

9 June 2018

Minutes of a Meeting of the Horstead with Stanninghall Neighbourhood Planning Group held on 30 May 2018

Present:

Ron Simpson Chairman
Philippa Weightman
Paul Roy
Bob Jennings
Roger Lingwood

1. Previous Meeting. The Minutes of the previous meeting were agreed to be a faithful record.
2. Matters Arising.
 - Ron had made a full presentation at the parish Annual Meeting.
 - Ron had emailed documents to Bob.
3. Community Led Planning. The District Council had taken up our suggestion for workshops on key planning tasks. They had set up a joint activity with South Norfolk and had established a full programme of workshops on the subject of Community-Led Planning. As this activity would extend past the production of the Neighbourhood Plan it was expected that the parish council would discuss how best to respond in the longer term. In the meantime Ron and Philippa would put their name down provisionally for the first workshop.
4. **Action.** It was agreed that:
 - Philippa would raise the matter of Community-Led Planning with the parish council.
 - Ron would forward provisional names for the first workshop.
5. Health Check of Documents. A second full draft had been produced of the submission document. The meeting went through the documents identifying some remaining issues
6. **Action.** It was agreed that:
 - Ron would arrange for the planning consultants to review the draft documents.
 - Philippa would work on ensuring that all references were included and pointed to a source in the evidence document.
 - Bob and Philippa would consider how to overcome the lack of photographs to back up the spatial portrait.
 - The next meeting would consider how best to facilitate the final consultation with residents.
7. Next Meeting. The next meeting would be held at Horstead Lodge on Wednesday 27 June 18.

