been made in advance of the meeting.**

#### 1) Apologies

To receive and consider apologies for absence

#### 2) Declarations of Interest

For all members to declare interests for this meeting

#### 3) Open Forum

Reports from County and District Councillors  
Public Participation

#### 4) Minutes of the Meeting of 10 November 2021

To approve the minutes of the last Parish Council Meeting (Circulated).

#### 5) Finance

##### (1) Payments Received

VAT refund for 1 January - 30 September 2021 £486.54

##### (2) Payments for Approval

Garden Guardian - grass and hedge cutting at playground Jan-Dec 2021 £1256.98

Mobile phone purchase £213.89

Litter picking - if invoice received £????

##### (3) Payments for information only – previously agreed direct debits and standing orders

Veolia - Bin Lifts in October collected 28/11/2021 £140.10

Payroll November 2021 £992.66

##### (4) Payments for authorising - Neighbourhood Plan

None

##### (5) To agree budget for 2022/23

##### (6) To agree Precept for 2022/23

#### 6) Planning

**20212141 - Buxton Road, Horstead** - removal of small section of hedgerow to facilitate laying of new water pipe - Anglian Water

**20212153 - Brinton, 94 Norwich Road, Horstead** - Single storey rear extension

To inspect plans please go to application [www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application](http://www.southnorfolkandbroadland.gov.uk/planning-applications/find-planning-application) and type in the application number. Alternatively they may be viewed at the offices of Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich NR7 0DU. Links have been provided for Broads Authority and NCC applications.

**Any planning applications received after agenda set.**

#### 7) Parish Clerk and Chairman/Councillors

##### Clerks items not on agenda

1. Resignation Councillor Mr G Bagge and playground training
2. Bank signatories - agreement for new signatories
3. Litter picking hourly rate

4. Grass/hedge cutting quote for Playground
- Chairman's/Councillors actions not on the agenda**
5. If anything

**8) Highways & PROW**

1. If anything to report

**9) Pond & Trees**

To consider quote received to pollard multi stemmed alder at pond

**10) Horstead Mill**

1. Trees along footpath from Lock-keepers cottage to B1150
2. Fundraising - Mr Browne
3. Anything else to report

**11) Playing Field**

1. Fortnightly inspections – update Mr Jones
2. Anything else to report - Mr Jones

**12) Speedwatch and SAM2**

Speed Watch sessions – Update Mr Jones  
SAM 2 - Update Mr Jones

**13) Community Spirit**

Queen Elizabeth II Platinum Jubilee, June 2022 - Mr Cain - Update in January

**14) Neighbourhood Plan**

Update Ms Weightman

**15) Police report**

Reports circulated

**16) Training, Meetings and Consultations**

**Events attended:**

1 December - Police priority setting meeting - Mr Kirby

**Upcoming events:**

None

**17) Items for the Next Agenda**

Standing items for meeting & Electricity cable from Offshore wind farms

**18) Date and Time of the Next Meeting**

Parish council meeting: Wednesday 12 January 2022 at 6.00pm in the main hall of the Tithe Barn.