

**MINUTES OF THE MEETING OF HORSTEAD WITH STANNINGHALL PARISH COUNCIL  
HELD IN THE TITHE BARN, RECTORY ROAD, ON WEDNESDAY 8 MARCH 2023 AT 6.30PM.**

**Present:** Cllrs, Mr A Browne (Chair), Mr D Hales, Ms P Weightman, Ms L Symon and Mr A Kirby

**In Attendance:** Cllr J Copplestone (BDC), Cllr F Whymark (NCC), Suzanne Hall (Parish Clerk) and seven members of the public.

**1. Apologies**

Apologies from Mrs C Fleming, Mr C Jones, Ms S Corp, were received and ACCEPTED

**2. Declarations of Interest**

None

**3. Public Forum**

- Cllr J Copplestone (BDC) and Cllr F Whymark (NCC), provided an overview of their current involvements – see summary reports at end of these minutes.

**4. Minutes of the Meeting of 8 February 2023**

The minutes of the last Parish Council Meeting were

**AGREED AND SIGNED**

**5. Finance**

**(1) Payments Received**

Q3 VAT refund £390.50

**(2) Payments for Approval**

NPT&S annual subscription from April £313.80

J Rice - Litter picking – 5-27 February £38.50

NRDB – Annual fee £3.41

**Unanimously APPROVED**

**(3) Payments for information only – previously agreed direct debits and standing orders etc**

Veolia - Bin Lifts in January collected 28/02/2023 £98.78

Payroll February 2023 £1,074.98

**6. Planning**

- **FUL/2023/0002 – Horstead Quarry, Buxton Road** – Installation of additional Readymix Concrete Plant and Bagging Plant as an extension to the plant site – COMMENTS to be made with regard to traffic movement as there is concern that it may be up to the Quarry to self-monitor the direction of the lorries which may result in them coming through Horstead rather than heading for the A140. The Council will also request that dust is monitored as this has been raised as a concern by a Parishioner.
- **2023/0324 – Marville, Buxton Road** – single storey rear extension - NO OBJECTION

**7. Parish Clerk and Chairman/Councillors**

**(1) Grit bin update** - St Margarets Close – Clerk to request grit bin

**(2) LGA code of conduct** – On hold until June meeting to enable any new councillors to be involved

**(3) Device on Street Light** - The kit which is now attached to the Street Light column by the Recruiting Sergeant roundabout, is part of the network that is going in for the upgraded LED CMS controlled street lighting that will be fitted to the five remaining columns. This was originally attached to a Street Light Column that is going to be removed. Thanks to Mr Jones for investigating.

**(4) Planning System Upgrade** – the Councillors were advised of the changes.

**(5) Annual Parish Meeting** - It was AGREED that this will be held on 12 April at 8pm in the Tithe Barn

**(6) Elections in May** – the Councillors and interested Parishioners have been informed of the process and the relevant forms have been emailed. Paper copies of the application form were handed out at the meeting.

**(7) Enforcement Cases** – the latest update list shows that no action has been taken since the February Parish Council meeting

(8) **Councillor recruitment** – Thank you to the Councillors for delivering the flyers. Some Parishioners responded and were invited to attend the March Parish Council meeting.

#### 8. Highways & PROW

- (1) Mr Jones has reported the sunken utility/services manhole cover on the Norwich Road by the Green Lane junction.
- (2) Mr Jones posts road work alerts etc on the Community Facebook page

#### 9. Pond & Trees

- The Clerk to chase the Environment Agency about the fallen tree upstream of the Mill.

#### 10. Horstead Mill

- (1) **Fundraising** – The Clerk to provide Mr Browne with relevant details to set up a Just Giving page and QR code with the help of a Parishioner.
- (2) **Bollards** – the knocked over/broken posts have been replaced by the Broads Authority
- (3) **Mr Hales reported that someone has installed a rope swing in a tree.** The Councillors were concerned about liability if there was an accident. It was agreed that Mr Browne would remove it.

#### 11. Playing Field

- (1) **Inspections are being carried out weekly** by Mr Jones and reported on the community Facebook page.
- (2) **Large Slide replacement** – After looking at quotes received it was AGREED to go ahead with the quote from Wicksteed. Grants will be necessary to fund this and will be applied for before putting in the order.
- (3) The next available playground training is on 9 May which will be attended by Mr Kirby, if it is suitable
- (4) **Mole** – Mr Jones reported that there were three new mole hills. The clerk to contact the mole man to carry out mole control if and when it's appropriate.

#### 12. Speedwatch and SAM2

- **Speedwatch** – Since the last PC meeting two sessions have been held. One in Coltishall and one in Horstead, a total of seventeen drivers were recorded doing 35 mph and above. The spreadsheets were submitted to Norfolk Police for processing and out of the seventeen, sixteen letters were issued, one VRM was incorrect possibly because the number plate was hard to read. Countywide figures have been circulated to Councillors.
- **SAM2** – The SAM 2 data has been circulated for the period it was monitoring traffic heading out of Horstead on the B1354, Rectory Road. The SAM 2 is now on the B1150, Norwich Road monitoring traffic coming down the hill into the village. Mr Kirby has been provided with training by Mr Jones.
- **Smiley SIDs** – All the kit, documentation and tools have been returned to Norfolk Police

#### 13. Police reports - Circulated

#### 14. Training meetings and consultations

##### Events attended:

None

##### Upcoming events:

15 March – Clerk networking

9 May – Playground training – Mr Kirby

#### 15. Items for next agenda

Standing items for monthly meeting.

#### 16. Date and Time of Next Meeting

Parish Council meeting: Wednesday 12 March 2023 at 6.30pm in the main hall of the Tithe Barn.  
To be followed by the Annual Parish meeting at 8pm.

**Jo Coplestone reported – Awaiting copy of report**

**Fran Whymark reported – Awaiting copy of report**